

Uttari Bharat Sabha's
Ramanand Arya D.A.V. College
The Annual Quality Assurance Report (AQAR) of the IQAC

2009 - 2010

Part – A

1. Details of the Institution

1.1 Name of the Institution	Ramanand Arya D.A.V. College
1.2 Address Line 1	Veer Savarkar Marg (Station Road), Datar Colony
Address Line 2	Bhandup East
City/Town	MUMBAI
State	Maharashtra
Pin Code	400 042
Institution e-mail address	info@radav.org
Contact Nos.	022-25662921 (Office)
Name of the Head of the Institution:	Dr. Ajay Bhamare
Tel. No. with STD Code:	022 – 2566 0513
Mobile:	09833552608

Name of the IQAC Co-ordinator:

Ms. Janine Almeida

Mobile:

09892804881

IQAC e-mail address:

iqacradav@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC / 32 / 365 dated 03.05.04

1.5 Website address:

www.radav.org

Web-link of the AQAR:

www.radav.org/naac/AQAR2009-10.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	74.00	2004 - 05	2008 - 09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.07.2005

1.8 AQAR for the year (for example 2010-11)

2009 - 10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
University	State	Central	Deemed	Private
	<input checked="" type="checkbox"/>		<input type="checkbox"/>	

Affiliated College	Yes	No
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Constituent College	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Autonomous college of UGC	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Regulatory Agency approved Institution	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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(eg. AICTE, BCI, MCI, PCI, NCI)

(Approved by UGC)

Type of Institution	Co-education <input checked="" type="checkbox"/>	Men <input type="checkbox"/>	Women <input type="checkbox"/>
	Urban <input checked="" type="checkbox"/>	Rural <input type="checkbox"/>	Tribal <input type="checkbox"/>

Financial Status	Grant-in-aid <input type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input checked="" type="checkbox"/>		Totally Self-financing <input type="checkbox"/>

1.11 Type of Faculty/Programme

Arts <input type="checkbox"/>	Science <input type="checkbox"/>	Commerce <input checked="" type="checkbox"/>	Law <input type="checkbox"/>	PEI (Phys Edu) <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TEI (Edu)

Engineering

Health Science

Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Yes - Minority Status (Linguistic)

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Total No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes:

1. The Re accreditation process 2. Research Methodology

- A seminar was conducted by Mr. Ranga Sai from Vaze College to guide the faculty about the process of NAAC reaccreditation.
- The IQAC organised a workshop on research methodology where the resource person was Dr. Preeta Nilesh.
- The IQAC also conducted sessions in the college to enable the faculty members who had presented papers in seminars / workshops conducted by other institutions, to share their knowledge and experience with the other faculty of our college.

2.14 Significant Activities and contributions made by IQAC

- **Suggestion has been given by the IQAC to the Management to explore the possibilities of starting a new undergraduate course in Financial Markets.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

PLAN OF ACTION	ACHIEVEMENTS
To increase the number of class rooms.	Discussions were held with the management and the management agreed to plan and implement a major renovation and reconstruction programme in the college campus over five years in stages, keeping in mind all the constraints like, finance, statutory approvals, feasibility, academic activities, etc.
To conduct seminars through outside agencies to make the students aware of future opportunities available to them in the academic as well as employment areas.	A number of workshops and seminars were conducted during the year covering a variety of subjects for the benefit of students.
To conduct inter-collegiate seminars on matters of academic interest.	Our college organized a workshop in association with the University of Mumbai on July 04, 2009 on the Revised Syllabus of Second Year B.Com in the subject of “Principles of Management” . Principal Mr. N. K. Phadke, Chairman, Board of Studies in Commerce, was the Chief Guest on the occasion. 42 faculty members from various colleges took part in the deliberations.

<p>other colleges to address our students on various subjects relating to their curriculum.</p>	<p>Commerce, R.N. Jhunjhunwala College of Commerce, Ghatkopar, Mumbai addressed the Bachelor of Commerce students on Case Studies relating to Commerce I and II on November 17, 2009</p>
<p>To motivate the faculty to take part in workshops and seminars organized by various institutions for widening their knowledge of their subjects.</p>	<p>The faculty attended seminars and workshops conducted by various other institutions during the year.</p>
<p>To constantly review the academic programs and bring in improvement in teaching methods.</p>	<p>Formal and informal discussions were held with the faculty in staff meetings about the different ways in which the teaching methods could be made more vibrant. As a result of these deliberations, lectures were supplemented through presentations using OHP, group discussions, etc.</p>
<p>To encourage reading habit in the students and thereby make them knowledgeable in diverse subjects.</p>	<p>New students were introduced to the facilities offered by the library through an orientation session conducted by the Librarian.</p> <p>Prashant Kokane, student of Second Year B.Com was awarded the Best Library User Award for the year.</p> <p>The college library organized a Book Exhibition on November 24th and 25th in the library premises. Publishers and distributors of books participated in this exhibition and displayed a variety of books on different subjects.</p>

<p>To provide sufficient opportunities to the students to participate in extra curricular activities.</p>	<ul style="list-style-type: none"> • Separate committees were created in the beginning of the year to formulate the plan of action for encouraging students to participate in extra – curricular activities like sports, fine arts, literary events, music, dance, etc. • A special event - Vibrations : 2010 - was organized for self financing course students on January 21 & 22, 2010 in the college auditorium. This two-day event was a platform for the students to expose their talents and capabilities in Debate, Quiz, Group Discussion, Creative Advertising, Photography, etc. • Four students of Bachelor of Management Studies took part in the competitions held by Kelkar College, SIES College and NKKT College wherein they won prizes in Fashion show, Elocution Contest, Solo Classical Dance and Talent Show.
<p>To give opportunities to the students to understand the practical aspects of their theoretical learning.</p>	<ul style="list-style-type: none"> • The Bachelor of Management students went on a two-day industrial visit to Silvasa. They visited an aluminium product manufacturing unit, a fertilizer factory and a rayon yarn manufacturing plant. • The Economics Department organized a seminar on ‘Global Financial Crisis’. • A workshop on ‘The Basics of

	<p>Marketing ' was conducted for students of Bachelor of Management by Mr. R.L. Joseph, Ex-Director, Eveready Industries India Ltd.</p>
<p>To encourage our students to take part in sports and excel in their areas of interest.</p>	<ul style="list-style-type: none"> • Our student Ms. Rajshree Pawar was selected as the Captain of Maharashtra State Women Kabaddi team which went on to win the first position in the West Zone Kabaddi Tournament. • The college Men as well as Women kabaddi teams participated in the VJTI Kabaddi Tournament and won the 1st and 3rd prizes respectively. In this tournament, Vinod Shahu won the Best Player Trophy and Priyanka Khandekar received the Best Catcher award. • Our kabaddi team won the Runner – up Trophy in the tournament organized at M D College, Parel, Mumbai. • Bhakti Dhige, student of First Year B.Com won the Silver and Bronze medals in the 800 metres and 1500 metres run, respectively at the University of Mumbai Athletic Tournament. • Our college organized the camp for University of Mumbai Women Kabaddi team on December 15 & 16, 2009 for preparing for the Inter University Kabaddi Tournament. • In association with the Kabaddi

	<p>Association of Suburban Mumbai, our college organized a Coaching Camp for boys and girls as well as men and women during December 5th to 11th and December 11th to 19th respectively. This was organized to train the local players for participating in the State Level Kabaddi competition.</p> <ul style="list-style-type: none"> • The Annual Sports Day was organized by the college on 26th November, 2009 at Dadoji Konddev Stadium, Thane. Nikhil Shigwan was declared the Men's Champion while Bhakti Digey was conferred the Women's Champion award.
<p>To monitor the progress of our ex-students and to invite them to share their success in life with present students.</p>	<ul style="list-style-type: none"> • An Alumni Meet was organized through the Alumni Association on December 20, 2009. Over 250 ex-students of the college responded to the advertisement in the Times of India and took part in the deliberations. • In this meet, Ms. Akshaya Bhingarde, our alumni, a budding Marathi Film Artist, was felicitated for her achievement. • Another alumni, Ms. Pallavi Patil was also felicitated for helping the college to get a grant of Rs. 15 lakhs from the Member of Parliament's Fund, for the air-conditioning of the college auditorium.

<p>To conduct programmes which will focus on protecting the health of students and staff.</p>	<ul style="list-style-type: none"> • A free dental check –up camp was organized for our students and faculty through a team of doctors headed by Dr.Jyoti Deshmukh and Dr.Amal Gupta on 18.09.09.
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* Attach the Academic Calendar of the year as Annexure.

The academic programmes were conducted as per the guidelines of the University of Mumbai. Separate Academic Calendar was not made for this year.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Management has assured the college administration and faculty of mobilizing the necessary resources to improve the infrastructure in a time bound manner, subject to statutory and financial limitations. Action was initiated in constituting separate committees, discussing with faculty on improving teaching methods, improving the facilities for students and staff, improving the efficiency of the administration and encouraging faculty to participate in seminars and workshops.

Part – B Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	----	----	----
PG	----	----	1	2
UG	1	---	5	2
PG Diploma	---	---	----	----
Advanced Diploma	---	---	----	1
Diploma	----	----	----	3
Certificate	----	----	----	----
Others	----	---	---	---
Total	1	---	6	8
Interdisciplinary	----	----	----	----
Innovative	----	----	----	----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	5
Trimester	Nil
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

No formal feedback system was used. However, informal discussions were held by the Principal / Vice Principal / HOD / Faculty with the students on the teaching learning process, quality of infrastructure, services and other facilities. Suggestions and complaints were attended to wherever feasible.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus for all courses are framed by the Board of Studies of the University of Mumbai. The Board periodically reviews the Syllabus and modifies it. The modifications attempt to make the students employable.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new Department / Centre introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professor s	Others
16	7	9	Nil	Nil

2.2 No. of permanent faculty with Ph.D.:

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
27	Nil	Nil	Nil	Nil	Nil	Nil	Nil	27	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

3

27

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	5	3
Presented papers	2	1	1
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Overhead Projector using transparencies were used by faculty in the class room to make the teaching more illustrative and interesting.**
- **Newspaper articles were used in the class rooms to make the students aware of current developments relating to the subject taught.**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination system implemented by the college is according to the norms and guidelines set by the University of Mumbai from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

Nil

3

(Three faculty members participated in the workshop on syllabus revision and proposed suggestions for changes during the deliberations.)

2.10 Average percentage of attendance of students

72

2.11 Course / Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Com	439	3	29	42	5	79
BMS	52	2	65	10	2	79
BBI	48	--	63	19	18	100
BAF	23	--	74	9	13	96
B Sc IT	104	3	37	4	9	53
M. Com	15	--	20	27	13	60

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

In staff meetings the IQAC positively influenced the teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	6
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	39	9	0	2
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **A Research Committee was constituted for promoting research climate in the institution.**
- **Steps were initiated to equip the library with journals and reference books which could be useful for research activities. The faculty was**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Research funds were not received during the year.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	--	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published

1

Our faculty Mr. Probal Gupta co-authored a text book on Foundation Course for First Year B Com students through Reliable Publications.

An article written by Ms. Rajlaxmi Dash “Plot orguznama as historical and cultural source- Ashgabad, Turkmenistan” was published in Oguznama as a source on Turkmen History (page 153).

i) With ISBN No.

Nil

Chapters in Edited Books

Nil

ii) Without ISBN No.

1

3.8 No. of University Departments receiving funds from : **NA**

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE / CE

DBT Star Scheme

INSPIRE

Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil			11
Sponsoring agencies	N A	N A			College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

4

- Mr. Probal Gupta was appointed by the University of Mumbai as a member of the Vigilance Squad for examinations conducted by the University.
- Ms. Madhubala Swami guided one student of M.Com to conduct research on the correlation between attendance in lectures and the academic scores of students.
- Ms. Janine Almeida was appointed as Subject Expert of Business Law in the selection committee for appointment of lecturers.
- Ms. Sunita Bhargava was appointed as Subject Expert of Environment Studies in the selection committee for appointment of lecturers in KJ Somaiya College
- Mr. Uday Shetty was nominated as the subject expert on the selection committee by the University of Mumbai.

3.13 No. of collaborations International :

Nil

National :

Nil

Any other :

Nil

3.14 No. of linkages created during this year

4

3.15 Total budget for research for current year in lakhs :

From Funding agency

Nil

From Management of University/College

Rs. 1 lakh from Management

Total

Rs. 1 Lakh

3.16 No. of patents received this year		Number
National	Applied	N A
	Granted	N A
International	Applied	N A
	Granted	N A
Commercialised	Applied	N A
	Granted	N A

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dis t	Colleg e
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **Nil** SRF **Nil** Project Fellows **Nil** Any other **Nil**

3.21 No. of students Participated in NSS events:

University level **65** State level **Nil**
National level **Nil** International level **Nil**

3.22 No. of students participated in NCC events: **Not Applicable**

University level **---** State level **---**
National level **---** International level **---**

3.23 No. of Awards won in NSS:

University level	<input type="text" value="----"/>	State level	<input type="text" value="----"/>
National level	<input type="text" value="----"/>	International level	<input type="text" value="----"/>

3.24 No. of awards won in NCC : **Not Applicable** .

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>
NCC	<input type="text" value="NA"/>	NSS	<input type="text" value="12"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

UNIVERSITY FORUM

- **National Service Scheme(NSS) volunteers participated in the Peace Rally organized by the University of Mumbai from Azad Maidan to Gateway of India on 06.08.09. The students also made posters and created slogans for the rally.**
- **NSS volunteers participated in the 'International Day of Non Violence' function organized by the University of Mumbai at the Convocation Hall.**
- **40 volunteers participated in the 'Gandhi Jayanti ' function organized by the University of Mumbai in the Convocation Hall at the Fort campus.**
- **One of our NSS volunteer participated in the 5-day residential camp organized by the University of Mumbai to develop Leadership Qualities.**

OTHER FORUMS

- **Five NSS volunteers participated in the poster competition on "Conservation of Energy and Save Water" held at Don Bosco Institute of Technology.**
- **36 members of the NSS attended the NSS Advisory Meet at V K Krishna Menon College, Bhandup and were addressed by the Chief Guest & NSS Central Zone Coordinator Mr. Royal D'Souza.**
- **Two NSS volunteers participated in the debate competition conducted at SIES College on "Post 26/11 Terror Attack in Mumbai".**
- **Our NSS volunteers also attended a program at Kirti College, Dadar and took the oath against terrorism and resolved to fight against terrorism.**

- Six of our NSS volunteers attended a seminar on Religion and Homosexuality organized by the Centre for the Study of Society and Secularism.
- Four NSS volunteers participated in the 2-day residential workshop conducted by the Red Ribbon Club.

COLLEGE FORUM

- 40NSS volunteers took part in the Tree Plantation Drive organized in the college campus and planted 40 saplings.
- Our college premises were made available to various institutions like the Institute of Chartered Accountants of India, IIT, Railways, etc for conducting their examinations.
- College auditorium was allowed to be used by the local community for organizing the Bhondla programme where cultural events are held by women.
- A local organization, Sanskar Bharati was permitted to use the college auditorium to conduct Rangoli competition for the public.
- Class rooms are given to Brahma Vidya group for conducting “Pranayam” exercises.
- The NSS volunteers of the college participated in a Rural Camp at Khopoli and worked for 7 days among the rural community and organized various activities to educate and create awareness among them on health, hygiene, literacy, etc.
- Our NSS Programme Officer, Mr. Ravi Naik successfully completed the Refresher Course in NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	63112 sq. ft	Nil		63112 sq. ft
Class rooms	15 Big 1 small	5 small	Management	21
Laboratories	3 (IT Labs)	Nil		3 (IT Labs)
Seminar Halls	2	Nil		2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	67	33 Desk top computers	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)		4.05019		
Others				

Addition of Equipments during the year

EQUIPMENT ADDED	QUANTITY ADDED	SOURCE OF FUNDS	TOTAL QUANTITY AFTER ADDITION
Desk Top Computer	33	Management	100 *

*Note : Out of 100 Desk Top computers shown above, 20 have been scrapped due to non – performance.

Improvements made to building structure during the year :

• Construction of new class room nos. 405, 406, 407, 408 and 409.
• Renovation of Principal’s Office.
• Renovation of Administrative Office.
• Renovation of Staff Room.
• Renovation of Vice Principal’s Room.
• Renovation of HOD Room.
• Renovation of Co-ordinator’s Room.
• Renovation of Management Room.
• Renovation of Small Meeting Room.
• Renovation of Toilets.

4.2 Computerization of administration and library:

Administrative services have been computerised through software created by “Bhoomi Software Solutions” for effective functioning.

Library services have also been modernized through the use of desk top computers and printers. Internet facility for faculty and students has also been made available in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4302	516240	685	73670	4987	589910
Reference Books	6236	1336484	445	140666	6681	1477150
e-Books	0	0	0	0	0	0
Journals	68	57329			68	57329
e-Journals	3	0	0	0	3	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (Newspapers)	18	18237			18	18237

The library was getting 3 e-journals free at the beginning of the year.

The value of newspapers and journals shown refers to the subscription paid during the year.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs (03)	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	67	55 comp in labs	35	3	--	8	--	1
Added	33	33		--	--	--	--	--
Total	100 – 20 = 80 **	88	35	3	--	8	--	1

**** Note : During the year, out of 100 desk top computers, 20 were scrapped in the I.T. lab, due to non - functioning. Hence the actual physical stock is 80 nos.**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Faculty and non – IT students in need of guidance in computer usage are trained by the Information Technology staff as and when required.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.3521
ii) Campus Infrastructure and facilities	1.48073
iii) Equipments	0.06
iv) Others	1.23536
Total :	4.12819

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC suggested ways in which students should be informed about the various student support services of the college. Information about the various student support services is communicated to the students through the updated prospectus, Signage, Notice Boards and circulars. The college also has active website.

5.2 Efforts made by the institution for tracking the progression

The academic performance of the students as well as the attendance records are maintained by the college. Shortage of attendance, if any is communicated to the student, and sometimes to their parents. The academic results of the college are compared with the University results and discussed with the faculty for necessary additional efforts in improving teaching.

During the year, 35 students who graduated from our college secured admission for post graduation in our college.

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
2367	76	--	---

(b) No. of students outside the state : **8**

(c) No. of international students : **Nil**

Indian Students

Men

No	%
1362	56

Women

No	%
1081	44

Last Year						This Year				
SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
96	3	125	3	2228	2185	112	8	135	3	2443

Demand ratio **1 : 3.33** Dropout % **<1**

Against 984 seats available in First Year of all courses put together, 3280 applications were received during 2009 - 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

N A

5.5 No. of students qualified in these examinations :

Nil

NET	----	SET/SLET	----	GATE	----	CAT	----
IAS/IPS etc	----	State PSC	----	UPSC	----	Others	----

5.6 Details of student counselling and career guidance

- **Seminars on opportunities in Higher Education in the fields of Management, Finance, IT, Airlines and Computer Operations were conducted by the following organizations :**
Franklin Institute of Air Hostess Training
Future Education Group
IFEN
Trimax Future Perfect
Maya Academy of Advanced Cinematic
Agarwal Overseas Education Services
- **Mr. Urmil Gala, an alumni, Director of M/S GEEBEE Education Pvt. Ltd , conducted an awareness programme under the sponsorship of the Alumni Association on “Admission & Visa Procedures for Education Abroad on December 14, 2009.**
- **An alumni, Mr. Jayesh Gor, the Centre Director, M/S IMAGE Institute of Computer Technology conducted a seminar on “Office Automation and Internet Surfing” on December 15, 2009 for the teaching and non-teaching staff of the college. He also conducted a workshop on Career In Animation for the undergraduate students on January 19, 2010.**

No. of students benefitted: **Over 120 students participated in these programmes.**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	95	36	--

5.8 Details of gender sensitization programmes

- **A paper Presentation session on issues like Gender Disparities, Rape, Domestic Violence, Laws for Women, etc was organized on 19.02.10.**
- **An essay writing competition was organized 4th January 2010 for the students on Women Empowerment.**
- **In the subject of foundation course seminar on Women's Issues was organised wherein Ms. Ashwini Jog, a women's activist and acamedician was the resource**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **16** National level **6** International level **----**

No. of students participated in cultural events

State/ University level **10** National level **1** International level **---**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **6** National level **----** International level **----**

Cultural: State/ University level **11** National level **1** International level **----**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	17	97830
Financial support from government	266	2044856
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs/Fests : State/ University level **Nil** National level **Nil** International level **Nil**

Exhibition : State/ University level **Nil** National level **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students:

Students who are volunteers of the NSS took part in various activities as listed under 3.26.

5.13 Major grievances of students (if any) redressed:

No major grievances were received from the students during the year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>‘Empowerment through Education’</p> <p>MISSION</p> <ul style="list-style-type: none"> • To impart value based quality education devoid of all discrimination and to make our students self dependent and confident. • To contribute to the transformation of society through teaching, learning and extension services. • To provide equal access and opportunities especially to the socially and economically disadvantaged students in order to strive for excellence.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty attended workshops and orientation programs relating to revised syllabus conducted by the University of Mumbai at various colleges during the year. They were part of the deliberations which took place in these workshops.

6.3.2 Teaching and Learning

Efforts were made to improve the Teaching and Learning process through the following means :

- **Guest speakers and experts were invited to address the students on various subjects and to give a practical insight into the theoretical concepts taught in the class.**
- **Regular staff and departmental meetings were held to understand the issues faced in the teaching – learning process so that they could be resolved satisfactorily.**
- **The college librarian organised and conducted Orientation programmes for newly enrolled students to familiarize them with the facilities available in the library.**
- **Industrial visits and field trips were organised for the students.**
- **Students were encouraged to participate in literary competitions conducted by outside agencies like Forum of Free Enterprise.**

6.3.3 Examination and Evaluation

- **All examinations are conducted in accordance with the University norms and guidelines.**
- **The examination activities are conducted through a specially constituted Examination Committee.**
- **Analyzing the performance of students in the examinations and identifying the weaker students for counselling and guidance.**
- **Examination Calendar for the year is prepared by the Examination Committee at the beginning of the year.**

6.3.4 Research and Development

- **Mrs. Madhubala Swami from Department of Economics enrolled for Ph. D. in SNDT University, Mumbai.**
- **Mrs. Rajlaxmi Dash, Librarian, is pursuing her Ph.D. course from Berhampur, Odissa.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **A well ventilated / illuminated and spacious library with books and journals covering various subjects has been provided to the students and faculty.**
- **Sufficient space has been provided to the library users supported by adequate benches and tables.**
- **Books and journals have been arranged in a manner which is user – friendly.**
- **Separate sections have been provided for male and female students for comfortable reading.**
- **A separate enclosure is provided for the faculty.**

6.3.6 Human Resource Management

- **Meetings were held with the staff to discuss their functional responsibilities.**
- **Adequate facilities were provided to them to fulfil their responsibilities to the optimum level.**

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff is done as per the norms of the University of Mumbai.

6.3.8 Industry Interaction / Collaboration

Industrial visits were organized for the students.

6.3.9 Admission of Students

Admission process is done as per the norms specified by the University of Mumbai.

6.4 Welfare schemes for

Teaching	Employees Cooperative Credit Society provides loans at low rate of interest
Non Teaching	Employees Cooperative Credit Society provides loans at low rate of interest.
Students	Covered by Group Insurance Scheme

6.5 Total corpus fund generated **Nil**

6.6 Whether annual financial audit has been done Yes √ No -----

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	----	No	----
Administrative	No	----	No	----

6.8 Does the University/ Autonomous College declares results within 30 days?

NOT APPLICABLE (N A)

For UG Programmes Yes -- No --

For PG Programmes Yes -- No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

- **Alumni Association meeting was held on 20.12.09 and 250 alumni attended the program.**
- **The College Website was prepared by an ex-student Mr. Mayur Chheda.**
- **Ms. Akshaya Bhingarde, an alumni, progressed to become a well-known Marathi movie-star.**
- **Ms. Pallavi Patil, another alumni, helped the college to get a Rs. 15 lakh grant from the MP Fund for the air-conditioning of the auditorium.**

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association was not formed during this year. However any suggestions or genuine complaints from parents were addressed and resolved by the faculty and administration.

6.13 Development programmes for support staff

No programmes were conducted during the year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **The existing trees in the college campus have been maintained.**
- **Smoking has been prohibited in the college premises.**
- **Use of plastic bags has been discouraged in the campus.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Our college invited Punjab National Bank, Bhandup (E) branch to open Zero balance accounts for our students in order to inculcate banking habits.**
- **Our alumni were invited as judges in college cultural competitions.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Information regarding the Action Taken on the plan of action is provided in 2.15 in Part A of this report on Page No. 6

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Guidance Lectures were held for students of Third Year wherein faculty from other colleges / university were invited to guide our students to excel in the University examinations.**
- **Thalassemia blood screening test was organized for the students of Third Year in association with Rotary Club of Worli and counselling was arranged for students who were Thalassemia Minor.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **There are certain subjects in the formal curriculum like Foundation Course and Environmental Studies which include many topics relating to the environment like Waste Management, Disaster Management, Chronic Respiratory Problem, Deforestation, etc. Students are therefore exposed to recent debates on these topics, thereby increasing their environmental awareness.**
- **The college faculty who own cars are practicing the Car Pooling system in order to save fuel and protect the environment.**
- **The use of lift is avoided on every Monday to conserve energy.**
- **Stationery material is recycled and used.**

7.5 Whether environmental audit was conducted?

Yes

No

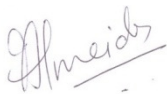
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Our Principal Dr. Ajay Bhamare was awarded the Dr. Babasaheb Ambedkar Adarsh Shikshak Puraskar by Bahujan Vidyarathi Parishad.
- Mrs. SushmaPatil from Department of Commerce successfully completed the Ph.D. and obtained her Doctorate from the North Maharashtra University, Jalgaon during the year.

8. Plans of institution for next year

- To further strengthen the infrastructure of the college.
- To encourage students to participate in programmes involving social issues.
- To organize industrial visits and guest lectures for students

Name **Ms. Janine Almeida**



Signature of the Coordinator, IQAC

Name **Dr. Ajay M. Bhamare**



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
