

Uttari Bharat Sabha's
Ramanand Arya D.A.V. College
The Annual Quality Assurance Report (AQAR) of the IQAC

2010 - 2011

Part – A

1. Details of the Institution

1.1 Name of the Institution	Ramanand Arya D.A.V. College
1.2 Address Line 1	Veer Savarkar Marg (Station Road), Datar Colony
Address Line 2	Bhandup East
City/Town	MUMBAI
State	Maharashtra
Pin Code	400 042
Institution e-mail address	info@radav.org
Contact Nos.	022-25662921 (Office)
Name of the Head of the Institution:	Dr. Ajay Bhamare
Tel. No. with STD Code:	022 – 2566 0513
Mobile:	09833552608

Name of the IQAC Co-ordinator:

Ms. Janine Almeida

Mobile:

09892804881

IQAC e-mail address:

iqacradav@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC / 32 / 365 dated 03.05.04

1.5 Website address:

www.radav.org

Web-link of the AQAR:

www.radav.org/naac/AQAR2010-11.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	74.00	2004 - 05	2008 - 09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.07.2005

1.8 AQAR for the year (for example 2010-11)

2010 - 11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2009-10 submitted to NAAC on 15/11/2014

- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Yes - Minority Status (Linguistic)

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders: Total No.

4

Faculty

3

Non-Teaching Staff

1

Students
Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

--

National

--

State

--

Institution Level

Nil

(ii) Themes:

2.14 Significant Activities and contributions made by IQAC

In the meetings of the IQAC, suggestions were made, based on which industrial visits were organized, programmes were conducted, guidance lectures for students were held, infrastructure was improved and programmes on social issues were conducted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Plan of Action	Achievements
To initiate action to increase the number of class rooms and strengthen	<ul style="list-style-type: none">A large diesel generator set of 125 KVA capacity was installed at the entrance to the college to act as a power back-up in the event of power failures.

<p>other physical infrastructure subject to funds availability.</p>	<ul style="list-style-type: none"> • A Canon Copier Machine was procured for the Examinations Department. • In addition, 4 Desk Top Computers, 1 OHP, 1 LCD Projector and 1 DLP Projector were also procured during the year. • All the above equipments were procured using UGC grants. • Two class rooms with capacity to seat 120 students each have been constructed on the fourth floor during this year. (Room Nos. 403 & 404). • Two class rooms (Room Nos. 206 & 207) to accommodate 120 students each and one class room (Room No. 205) to accommodate 60 students , were created on the second floor. • Overhead RCC Water Tank constructed to ensure continuous supply of water in the college premises. • Chairs (31) in the staff room were replaced.
<p>To promote awareness among students about the opportunities available in higher education and employment.</p>	<ul style="list-style-type: none"> • An Aptitude Test to analyze personality traits, followed by a seminar on Higher Studies was conducted by T.I.M.E. Institute for Third Year students of Third Year Bachelor of Management Studies. • Students of Bachelor of Science (Information Technology)course attended a seminar conducted by Ms. Shweta Ojha of Balaji Telefilms on 08.02.11 and 07.03.11 on the benefits of their Visual Effects Course. Nine students were provided an opportunity to undergo a short internship in the said company based on their performance in the interviews conducted by the company.
<p>To provide opportunities to students to acquire</p>	<ul style="list-style-type: none"> • An Educational Tour to Hyderabad covering industries like Hindustan Mechanical Tools, Vijaya Dairy, National

<p>practical knowledge of the functioning of various institutions.</p>	<p>Institute of Nutrition, Ramoji Film City, etc was organized for students of B Com (Banking & Insurance).</p> <ul style="list-style-type: none"> • Institutional Visit to IT companies like IBM, Synergy, etc at Bangaluru was organized for TY B Sc IT students during the year.
<p>To assist the students in Job Placement.</p>	<ul style="list-style-type: none"> • Wipro KPO conducted campus interviews twice during the year. While some students were selected for final rounds on the first occasion on 30.08.10, one student was offered a job on the second occasion. • ICICI Bank conducted interviews on 31.08.10. • Eureka Forbes visited the college on 18.01.11 and conducted interviews of TY BMS students.
<p>To organize special lectures by experienced Resource Persons.</p>	<ul style="list-style-type: none"> • The Commerce and Economics Forum organized a guidance seminar for TY B Com students on “How to Excel in the Examinations” from 24.01.11 to 01.02.11 by inviting experts on different subjects from other colleges. • The Commerce and Economics Forum also invited Mr. Datta Shinde, CEO of Global Logistics and Mr. Vinayak Vardraj, Director of Varad Exim & Transportation Ltd to address the students on “Import Export Procedure and Documentation” on 08.01.11. • A Guest Lecture on “NGO Accounting” by C.A. Mr. Balasubramanian was organized for M.Com students on 05.01.11. • Mr. Venkatesh Iyer from National Stock Exchange gave a lecture on “Financial Market and Its Orientation” to students of SY B Com (Banking & Insurance and Accounting & Finance) during February 2011. • Prof. Kailsah Chitnis from Vaze College addressed TY

	<p>BMS students on Service Sector Management and Special Studies in Marketing on 06.10.10.</p> <ul style="list-style-type: none"> • Professor Varahan from the University of Mumbai gave a guidance lecture on 12.10.10 to students of TY BMS on Logistics & Supply Chain Management. • Mr. Venkata Subramanian, Chartered Accountant, conducted a guidance lecture on 27.11.10 for M Com – Part II students on “How to Interpret and Report Financial Statements”. • Mr.Kuldeep Singh Soun, HR Manager of CMS, was invited to speak on “ Role and Scope of HR to Third Year BBI and BAF students. • Mr. R.K. Sharma, Ex – Deputy General Manager of BHEL was invited to address the students of First Year BBI and BAF students on “ Understanding and Improving Inter Personal Behaviour”. • Dr. Sushma Patil, an in-house faculty from the Department of Commerce, conducted a guidance session on “Project Work” for Third Year BBI students. • Mr. Joseph Fernandes, faculty from Bachelor of Management Programme conducted Role Plays on Strategic Management on 24.08.10 and 26.08.10 for the students of Second Year students. • Ms. Pooja Matlani, faculty from Bachelor of Management Programme organized Role Plays by the students on 27.08.10 in connection with Guru Poornima.
<p>To promote the inherent talents of students in academic and other fields and help them to showcase</p>	<ul style="list-style-type: none"> • The 46th A D Shroff Memorial Elocution Competition was conducted on behalf of the Forum of Free Enterprise. • Competitions on Fun With Words and Mock SMS

<p>their talents.</p>	<p>writing were organized.</p> <ul style="list-style-type: none"> • The Quizzer Club of the college organized a competition on Advertising and Marketing. • A Quiz Contest was also organized jointly by the Commerce and Accounts departments. • Self financing course students organized Vibrations – 2010, the intra-collegiate event wherein contests covering Quiz, Debate, Ad Mad World, Slogan Creation and Group Discussion were held.
<p>To provide the opportunities to students and faculty to enhance their knowledge.</p>	<ul style="list-style-type: none"> • Two-day Book Exhibition organized by the Library wherein books on various subjects were displayed by many publishers and distributors. This event was held on 22.12.10 and 23.12.10. . • Best Library User Award was given to the Third Year B. Com student Arun Kumar Dhuria for making the best use of all the library facilities for self – development. • The Library has renewed its membership of the Indian Merchant Chamber and three libraries - American Library, British Council Library and Tata Institute of Social Sciences .
<p>To conduct interesting activities for women students to make them aware of their rights and means of developing themselves.</p>	<p>The Women’s Development Cell conducted a variety of activities to focus on the rights and development of women students.</p> <ul style="list-style-type: none"> • Posters on various women’s issues were made by students and displayed in the college campus. • Essay competitions and Elocution competitions were organized by the college.
<p>To provide the necessary infrastructure and environment to students to</p>	<ul style="list-style-type: none"> • Abhilasha Chellam, a student of Third Year, was the 1st Runner Up in the finals of the “Hero Honda Sa Re Ga Ma” National Singing Competition telecast by Zee

<p>develop and show case their talents in various fine arts, performing arts, etc.</p>	<p>TV (Marathi).</p> <ul style="list-style-type: none"> • Our students participated in the inter-collegiate group dance competition organized by the Lions Club of Mulund and entered the finals from among teams from 25 colleges. • Our students won the second position in the Treasure Hunt game organized by the SIES College, Nerul. • In the Treasure Hunt game organized by K J Somaiya College, our college team won the first prize. • Competitions in the various forms of arts were conducted by our Cultural Forum during August 04 to 11, 2010. Two popular events, TV Anchoring and Fashion Show, were introduced this year. • Competitions on literary skills like elocution, debate and essay writing were conducted during December 06 to 10, 2010. • The Cultural Forum also organized two workshops to encourage students to come forward and share their talents.
<p>To encourage academic development of faculty members through enhancement of qualifications and acquisition of knowledge pertaining to current developments in their subject areas.</p>	<ul style="list-style-type: none"> • During the year faculty member Ms. Dipika Bakshi passed both the NET and SET examinations. • Economics Department faculty member Ms. Madhubala Swami who had registered for Ph D in Economics in SNDT University, Mumbai went on FIP (Faculty Improvement Program) leave from 01.10.10. • NSS officer Mr. Ravi Naik attended the training program on 14.12.10 on Disaster Reduction in Higher Education Institution , organized by Narsee Monji Institute of Management Studies.
<p>To facilitate the students in excelling in various sports</p>	<ul style="list-style-type: none"> • The Sports Director, Mr. R.S. Pandey along with the Sports Committee chalked out the sports schedules

<p>events by providing them the opportunities.</p>	<p>for the year.</p> <p>A “Veer Abhimanyu” award winner in the game of Kho – kho, Mr. Nandkishor Patil assisted the sports director in all the gymkhana events.</p> <ul style="list-style-type: none"> • The college organized the Inter Collegiate Kabaddi Tournament for Men (Zone I & II) on behalf of the University of Mumbai on 28.09.10. • Our college students were selected for the inter zonal tournaments. • The college Kabaddi Team won the silver medals in the 60th Men & Women Kabaddi Tournament conducted by the University of Mumbai. • Bhakti Digey won the Bronze medal in the 800 metre run in the Inter-collegiate Athletic Meet organized by the University of Mumbai. • The college women kabaddi team secured the Runner Up place in the inter-collegiate tournament organized by VJTI. Ashwini Shewale won the Best Player Trophy in this tournament. • The Sports Director Mr. R.S. Pandey was appointed by the University of Mumbai as Manager for the University Women’s Kabaddi Team for the tournament at Ujjain. • Scholarships and cash award of Rs. 750 were given to 25 students and Trophy and cash award of Rs. 2500 were given to 8 students for their outstanding performance in sports during the year.
<p>To organize programs whereby the institution and its members could be of help to the community.</p>	<ul style="list-style-type: none"> • Senior citizens membership to the College Library was extended to those living in the vicinity of the college.
<p>To promote the spirit of</p>	<ul style="list-style-type: none"> • The National Service Scheme (NSS) Unit of the

<p>service in the young students.</p>	<p>college organized a number of programmes during the year to create an awareness and a sense of social responsibility.</p> <ul style="list-style-type: none"> • World Peace Day : 09.08.10 • Sadbhavana Divas : 20.08.10 • Blood Donation &Thalassaemia Minor Detection Camp : 27.08.10 • Youth Training Camp : 02.09.10 to 04.09.10 • Leadership Training Camp : 06.09.10 to 10.09.10 • Malaria Awareness Campaign : 27.10.10 • Our students participated in the Poster Making and Rangoli Competitions at SAAHAS – 2010 , an event organized by V.K. Krishna Menon College from 06.12.10 to 07.12.10 • Seminar on Plasmapheresis for Plasma Donation : 11.12.10 • Our college sponsored one NSS volunteer to participate in the West Zone Special Camp at Ratnagiri for training in various activities : 26.12.10 to 02.01.11.
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* Attach the Academic Calendar of the year as Annexure.

The academic programmes were conducted as per the guidelines of the University of Mumbai. Separate Academic Calendar was not made for this year.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate

Any other body

Provide the details of the action taken

The Management approved the AQAR and gave the assurance that they will provide all the necessary assistance in implementing the plan of action set out by the IQAC for the year.

**Part – B
Criterion – I**

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG			1	--
UG	1	--	5	2
PG Diploma	--	--	--	
Advanced Diploma	--	--	--	1
Diploma	--	--	--	3
Certificate	--	--	--	--
Others	--	--	--	--
Total	1	Nil	6	6
Interdisciplinary	----	----	----	----
Innovative	----	----	----	----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

We are following the syllabus and system of the University of Mumbai.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	5
Trimester	Nil
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

No formal feedback system was used. However, informal discussions were held by the Principal / Vice Principal / HOD / Faculty with the students on the teaching learning process, quality of infrastructure, services and other facilities. Suggestions and complaints were attended to wherever feasible.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus for all courses are decided by the Board of Studies of the University of Mumbai. The Board periodically reviews the Syllabus and modifies it to suit the current requirements.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new Department / Centre introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professor s	Others
16	7	9	Nil	Nil

2.2 No. of permanent faculty with Ph.D.:

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
31	Nil	Nil	Nil	Nil	Nil	Nil	Nil	31	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

7

31

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	1	10
Presented papers	--	2	1
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Various methods of teaching, apart from the "chalk & talk" method, are used by the faculty, like use of OHP for presentations, interactive sessions with students, group discussions and case study presentations.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination system implemented by the college is according to the norms and guidelines set by the University of Mumbai from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

0

0

(Three faculty members participated in the workshop on syllabus revision and proposed suggestions for changes during the deliberations.)

2.10 Average percentage of attendance of students

70

2.11 Course / Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Com	442	1	20	48	7	76
BMS	51	--	43	16	--	59
BBI	44	--	71	14	11	96
BAF	56	--	79	--	10	89
B Sc IT	129	1	27	11	14	53
BMM	5	20	40	20	--	80
M. Com	18	--	6	28	22	56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

In staff meetings the IQAC positively influenced the Teaching and Learning Process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	----
HRD programmes	-----
Orientation programmes	-----
Faculty exchange programme	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	10
Others	-----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	39	10	NIL	2
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encouraged faculty to present and publish research papers and pursue further research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	3	---
e-Journals	---	---	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Research funds were not received during the year.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	--	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published

i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **NA**

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE / CE

DBT Star Scheme

INSPIRE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	10
Sponsoring agencies	--	--	--	--	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International : National : Any other :

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Rs. 1 lakh from Management

Total

3.16 No. of patents received this year : **NA**

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dis t	Colleg e
Nil	Nil	Nil	Nil	Nil	Nil	Nil

NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:
University level State level
National level International level

3.22 No. of students participated in NCC events: **Not Applicable**

University level State level
National level International level

3.23 No. of Awards won in NSS:
University level State level
National level International level

3.24 No. of awards won in NCC : **Not Applicable .**
University level State level
National level International level

3.25 No. of Extension activities organized
University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

UNIVERSITY FORUM

- **Sadbhavana Divas was observed by the students and faculty on August 20, 2010 by taking a pledge to achieve and promote goodwill among the people irrespective of language, region and religion.**
- **The NSS unit, under the guidance of the University of Mumbai conducted a Malaria Awareness Campaign among the local community on October 27, 2010. The students took out a rally from the college to Kanjur Police Station, carrying placards and explaining the precautions to be taken by the general public against the disease.**
- **In the West Zone NSS Special Camp held at Ratnagiri, Maharashtra from December 26 2010 to January 2 2011, our NSS volunteer Ravi Chauhan of Third Year B Com participated along with six other state NSS volunteers from other colleges.**

OTHER FORUMS

- **National Service Scheme (NSS) Unit volunteers of our college participated in the Red Ribbon Club Peer Educators Training Workshop organized by the Mumbai District AIDS Control Society, Wadala on July 10, 2010.**

COLLEGE FORUM

- **The NSS group organized a Thalessemia Minor Detection Camp for TY students on July 30, 2010 in association with the NGO Think Foundation and the Rotary Club of Bombay, Worli.**
- **World Peace Day was observed by the NSS unit in association with Mumbai Sarvodaya Mandal on August 9, 2010 on the 65th anniversary of the atomic bombing of Hiroshima and Nagasaki during World War II. This programme was organized in association with Mumbai Sarvodaya Mandal. Photographs pertaining to the destruction and suffering were displayed on the occasion. The faculty and students took a pledge on this day to preserve mankind and eliminate the use of nuclear weapons.**
- **A programme to spread Gandhian thoughts was organized in association with Bombay Sarvodaya Mandal. Over 400 students were provided with books on the subject and those who successfully completed the examination conducted by the Mandal were awarded certificates.**
- **Mr. Vinay Shetty from the NGO Think Foundation conducted an orientation programme on August 26. 2010 among students on the importance of Blood Donation.**

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	63112 sq.ft.	--		63112 sq.ft.
Class rooms	13 Big 06 Small	04 Big 05 Small	Management	17 Big 11 Small
Laboratories	03 (IT Labs)	--	--	03 (IT Labs)
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-- -- -- 80 --	W. Cooler-5 C. Copier-1 DG 125 KVA-1 Desktop C.-4 LCD/DLP Proj.-2	} UGC	05 01 01 84 02
Value of the equipment purchased during the year (Rs. in Lakhs)	--	17.97042		
Others				

Addition of Equipments during the year

Equipments Added	Quantity Added	Source of Fund	Total Quantity After Addition
Epson Printer	01	Management	01
Bio. Att. Machine	01	Management	01
Water Cooler	05	} UGC	05
Canon Copier Machine	01		01
Generator Set (125 KVA)	01		01
Laptop Acer	01		01
Desk Top Computer	04		84
Canon Laser Printer	01		01
OHP	01		01
LCD/ DLP Projector	02	02	

Improvements made to building structure during the year :

- **Construction of new class rooms (Nos. 205, 206, 207, 403, 404,)**

- **Construction of over head RCC water tank for water storage.**
- **Terrace water proofing.**

4.2 Computerization of administration and library:

- **Further automation was introduced in the administration, admission and examination work by purchasing a new software from Bhoomi Software Solutions.**
- **In the library internet facility continued to be extended to the students.**
- **Additional computers, printers, copier machines, LCD projectors, Lap Tops and OHPs were added to the existing number of equipments.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4987	589910	704	75050	5691	664960
Reference Books	6681	1477150	265	226905	6946	1704055
e-Books	0	0	0	0	0	0
Journals	68	57329	2		70	79955
e-Journals	3	0	0	0	3	0
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (Newspapers)	18	18237	--	--	18	18237

Note: In addition to the above, the library also purchased 216 text books for Rs. 24582 under the UGC grant for remedial coaching. The library was getting 3 e-journals free at the beginning of the year. The value of newspapers and journals shown refers to the subscription paid during the year. The closing value shown against journals takes into consideration the price increase of existing journals also.)

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs (03)	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	68 comp in labs	40	03	--	08	--	01
Added	04	04	--	--	--	--	--	--
Total	84	72	40	03	--	08	--	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Faculty and non – IT students in need of guidance in computer usage are trained by the Information Technology staff as and when required.

4.6 Amount spent on maintenance in lakhs :

i) ICT

2.70604

1.39556

ii) Campus Infrastructure and facilities

iii) Equipments

0.17236

iv) Others

0.17648

Total :

4.45044

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC suggested ways in which students should be informed about the various student support services of the college. Information about the various student support services is communicated to the students through the updated prospectus, Signage, Notice Boards and circulars. The college also has active website.

5.2 Efforts made by the institution for tracking the progression

The academic performance of the students as well as the attendance records are maintained by the college. Shortage of attendance, if any is communicated to the student, and sometimes to their parents. The academic results of the college are compared with the University results and discussed with the faculty for necessary additional efforts in improving teaching.

During the year, 62 students who graduated from our college secured admission for post graduation in our college.

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
2429	64	--	---

(b) No. of students outside the state :

(c) No. of international students :

Nil

Indian Students

Men

Women

No	%
1352	54

No	%
1142	46

Gen	Last Year					This Year					
	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2182	112	08	135	02	2439	2222	117	07	144	03	2493

Demand ratio

1 : 2.93

Dropout %

< 1

Against 913 seats available in First Year of all courses put together, 2673 applications were received during 2010- 11.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations:

Nil

1

NET

1

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

Campus interviews were conducted by the following organizations :

- **Wipro KPO : 30.08.10 (1 student was selected)**
- **ICICI Bank : 31.08.10**
- **Eureka Forbes : 18.01.11**

Personality Development Programmes were conducted by our faculty :

- **Leadership and Supervision : Ms. Subadhra Chary : 12.10.10**
- **Interview and Group Discussion Techniques : Ms. Subhadra Chary : 12.10.10**

Career Guidance Seminar organized by Ms. Chandrakala Srivastava :

- **Through GEEBEE Consultants on Higher Studies Abroad : 30.08.10**

No. of students benefitted: **Over 120 students participated in these programmes.**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	80	1	-----

5.8 Details of gender sensitization programmes

- **Workshop on Cyber Crimes Against Women was conducted on 29.07.10 to empower our students.**
- **A lecture on Sexual Harassment at the Work Place was given by Ms. Varsha Gawde to the students on 08.09.10.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **191** National level **8** International level **----**

No. of students participated in cultural events

State/ University level **----** National level **---** International level **---**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **26** National level **3** International level **----**

Cultural: State/ University level **---** National level **--** International level **----**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	14	125940.00
Financial support from government	287	2966713.00
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs/Fests : State/ University level **Nil** National level **Nil** International level **Nil**

Exhibition : State/ University level **Nil** National level **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students:

Students who are volunteers of the NSS took part in various activities as listed under 3.26.

5.13 Major grievances of students (if any) redressed:

No major grievances were received from the students during the year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">VISION</p> <p style="text-align: center;">‘Empowerment through Education’</p> <p style="text-align: center;">MISSION</p> <ul style="list-style-type: none">• To impart value based quality education devoid of all discrimination and to make our students self dependent and confident.• To contribute to the transformation of society through teaching, learning and extension services.• To provide equal access and opportunities especially to the socially and economically disadvantaged students in order to strive for excellence.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>Faculty attended workshops and orientation programs relating to revised syllabus conducted by the University of Mumbai at various colleges during the year. They were part of the deliberations which took place in these workshops.</p>
--

6.3.2 Teaching and Learning

Efforts were made to improve the Teaching and Learning process through the following means :

- Guest speakers and experts were invited to address the students on various subjects and to give a practical insight into the theoretical concepts taught in the class.
- Regular staff and departmental meetings were held to understand the issues faced in the teaching – learning process so that they could be resolved satisfactorily.
- The college librarian organised and conducted Orientation programmes for newly enrolled students to familiarize them with the facilities available in the library.
- Industrial visits and field trips were organised for the students.
- Students were encouraged to participate in literary competitions conducted by outside agencies like Forum of Free Enterprise.

6.3.3 Examination and Evaluation

- All examinations are conducted in accordance with the University norms and guidelines.
- The examination activities are conducted through a specially constituted Examination Committee.
- Analyzing the performance of students in the examinations and identifying the weaker students for counselling and guidance.
- Examination Calendar for the year is prepared by the Examination Committee at the beginning of the year.

6.3.4 Research and Development

- Mrs. Madhubala Swami, Head of the Department of Economics, who had enrolled for Ph. D. in SNDT University, Mumbai got Faculty Improvement Programme leave from 1st October 2010.
- She also received a grant of Rs. 15000 from UGC for purchase of books, etc.
- Mrs. Rajlaxmi Dash, Librarian, is pursuing her Ph.D. course from Berhampur, Odissa.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **A well ventilated / illuminated and spacious library with books and journals covering various subjects has been provided to the students and faculty.**
- **Sufficient space has been provided to the library users supported by adequate benches and tables.**
- **Books and journals have been arranged in a manner which is user – friendly.**
- **Separate sections have been provided for male and female students for comfortable reading.**
- **A separate enclosure is provided for the faculty.**

6.3.6 Human Resource Management

- **Meetings were held with the staff to discuss their functional responsibilities.**
- **Adequate facilities were provided to them to fulfil their responsibilities to the optimum level.**

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff is done as per the norms of the University of Mumbai.

6.3.8 Industry Interaction / Collaboration

Industrial visits were organized for the students.

6.3.9 Admission of Students

Admission process is done as per the norms specified by the University of Mumbai.

6.4 Welfare schemes for

Teaching	Employees Cooperative Credit Society provides loans at low rate of interest.
Non Teaching	Employees Cooperative Credit Society provides loans at low rate of interest. Personal Insurance Policy from Oriental Insurance Company was provided to them by the management.
Students	Covered by Group Insurance Scheme

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

√

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	----	No	----
Administrative	No	----	No	----

6.8 Does the University/ Autonomous College declares results within 30 days?

NOT APPLICABLE (N A)

For UG Programmes

Yes

--

No

--

For PG Programmes

Yes

--

No

--

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

Mr. Urmil Gala, an alumni conducted a workshop for the students on 30.08.10 on Higher Studies Abroad

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association was not formed during this year. However any suggestions or genuine complaints from parents were addressed and resolved by the faculty and administration.

6.13 Development programmes for support staff

A program on Internet Surfing was conducted by IT expert and an alumni of the college, Mr. Jayesh Gor for both teaching and non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **In cultural and literary events students were given an opportunity to make presentations on themes related to protecting the environment.**
- **Display boards regarding keeping the campus clean and using the waste bins were put up in the college.**
- **Special programme on Malaria Awareness along with the Municipal Corporation of Mumbai and the University of Mumbai was conducted on 27.10.10.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college office and staff rooms which were renovated, were fitted with CFL lamps to conserve energy.

A workshop was organized by our faculty member Ms. Janine Almeida on Yoga wherein students were taught to use yoga in increasing their concentration abilities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Information regarding the Action Taken on the plan of action is provided in 2.15 in Part A of this report on Page No. 6

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Guidance Lectures were held for students of Third Year wherein faculty from other colleges / university were invited to guide our students to excel in the University examinations.**
- **Thalassemia blood screening test was organized for the students of Third Year in association with Rotary Club of Worli and counselling was arranged for students who were Thalassemia Minor.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **The use of lift is avoided on every Monday to conserve energy.**
- **There are certain subjects in the formal curriculum like Foundation Course and Environmental Studies which include many topics relating to the environment like Waste Management, Disaster Management, Chronic Respiratory Problem, Deforestation, etc. Students are therefore exposed to recent debates on these topics, thereby increasing their environmental awareness.**
- **Rain water tanks were constructed for harvesting rain water to prevent soil erosion and meet the water requirement of the college partially.**

7.5 Whether environmental audit was conducted?

Yes

No

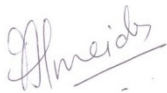
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The Honorable Vice Chancellor of the University of Mumbai, Dr. Rajan Welukar was the Chief Guest at the college Annual Day function this year.

8. Plans of institution for next year

- To install paver blocks in the open area in front of the building.
- To create two main gates for easy access to the college building.
- To repair, re plaster and repaint the college building.
- To improve the teaching – learning process.
- To equip more class rooms with ceramic magnetic boards.
- To encourage faculty to present and publish research papers in seminars and conferences.

Name **Ms. Janine Almeida**



Signature of the Coordinator, IQAC

Name **Dr. Ajay M.Bhamare**



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
