



Uttari Bharat Sabha's  
**RAMANAND ARYA D.A.V. COLLEGE**  
Bhandup (E), Mumbai-400042

**COLLEGE BUILDING**



**THE LIBRARY**



## THE GYMKHANA



## CHEMISTRY LAB



# RAMANAND ARYA D.A.V. COLLEGE

BHANDUP (E), MUMBAI - 400 042.

## PROSPECTUS FOR THE YEAR 2019-2020

<i>Sr. no.</i>	<i>Contents</i>	<i>Page no.</i>
1	Introduction.....	vi
2	Filling online Admission form for Academic Year 2019-20 .....	1
3	Admission Guidelines.....	2
4	Fees Chart and Notes.....	5
5	Refund of Fees / Deposits.....	17
6	Discipline & Code of Conduct.....	18
7	Attendance and Grant of Terms.....	20
8	Course of Studies (subjects) .....	22
9	Information Technology .....	26
10	Examination – Guidelines.....	37
11	Library – Facilities .....	45
12	College Societies / Activity Groups .....	46
13	Students Welfare - Scholarship, Freeship.....	47
14	Extension Programmes .....	48
15	List of Faculty Members.....	51

## Educational Programmes

### Affiliated to University of Mumbai

#### Under Graduate Programmes

B.Com. (Bachelor of Commerce)

B.Com. (Accounting & Finance)

B.Com. (Banking & Insurance)

B.Com. (Financial Markets)

B.Sc. (Information Technology)

B.M.S. (Bachelor of Management Studies)

#### Post Graduate Programme

M.Com. (Advance Accountancy)

M.Com. (Business Management)

M.Sc. (Information Technology)

#### Research Programme

Ph.D. (Commerce - Business Policy & Administration)

### Affiliated to YCMOU (Yashwantrao Chavan Maharashtra Open University)

#### Post Graduate Programmes

Preparatory Course

M.Com. (Master of Commerce)

M.B.A. (Master of Business Administration)

#### Junior College Programmes

Commerce

Science

Computer Science

## Work Schedule of the College

### COLLEGE TIME

<b>Faculty</b>	<b>Time</b>
Degree	: 07.00 a.m. to 12.00 noon
Science (B.Sc. IT)	: 11.35 a.m. to 5.30 p.m.
Jr. College	: 12.00 noon to 5.30 p.m.

### OFFICE TIME

9.30 a.m. to 1.00 p.m.  
and  
1.30 p.m. to 5.10 p.m.

### CASH TIME

09.30 a.m. to 01.00 p.m.

### MEDIUM OF INSTRUCTION

ENGLISH

## VISION

‘Empowerment through Education’

To make the institution a centre for excellence in the global context.

## MISSION

- To impart value based quality education devoid of all discriminations and to make our students self-dependent and confident.
- To contribute to the transformation of society through teaching, learning and extension services.
- To provide equal access and opportunities especially to the socially and economically disadvantaged students in order to strive for excellence.

## OBJECTIVES

- To increase the conceptual clarity and knowledge of students in courses taught.
- To make the teaching learning process interactive and co-operative.
- To enrich the students with practical knowledge through industrial visits, field trips and linkages with industry.
- To enhance employability of learners through a spectrum of skill based courses.
- To impart value-based education to our students.
- To inculcate critical thinking and tolerance to diversity.
- To promote a research culture amongst faculty and students.
- To sensitise students towards gender and environmental issues.
- To work in collaboration with other educational institutions, industries, NGO's and other stakeholders.
- To make further strides at improving the overall infrastructure.
- To improve ICT infrastructure and its enhanced use in pedagogy.
- To provide opportunities to staff and students for updating their knowledge and skills.

## **An Appeal to the Parents / Guardians**

### **(Very Important)**

#### ● **General**

- **Parents and Guardians are requested to go through the 'Prospectus' while admitting their wards to the College.**
- **Interested parents may consult the vice-principals to become members of the parents teachers associations.**
- **Parents and Guardians are requested to meet the Class Teacher/ Head of the Department Vice-Principal / Principal at least twice in a year to get the information about the progress of their ward.**
- **Using of Mobile phones within the campus is strictly prohibited. If any student is found using the mobile phone, the mobile set shall be forfeited and strict action shall be taken against the student. Parents are requested not to give mobile sets to their wards.**
- **The College does not enforce a dress code. However, it is expected that students will observe decorum to enhance the image of the college. Shirts having any objectionable pictures or slogans and multi-pocket trousers, short pants are strictly not allowed.**
- **Parents are requested to monitor the progress of their ward at internal / semester / terminal / preliminary examinations conducted by the college.**
- **If the learners / wards are irregular and not up to the mark in internal evaluation / terminal examination / preliminary examination/s or fail to attend these examinations, they will not be allowed to appear in the University/ H.S.C. Board examination. Parents and learners are personally responsible for the academic loss in such situation.**
- **In case of serious indiscipline, the college reserves the right to suspend or dismiss the student.**
- **Parents, guardians and students are requested to visit the college website 'www.radav.org' for further details of the college.**
- **University of Mumbai / Education Department is in the process of revision of fees. If it is revised, it is binding on the parents and learners to pay such revised fees at the time of admission or during the academic year.**

## **INTRODUCTION**

Education is not the amount of information that is put into young a brain and run riot there, undigested all our life. We must have life building, man making, character creating assimilation of ideas. The end and aim of all training is to make man good. The training, by which the expression of will is brought under control and becomes fruitful, is called education. What our country now needs is muscles of iron and nerves of steel, gigantic wills which will rest at nothing, but penetrate into the mysteries and secrets of the universe and accomplish their purpose come what may, even if it entails going down to the bottom of the ocean or meet death face to face. It is a man-making religion that we want, it is a man making education that we want to accomplish.

With the above mission The Uttari Bharat Sabha, which is a driving force behind the institution was established in 1949 by a band of selfless patriots who felt the need for an institution which could cater to the educational needs of children in and around economically & educationally backward area of Bhandup and also to foster and maintain the spirit of love and fraternity, to promote social reforms through education, to preserve and advance Indian Culture and Civilization and to do all such acts and things for the benefit of the citizens of Bhandup and surrounding areas.

Founder members of the Uttari Bharat Sabha were dedicated philanthropic people who came together to start this institution.

The Sabha started a primary school on 8th January 1950. It began its Herculean task having on its roll only twenty Students in a humble hut and within two years of inception, the school got Municipal recognition. In 1955 the Government also granted recognition to the school when the 5th class was added thereto. It was in the year 1961 that the school became a full fledged secondary school. As a result of sincere efforts and wholehearted support of well wishers, Uttari Bharat Sabha today is running:

Hindi medium Primary and High School,

English medium Primary and High School,

U.B.S. Junior College of Science and Commerce,

Ramanand Arya D.A.V. Junior College of Science and Commerce and

Ramanand Arya D.A.V. Degree College offering B.Com, B.Com (Banking and Insurance), B.Com (Accounting & Finance), (B.Com Financial Market) M.Com, B.M.S., B.Sc.(I.T), M.Sc. (I.T) and Ph.D. Commerce Courses. The total strength of these institutions is about 13000 students.



## SUBMISSION OF ONLINE ADMISSION FORM

All students should note that they will have to fill up their admission form online. For this, they will have to log on to [www.radav.org](http://www.radav.org).

Students willing to fill the form for Aided & unaided are supposed to fill up 2 different forms for 1st year Degree & 1st year Junior

### **Please Note:**

1. Before applying to the college for admission to 1st year Degree College registering at the University of Mumbai portal, in the name of our college is compulsory.
2. For admission to 1st year junior college. Students who have been allotted seats in our college will have to apply online on our college web site.

### **Step 1**

Students are supposed to click on **“Online Admission for Academic Year 2019-20”**.

### **Step 2**

Now, online Login form is displayed.

#### **R.A.D.A.V. / NON R.A.D.A.V. STUDENTS**

- i. R.A.D.A.V. seeking admission from XII<sup>th</sup> to F.Y. and the students of the other colleges/schools seeking admission for XI<sup>th</sup>, XII<sup>th</sup>, F.Y, S.Y. & T.Y. in our college are supposed to Login by entering the Form No. & the password mentioned in the prospectus.

#### **INHOUSE STUDENTS: Student seeking admission from XI<sup>th</sup> to XII<sup>th</sup>, F.Y. to S.Y. and S.Y. to T.Y.**

- i. Students who have passed XI<sup>th</sup> Com./Sc., F.Y., S.Y. Degree examination in R.A.D.A.V. college are supposed to Login by entering the Students ID mentioned on the Report Card, Form No. & the password mentioned in the prospectus.

### **Step 3**

On first login the system will ask the user to change the password.

### **Step 4 – Admission Form Part 1**

In Part I Student Personal Details are to be fed in the online form.

### **Step 5 – Admission Form Part 1 Notification**

If the student is from the reserved category then he/she should carefully read the notification and click on “I have understood and agreed”

### **Step 6 – Admission Form Part 2**

The student is supposed to enter his complete address with city & pin code.

### **Step 7 – Admission Form Part 3**

Choose optional subjects which you wish to offer, If you choose a subject with limited seats then you shall get a pop up window which shall ask you to provide more alternatives for the chosen subject. This step is compulsory. In case you do not make the required choice then you will not get the desired subject combination. Also, you should note that the subject will be allotted on the basis of students merit and availability of seats for given subject.

### Step 8 – Admission Form Part 4

The student is supposed to enter all his previous exam details in the system. Month & Year is to be entered in the following format 'OCT-2014'. In place of Seat No. the student can enter his Roll No / Seat No.

### Step 9 – Admission Form Part 5

All the fields in this step are compulsory.

In case the guardian has retired or is a house wife then, please mention residential address.

After this step, please print the Admission Form on A4 size paper and submit the same with all the required documents.

### 1.0 ADMISSION GUIDELINES :

Parents/students are requested to go through the Prospectus and the Guidelines and Admission Notices put up on the College Notice Board/Website, before seeking admission in the College. Admission is as per merit and other norms as laid down by the University, the Government or the Management, from time to time. The Principal reserves the right to amend / modify the guidelines regarding admission, as and when such amendments / modifications are received from the Government / University or the Management, as the case may be. The guide lines will be displayed accordingly on the College Notice Board at the time of admission. He also reserves the right to refuse admission in case such an admission, in his opinion, is likely to adversely affect the overall discipline in the college. Students are advised to write their phone number on the admission form.

#### 1.1 Junior College (F.Y.J.C.)

- (i) A student who has passed S.S.C. (Std. X) examination conducted by the Maharashtra State Board of Secondary & Higher Education or any other examination recognized as equivalent thereto by the Board is eligible for admission to the F.Y.J.C. (Std.XI) Class.
- (ii) The college will admit a student, who has passed an examination other than, that conducted by the Maharashtra State Board of Secondary Education, on **temporary basis**. Such students must contact the College Office, immediately after securing admission. The admission will be confirmed only after securing Eligibility / Migration / confirmation from the H.S.C. Board.
- (iii) Students who seek admission to 11th Science / Commerce are required to note that admission is according merit, based on the aggregate/ percentage marks scored at the qualifying examination and that the seats are earmarked / reserved for different categories of students, as follows:-

#### Category - I

Punjabi Minority 50%

#### Category II

- |  |     |
|--|-----|
| A. Inhouse quota.  | 10% |
| B. Dependent wards of (i) Government employees on transfer, (ii) employees of Defence forces, (iii) Ex. Servicemen, (iv) Freedom fighters, (v) Sports, Games, Pirzes winner & participation at international level and prize winner at national level. | 05% |
| C. Handicapped children including Dyslexia, Dyscalculia, Dysgraphia and Spastics affected, etc.  | 03% |

D. College Management	05%
E. Project and earthquake suffer	05%
<b>Total of Category - II</b>	<b>28%</b>
<b>Category - III - Open/General Merit</b>	<b>22%</b>
<b>Grand Total</b>	<b>100%</b>

- (v) The student seeking admission under Category -1 [Caste/Tribe/Class/language] must produce caste certificate issued by Government of Maharashtra, failing which, their claim for admission will not be entertained under the Specified Category.
- (vi) Students seeking admission under Category II (A & B) should produce a true copy of documentary evidence issued by appropriate authorities of the Government, failing which their claim for admission will not be entertained under the Specified Category. In case of the 2% seats reserved for Sports, Games and Cultural achievers, only those who stood first or second at the competitions conducted at the National, State or District levels by professional bodies sponsored by the Government will be considered. Copy of such certificates countersigned by the District Sports Officer (DSO), should be submitted along with the Admission Form. It is **mandatory** for students who have been admitted under 2% Sports & Games Category, to participate in the college events/teams.
- (vii) Forms will be issued and accepted as per the schedule notified on the College Notice Board. There are separate counters for different categories, and the parents/students should submit their admission forms at the respective designated counter, failing which their claim will be considered in the Open Category.
- (viii) Merit list will be put up on the date and time so notified on the College Notice Board. Along with the Application Form, copies of the following documents are to be enclosed :
- True copy of the SSC/Equivalent mark sheet.
  - True copy of School Leaving Certificate.
  - True copy of caste certificate issued by the competent authority.
  - True copy of the Sports, Games and Cultural proficiency certificate, countersigned by the DSO.
  - True copy of the certificate indicating Freedom fighters, employees on transfer, Ex. Servicemen, natural calamities affected, handicapped etc.
  - True copy of Aadhar Card.
  - Photo copy of Ration Card in case of girl students (needed for Girlfreeship upto II<sup>nd</sup> Child fee concession).
  - One stamp size photograph, affixed on the Application Form.
- (ix) Students who have been merit-listed for admission must complete the admission formalities by paying the fees and submitting the required documents, as per the schedule notified, **failing which their claim for admission will stand forfeited.**
- (x) The following documents are required while taking admission:-
- Original mark sheet, along with a photo copy.

- (b) Original Passing certificate or provisional passing certificate for student from outside Maharashtra.
- (c) Original School Leaving Certificate, along with a photo copy,
- (d) Original Caste Certificate and a photo copy
- (e) Original Certificates for sports, Games & Cultural activities (for verification) along with a set of copies.
- (f) Original certificate of freedom fighters, employees on transfer, defence employees, Ex. servicemen, natural calamities affected, handicapped categories etc. (for verification).
- (g) Original Aadhar Card along with photocopy.
- (h) Two latest stamp size photographs.
- (i) SC/ST/DT/NT/SBC/OBC students should produce one verified copies of the following documents :
  - 1) Income certificate 2) Caste certificate 3) leaving certificate 4) photocopy of ration card [first and last page] 5) Non-creamy layer certificate for DT/NT/OBC/SC students.
- (j) Photo copy of Ration card or Electric Bill as address proof.
- (k) Other requirements will be notified on the college Notice Board.
- (l) Reserve Category student should fill up online form on following website <http://www.mahdbtmahait.gov.in>
- (xi) Students/parents are requested to fill in the admission form very clearly indicating the category of reservation, i.e. caste, freedom fighters, sports, etc., to which they belong, by indicating the code number or ticking the appropriate block. In case, the information is not applicable, they are requested to write N.A. For any clarification, parents/students may contact the designated teachers, who are available for HELP, at the time of admission. All are requested to read the Prospectus and the College Notice Board, before filling and submitting the Forms.
- (xii) All admissions are provisional until confirmed by the appropriate authorities, including previous school/college attended by the student.
- (xiii) Those who are desirous of enjoying Leave Travel Concession, i.e. Long Journey Railway Concession, should write their complete Home Town address and nearest railway station in the Admission Form at the time of admission, failing which no application for long journey Railway Concession will be entertained.

**1.2 Caste Verification/Validation:** F.Y.J.C./S.Y.J.C. (Science) students, who belong to reserved categories, may have to get their caste, as the case may be, verified from competent authorities.

They should fill up online caste verification form on following sites, along with certificates, latest by November 30th, failing which, the college will not entertain their claim for verification. For specific information/ clarification, parents/students may contact the designated counter in the College Office.

- 1) for SC/OBC/SBC.DT/NT - [http:// barti.maharashtra.gov.in](http://barti.maharashtra.gov.in)
- 2) for ST - [https:// trti.maharashtra.gov.in](https://trti.maharashtra.gov.in)

Studies Traditional Degree Programme (Page No.23)

**2.0 FEES CHART :**

**Fee structure for all courses i.e. JR, UG, PG, are under revision by the University Government. The revised fees will be charged to students as and when implemented by the University/ Government.**

**SCIENCE FEES STRUCTURE 2019-2020 (Yearly)**

Sr. No	Name of the Fees	XI Science				XII Science			
		Open Boys	Girl's Freeship	PTC/STC/Ex-Serviceman/ EBC	SC/ST/DT.NT/SBC/OBC Students	Open Boys	Girl's Freeship	PTC/STC/EX-Serviceman/ EBC	SC/ST/DT.NT/SBC/ OBC Students
1	Tuition Fees	240	----	----	----	264	----	----	----
2	Admission Fees	20	----	----	----	----	----	----	----
3	Term Fees	40	----	----	----	44	----	----	----
4	Examination Fees	5	5	5	5	----	----	----	----
5	Library Deposit	10	10	10	----	----	----	----	----
6	Labrotary Deposit	15	15	15	----	----	----	----	----
7	Labrotary Fees	70	----	----	----	70	----	----	----
<b>Total (A)</b>		<b>400</b>	<b>30</b>	<b>30</b>	<b>5</b>	<b>378</b>	<b>0</b>	<b>0</b>	<b>0</b>
8	Admission Form Fees & Prospectus	20	20	20	20	20	20	20	20
9	Cultural Festival	20	20	20	20	20	20	20	20
10	Priniting & Stationery	100	100	100	----	100	100	100	----
11	Group Insurance	40	40	40	40	40	40	40	40
12	I/Card & Lib. Card	20	20	20	20	20	20	20	20
13	Magazine	50	50	50	50	50	50	50	50
14	Gymkhana Fees	30	30	30	30	30	30	30	30
15	Laboratory Exps	230	230	230	230	230	230	230	230
<b>Total (B)</b>		<b>510</b>	<b>510</b>	<b>510</b>	<b>410</b>	<b>510</b>	<b>510</b>	<b>510</b>	<b>410</b>
<b>Total C (A + B)</b>		<b>910</b>	<b>540</b>	<b>540</b>	<b>415</b>	<b>888</b>	<b>510</b>	<b>510</b>	<b>410</b>

**Note: Girlfreeship upto 3rd Child**

For New Admission In XII- SCI.

Adm. Fees	22
Library Deposit	10
Labrotary Deposit	15

**Total** 47**Note:- Additional Fees : Computer Science Students will have to pay additional fees of ₹ 20,000/-**

**JUNIOR COMMERCE FEES STRUCTURE 2019-2020 (Yearly)**

Sr. No.	Name of the Fees	XI Commerce				XII Commerce			
		Open Boys	Girl's Free-ship	PTC/STC/Ex-ser-vice Man/EBC	SC/ST/DT.NT/SBC/OBC Students	Open Boys	Girl's Free-ship	PTC/STC/Ex-ser-vice Man/EBC	SC/ST/DT.NT/SBC/OBC Students
1.	Tuition Fees	240	----	----	----	264	----	----	----
2.	Admission Fees	20	----	----	----	----	----	----	----
3.	Term Fees	40	----	----	----	44	----	----	----
4.	Examination Fees	5	5	5	5	----	----	----	----
5.	Library Deposit	10	10	10	----	----	----	----	----
	<b>Total (A)</b>	<b>315</b>	<b>15</b>	<b>15</b>	<b>5</b>	<b>308</b>	<b>0</b>	<b>0</b>	<b>0</b>
6.	Admission form Fees & Prospectus	20	20	20	20	20	20	20	20
7.	Cultural Festival	20	20	20	20	20	20	20	20
8.	Printing & Stationery	100	100	100	----	100	100	100	----
9.	Group Insurance	40	40	40	40	40	40	40	40
10.	I/Card & Lib. Card	20	20	20	20	20	20	20	20
11.	Magazine	50	50	50	50	50	50	50	50
12.	Gymkhana Fees	30	30	30	30	30	30	30	30
	<b>Total (B)</b>	<b>280</b>	<b>280</b>	<b>280</b>	<b>180</b>	<b>280</b>	<b>280</b>	<b>280</b>	<b>180</b>
	<b>Total C (A + B)</b>	<b>595</b>	<b>295</b>	<b>295</b>	<b>185</b>	<b>588</b>	<b>280</b>	<b>280</b>	<b>180</b>

**Note : Girlfreeship upto 3rd Child**

For New Admission In XII- Com

Adm. Fees	22
Library Deposit	10
<b>Total</b>	<b>32</b>

**JUNIOR COMMERCE FEES STRUCTURE 2019-2020 (Yearly) (UN-AIDED)**

Sr. No.	Name of the fees	XI COMMERCE	XII COMMERCE
1.	Tuition Fees	4800	4800
2.	Admission Fees	40	-
3.	Term Fees	600	600
4.	Examination Fees	1000	1000
5.	Library Deposit	-	-
6.	Admission form Fees & Prospectus	20	20
7.	Cultural Festival	20	20
8.	Printing & Stationery	100	100
9.	Group Insurance	40	40
10.	I/Card & Lib. Card	20	20
11.	Magazine	50	50
12.	Gymkhana Fees	-	-
13.	Misc. Dev. fund.	150	150
	<b>Total</b>	<b>6840</b>	<b>6800</b>

**B.COM - FEES STRUCTURE 2019-2020 (Yearly)**

SR. NO.	NAME OF THE FEES	F.Y.B.COM						S.Y.B.COM						T.Y.B.COM					
		OPEN CATEGORY			SC/ST/DT/NT/OBC/SBC STUD.			PTC/STC/EX-SER-MAN/EBC			OPEN CAT.			SC/ST/DT/NT/OBC/SBC STUD.			PTC/STC/EX-SER-MAN/EBC		
		UN-AIDED		FEES	AIDED/UN-AIDED		FEES	AIDED		FEES	AIDED		FEES	AIDED		FEES	AIDED		FEES
		FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	
1	TUITION FEES	800	3000	0	0	800	0	0	0	800	0	0	0	0	800	0	0	0	
2	LIBRARY FEES	200	200	0	0	200	0	0	0	200	0	0	0	200	0	0	0	200	
3	GYMKHANA FEES	400	400	0	0	400	0	0	0	400	0	0	0	400	0	0	0	400	
4	OTHER FEES/EXTRA	250	250	0	0	250	0	0	0	250	0	0	0	250	0	0	0	250	
5	CURRICULAR ACTIVITY																		
5	EXAM. FEES	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2057	2307	
6	ENROLMENT FEES	220	220	0	0	220	0	0	0	220	0	0	0	220	0	0	0	220	
7	ADMI PROCESSING	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	
8	UTILITY FEES	250	250	0	0	250	0	0	0	250	0	0	0	250	0	0	0	250	
9	MAGAZINE	100	100	0	0	100	0	0	0	100	0	0	0	100	0	0	0	100	
10	I/CARD & LIBRARY FEE	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
11	GROUP INSURANCE	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	
12	STUDENT WELFARE FUND	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
13	DEVELOPMENT FEE	500	500	0	0	500	0	0	0	500	0	0	0	500	0	0	0	500	
14	VICE CHANCELLORS FUND	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	
15	UNIV. SPORTS & CULT. ACTIVITY	30	30	0	0	30	0	0	0	30	0	0	0	30	0	0	0	30	
16	E' CHARGES	20	20	0	0	20	0	0	0	20	0	0	0	20	0	0	0	20	
17	PROJECT FEE	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
18	DISASTER RELIF FUND	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	
19	M.K.C.L. (E-SUVIDHA)	50	50	0	0	50	0	0	0	50	0	0	0	50	0	0	0	50	
20	ADM. FORM & PROSPECTUS FEE	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
21	ALUMNI ASSOC. FEES	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	
22	N.S.S.	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	
	<b>(A)</b>	<b>5482</b>	<b>7682</b>	<b>2612</b>	<b>4682</b>	<b>5262</b>	<b>2612</b>	<b>4682</b>	<b>5412</b>	<b>2762</b>	<b>4612</b>	<b>5412</b>	<b>2762</b>	<b>4612</b>	<b>5412</b>	<b>2762</b>	<b>4612</b>	<b>5412</b>	
23	COMPUTER/TUITION FEES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
24	COMPUTER PRACTICAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
25	LABORATORY FEES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>(B)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
26	CAUTION MONEY	150	150	0	0	150	0	0	0	150	0	0	0	150	0	0	0	150	
27	LIBRARY DEPOSIT	250	250	0	0	250	0	0	0	250	0	0	0	250	0	0	0	250	
28	LABORATORY DEPOSIT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	<b>(C)</b>	<b>400</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>5082</b>	<b>2612</b>	<b>5082</b>	<b>5262</b>	<b>2612</b>	<b>4682</b>	<b>5262</b>	<b>2612</b>	<b>4682</b>	<b>5262</b>	<b>2612</b>	<b>4682</b>	<b>5262</b>	
	<b>GRAND TOTAL</b>	<b>5882</b>	<b>8082</b>	<b>2612</b>	<b>5082</b>	<b>5262</b>	<b>2612</b>	<b>4682</b>	<b>7512</b>	<b>4862</b>	<b>6712</b>	<b>7512</b>	<b>4862</b>	<b>6712</b>	<b>7512</b>	<b>4862</b>	<b>6712</b>	<b>7512</b>	

\* Document verification fees of ₹ 400/-, Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

\* Project Fees be collected from the students who are required to do the project as per the syllabus.

**B.COM A&F - FEES STRUCTURE 2019-20 (Yearly)**

SR. NO.	NAME OF THE FEES	F.Y.B.COM (A/F)			S.Y.B.COM (A/F)			T.Y.B.COM (A/F)		
		OPEN CATEGORY FEES	SC/ST STUDENTS	DT. NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS	DT.NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS.	DT. NT/ SBC/ OBC STUDENTS.
		FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES
1	TUITION FEES	10000	0	0	10000	0	0	10000	0	0
2	LIBRARY FEES	600	0	0	600	0	0	600	0	0
3	GYMKHANA FEES	400	0	0	400	0	0	400	0	0
4	OTHER FEES/EXTRA CURRICULAR ACTIVITY	250	0	0	250	0	0	250	0	0
5	EXAM. FEES	2057	2057	2057	2057	2057	2057	2307	2307	2307
6	ENROLMENT FEES	220	0	0	0	0	0	0	0	0
7	INDUSTRIAL VISIT FEE	500	0	0	500	0	0	500	0	0
8	ADMI PROCESSING	200	200	200	200	200	200	200	200	200
9	UTILITY FEES	250	0	0	250	0	0	250		
10	MAGAZINE	100	0	0	100	0	0	100	0	0
11	I/CARD & LIBRARY FEE	50	50	50	50	50	50	50	50	50
12	GROUP INSURANCE	40	40	40	40	40	40	40	40	40
13	STUDENT WELFARE FUND	50	50	50	50	50	50	50	50	50
14	DEVELOPMENT FEE	500	0	0	500	0	0	500	0	0
15	VICE CHANCELLORS' FUND	20	20	20	20	20	20	20	20	20
16	UNIV. SPORTS & CULT. ACTIVITY	30	0	0	30	0	0	30	0	0
17	E' CHARGES	20	0	0	20	0	0	20	0	0
18	PROJECT FEE	100	100	100	100	100	100	500	0	0
19	DISASTER RELIF FUND	10	10	10	10	10	10	10	10	10
20	M.K.C.L. ( E-SUVIDHA)	50	0	0	50	0	0	50	0	0
21	ADM. FORM & PROSPECTUS FEE	100	50	50	100	50	50	100	50	50
22	ALUMNI ASSO.FEES	25	25	25	25	25	25	25	25	25
23	N.S.S.	10	10	10	10	10	10	10	10	10
<b>(A)</b>		<b>15582</b>	<b>2612</b>	<b>2612</b>	<b>15362</b>	<b>2612</b>	<b>2612</b>	<b>16012</b>	<b>2762</b>	<b>2762</b>
24	COMPUTER/ LABORATORY FEES	0	0	0	0	0	0	0	0	0
25	COMPUTER PRACTICAL	1000	0	0	1000	0	0	1000	0	0
26	LABORATORY FEES	1000	0	0	1000	0	0	1000	0	0
<b>(B)</b>		<b>2000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>
27	CAUTION MONEY	150	0	0	0	0	0	0	0	0
28	LIBRARY DEPOSIT	250	0	0	0	0	0	0	0	0
29	LABORATORY DEPOSIT	400	0	0	0	0	0	0	0	0
<b>(C)</b>		<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>18382</b>	<b>2612</b>	<b>2612</b>	<b>17362</b>	<b>2612</b>	<b>2612</b>	<b>18012</b>	<b>2762</b>	<b>2762</b>

\* Document verification fees of ₹400/-, Enrollment fees of ₹220/- and Provisional fees of ₹320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

\* Project Fees be collected from the students who are required to do the project as per the syllabus.



**B.COM B&I - FEES STRUCTURE 2019-2020 (Yearly)**

SR. NO.	NAME OF THE FEES	F.Y.BBI			S.Y.BBI			T.Y.BBI		
		OPEN CATEGORY FEES	SC/ST STUDENTS	DT. NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS	DT.NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS	DT. NT/ SBC/ OBC STUDENTS
		FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES
1	TUITION FEES	10000	0	0	10000	0	0	10000	0	0
2	LIBRARY FEES	600	0	0	600	0	0	600	0	0
3	GYMKHANA FEES	400	0	0	400	0	0	400	0	0
4	OTHER FEES/EXTRA CURRICULAR ACTIVITY	250	0	0	250	0	0	250	0	0
5	EXAM. FEES	2057	2057	2057	2057	2057	2057	2307	2307	2307
6	ENROLMENT FEES	220	0	0	0	0	0	0	0	0
7	INDUSTRIAL VISIT FEE	500	0	0	500	0	0	500	0	0
8	ADMI PROCESSING	200	200	200	200	200	200	200	200	200
9	UTILITY FEES	250	0	0	250	0	0	250	0	0
10	MAGAZINE	100	0	0	100	0	0	100	0	0
11	I/CARD & LIBRARY FEE	50	50	50	50	50	50	50	50	50
12	GROUP INSURANCE	40	40	40	40	40	40	40	40	40
13	STUDENT WELFARE FUND	50	50	50	50	50	50	50	50	50
14	DEVELOPMENT FEE	500	0	0	500	0	0	500	0	0
15	VICE CHANCELLORS' FUND	20	20	20	20	20	20	20	20	20
16	UNIV. SPORTS & CULT. ACTIVITY	30	0	0	30	0	0	30	0	0
17	E' CHARGES	20	0	0	20	0	0	20	0	0
18	PROJECT FEE	100	100	100	100	100	100	500	0	0
19	DISASTER RELIF FUND	10	10	10	10	10	10	10	10	10
20	M.K.C.L. ( E-SUVIDHA)	50	0	0	50	0	0	50	0	0
21	ADM. FORM & PROSPECTUS FEE	100	50	50	100	50	50	100	50	50
22	ALUMNI ASSO.FEES	25	25	25	25	25	25	25	25	25
23	N.S.S	10	10	10	10	10	10	10	10	10
<b>(A)</b>		<b>15582</b>	<b>2612</b>	<b>2612</b>	<b>15362</b>	<b>2612</b>	<b>2612</b>	<b>16012</b>	<b>2762</b>	<b>2762</b>
24	COMPUTER/ LABORATORY FEES	0	0	0	0	0	0	0	0	0
25	COMPUTER PRACTICAL	2000	0	0	1000	0	0	1000	0	0
26	LABORATORY FEES	1000	0	0	1000	0	0	1000	0	0
<b>(B)</b>		<b>3000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>
27	CAUTION MONEY	150	0	0	0	0	0	0	0	0
28	LIBRARY DEPOSIT	250	0	0	0	0	0	0	0	0
29	LABORATORY DEPOSIT	400	0	0	0	0	0	0	0	0
<b>(C)</b>		<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>19382</b>	<b>2612</b>	<b>2612</b>	<b>17362</b>	<b>2612</b>	<b>2612</b>	<b>18012</b>	<b>2762</b>	<b>2762</b>

\* Document verification fees of ₹400/-, Enrollment fees of ₹220/- and Provisional fees of ₹320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

\* Project Fees be collected from the students who are required to do the project as per the syllabus.

**B.COM BFM - FEES STRUCTURE 2019-2020**

SR. NO.	NAME OF THE FEES	F.Y.B.COM (F.M.)			S.Y.B.COM (F.M.)			T.Y.B.COM (F.M.)		
		OPEN CATEGORY FEES	SC/ST STUDENTS	DT. NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS	DT.NT/ SBC/ OBC STUDENTS	OPEN CATEGORY FEES	SC/ST STUDENTS	DT. NT/ SBC/ OBC STUDENTS
		FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES
1	TUITION FEES	10000	0	0	10000	0	0	10000	0	0
2	LIBRARY FEES	600	0	0	600	0	0	600	0	0
3	GYMKHANA FEES	400	0	0	400	0	0	400	0	0
4	OTHER FEES/EXTRA CURRICULAR ACTIVITY	250	0	0	250	0	0	250	0	0
5	EXAM. FEES	2057	2057	2057	2057	2057	2057	2307	2307	2307
6	ENROLMENT FEES	220	0	0	0	0	0	0	0	0
7	INDUSTRIAL VISIT FEE	500	0	0	500	0	0	500	0	0
8	ADMI PROCESSING	200	200	200	200	200	200	200	200	200
9	UTILITY FEES	250	0	0	250	0	0	250	0	0
10	MAGAZINE	100	0	0	100	0	0	100	0	0
11	I/CARD & LIBRARY FEE	50	50	50	50	50	50	50	50	50
12	GROUP INSURANCE	40	40	40	40	40	40	40	40	40
13	STUDENT WELFARE FUND	50	50	50	50	50	50	50	50	50
14	DEVELOPMENT FEE	500	0	0	500	0	0	500	0	0
15	VICE CHANCELLORS' FUND	20	20	20	20	20	20	20	20	20
16	UNIV. SPORTS & CULT. ACTIVITY	30	0	0	30	0	0	30	0	0
17	E' CHARGES	20	0	0	20	0	0	20	0	0
18	PROJECT FEE	100	100	100	100	100	100	500	0	0
19	DISASTER RELIF FUND	10	10	10	10	10	10	10	10	10
20	M.K.C.L. ( E-SUVIDHA)	50	0	0	50	0	0	50	0	0
21	ADM. FORM & PROSPECTUS FEE	100	50	50	100	50	50	100	50	50
22	ALUMNI ASSO.FEES	25	25	25	25	25	25	25	25	25
23	N.S.S.	10	10	10	10	10	10	10	10	10
<b>(A)</b>		<b>15582</b>	<b>2612</b>	<b>2612</b>	<b>15362</b>	<b>2612</b>	<b>2612</b>	<b>16012</b>	<b>2762</b>	<b>2762</b>
24	COMPUTER/ LABORATORY FEES	0	0	0	0	0	0	0	0	0
25	COMPUTER PRACTICAL	1000	0	0	1000	0	0	1000	0	0
26	LABORATORY FEES	1000	0	0	1000	0	0	1000	0	0
<b>(B)</b>		<b>2000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>
27	CAUTION MONEY	150	0	0	0	0	0	0	0	0
28	LIBRARY DEPOSIT	250	0	0	0	0	0	0	0	0
29	LABORATORY DEPOSIT	400	0	0	0	0	0	0	0	0
<b>(C)</b>		<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>18382</b>	<b>2612</b>	<b>2612</b>	<b>17362</b>	<b>2612</b>	<b>2612</b>	<b>18012</b>	<b>2762</b>	<b>2762</b>

\* Document verification fees of ₹400/-, Enrollment fees of ₹220/- and Provisional fees of ₹320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

\* Project Fees be collected from the students who are required to do the project as per the syllabus.

**B.M.S. - FEES STRUCTURE 2019-2020 (Yearly)**

SR. NO.	NAME OF THE FEES	F.Y.B.M.S.		S.Y.B.M.S.		T.Y.B.M.S.	
		OPEN CATEGORY	SC/ST STUD.	OPEN CATEGORY	SC/ST STUD.	OPEN CATEGORY	SC/ST STUD.
		FEES	FEES	FEES	FEES	FEES	FEES
1	TUITION FEES	10000	0	10000	0	10000	0
2	LIBRARY FEES	300	0	300	0	300	0
3	GYMKHANA FEES	400	0	400	0	400	0
4	OTHER FEES/EXTRA CURRICULAR ACTIVITY	250	0	250	0	250	0
5	EXAM. FEES	2057	2057	2057	2057	2307	2307
6	ENROLMENT FEES	220	0	0	0	0	0
7	INDUSTRIAL VISIT FEE	500	0	500	0	500	0
8	ADMI PROCESSING	200	200	200	200	200	200
9	UTILITY FEES	250	0	250	0	250	0
10	MAGAZINE	100	0	100	0	100	0
11	I/CARD & LIBRARY FEE	50	50	50	50	50	50
12	GROUP INSURANCE	40	40	40	40	40	40
13	STUDENT WELFARE FUND	50	50	50	50	50	50
14	DEVELOPMENT FEE	500	0	500	0	500	0
15	VICE CHANCELLORS' FUND	20	20	20	20	20	20
16	UNIV. SPORTS & CULT. ACTIVITY	30	0	30	0	30	0
17	E' CHARGES	20	0	20	0	20	0
18	PROJECT FEE	100	100	100	100	500	0
19	DISASTER RELIF FUND	10	10	10	10	10	10
20	M.K.C.L. ( E-SUVIDHA)	50	0	50	0	50	0
21	ADM. FORM & PROSPECTUS FEE	100	50	100	50	100	50
22	ALUMNI ASSO.FEES	25	25	25	25	25	25
23	N.S.S.	10	10	10	10	10	10
<b>(A)</b>		<b>15282</b>	<b>2612</b>	<b>15062</b>	<b>2612</b>	<b>15712</b>	<b>2762</b>
24	COMPUTER/ LABORATORY FEES	0	0	0	0	0	0
25	COMPUTER PRACTICAL	1000	0	1000	0	1000	0
26	LABORATORY FEES	1000	0	1000	0	1000	0
<b>(B)</b>		<b>2000</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>2000</b>	<b>0</b>
27	CAUTION MONEY	150	0	0	0	0	0
28	LIBRARY DEPOSIT	250	0	0	0	0	0
29	LABORATORY DEPOSIT	400	0	0	0	0	0
<b>(C)</b>		<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>18082</b>	<b>2612</b>	<b>17062</b>	<b>2612</b>	<b>17712</b>	<b>2762</b>
* Document verification fees of ₹ 400/-, Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.							
* Project Fees be collected from the students who are required to do the project as per the syllabus.							
* Due to 'Z' group DT/NT/OBC/SBC Scholarship / Freeship not sanctioned.							

**B.Sc.IT - FEES STRUCTURE 2019-20 (Yearly)**

SR. NO.	NAME OF THE FEES	F.Y.B.Sc.IT		S.Y.B.Sc.IT		T.Y.B.Sc.IT	
		OPEN CATE.	SC/ST/STUD.	OPEN CATE.	SC/ST/STUD.	OPEN CATE.	SC/ST/STUD.
		FEES	FEES	FEES	FEES	FEES	FEES
1	TUITION FEES	10000	0	10000	0	10000	0
2	LIBRARY FEES	1200	0	1200	0	1200	0
3	GYMKHANA FEES	400	0	400	0	400	0
4	OTHER FEES/EXTRA CURRICULAR ACTIVITY	250	0	250	0	250	0
5	EXAM. FEES	2057	2057	2057	2057	2307	2307
6	ENROLMENT FEES	220	0	0	0	0	0
7	INDUSTRIAL VISIT FEE	0	0	0	0	0	0
8	ADMI PROCESSING	200	200	200	200	200	200
9	UTILITY FEES	250	0	250	0	250	0
10	MAGAZINE	100	0	100	0	100	0
11	I/CARD & LIBRARY FEE	50	50	50	50	50	50
12	GROUP INSURANCE	40	40	40	40	40	40
13	STUDENT WELFARE FUND	50	50	50	50	50	50
14	DEVELOPMENT FUND	500	0	500	0	500	0
15	VICE CHANCELLORS' FUND	20	20	20	20	20	20
16	UNIV. SPORTS & CULT. ACTIVITY	36	0	36	0	36	0
17	E' CHARGES	20	0	20	0	20	0
18	PROJECT FEE	1000	500	1000	500	1900	1400
19	DISASTER RELIF FUND	10	10	10	10	10	10
20	M.K.C.L. ( E-SUVIDHA)	50	0	50	0	50	0
21	ADM. FORM & PROSPECTUS FEE	100	50	100	50	100	50
22	N.S.S.	10	10	10	10	10	10
<b>(A)</b>		<b>16563</b>	<b>2987</b>	<b>16343</b>	<b>2987</b>	<b>17493</b>	<b>4137</b>
23	COMPUTER/ LABORATORY FEES	0	0	0	0	0	0
24	COMPUTER PRACTICAL	1000	0	1500	0	2500	0
25	LABORATORY FEES	6000	0	6000	0	6000	0
<b>(B)</b>		<b>7000</b>	<b>0</b>	<b>7500</b>	<b>0</b>	<b>8500</b>	<b>0</b>
26	CAUTION MONEY	150	0	0	0	0	0
27	LIBRARY DEPOSIT	250	0	0	0	0	0
28	LABORATORY DEPOSIT	400	0	0	0	0	0
<b>(C)</b>		<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>		<b>24363</b>	<b>2987</b>	<b>23843</b>	<b>2987</b>	<b>25993</b>	<b>4137</b>
* Document verification fees of ₹ 400/-. Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.							
* Project Fees be collected from the students who are required to do the project as per the syllabus.							
* Due to Z Group DT/NT/OBC/SBC Schoarship / Freeship not sanction.							

**M.COM (BUSINESS MANAGEMENT) - FEES STRUCTURE 2019-2020**

SR. NO.	NAME OF THE FEES	M.COM - I			M.COM - II		
		OPEN CATE.	SC/ST Students	DT.NT/ SBC/OBC Students	OPEN CATE.	SC/ST Students	DT.NT/ SBC/OBC Students
1	TUITION FEES	6000	----	----	6000	----	----
2	LIBRARY FEES	1000	----	----	1000	----	----
3	GYMKHANA FEES	400	----	----	400	----	----
4	EXAM FEES	3027	3027	3027	3277	3277	3277
5	OTHER FEES & EXTRA CURRICULAR ACTIVITY	250	----	----	250	----	----
6	PG.REG. FEES	800	----	----	----	----	----
7	PG.REG. FORM FEES	25	25	25	----	----	----
8	UTILITY FEES	250	----	----	250	----	----
9	ADM. FORM & PROSPECTUS FEES	100	50	50	100	50	50
10	DISASTER RELIF FUND	10	10	10	10	10	10
11	E' CHARGES	20	----	----	20	----	----
12	GROUP INSURANCE	40	40	40	40	40	40
13	I/CARD & LIB CARD	50	50	50	50	50	50
14	MAGAZINE	100	----	----	100	----	----
15	STUDENT WELFARE FUND	50	50	50	50	50	50
16	UNIV. SPORTS & CULT. FEES	30	----	----	30	----	----
17	M.K.C.L. (E-SUVIDHA )	50	----	----	50	----	----
18	ADM.PROCESSING FEES	200	200	200	200	200	200
19	VICE CHANCELLOR FUND	20	20	20	20	20	20
20	DEVELOPMENT FEE	500	----	----	500	----	----
21	ASHWAMEDHA FEES	20	20	20	20	20	20
22	N.S.S	10	10	10	10	10	10
23	COMPUTER/INTERNET	1500	0	0	1500	0	0
(A)		<b>14452</b>	<b>3502</b>	<b>3502</b>	13877	3727	3727
24	LIBRARY DEPOSIT	250	----	----	----	----	----
25	CAUTION MONEY	150	----	----	----	----	----
(B)		<b>400</b>					
<b>GRAND TOTAL</b>		<b>14852</b>	<b>3502</b>	<b>3502</b>	<b>13877</b>	<b>3727</b>	<b>3727</b>

\* Document verification fees of ₹400/-, Enrollment fees of ₹220/- and Provisional fees of ₹320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

**M.COM (ACCOUNTANCY) - FEES STRUCTURE 2019-2020**

SR. NO.	NAME OF THE FEES	M.COM - I			M.COM - II		
		Open Category	SC/ST Students	DT.NT/SBC/OBC Students	Open Category	SC/ST Students	DT.NT/SBC/OBC Students
1	TUITION FEES	6000	----	----	6000	----	----
2	LIBRARY FEES	1000	----	----	1000	----	----
3	GYMKHANA FEES	400	----	----	400	----	----
4	EXAM FEES	3027	3027	3027	3277	3277	3277
5	OTHER FEES & EXTRA CURRICULAR ACTIVITY	250	----	----	250	----	----
6	PG.REG. FEES	800	----	----	----	----	----
7	PG.REG. FORM FEES	25	25	25	----	----	----
8	UTILITY FEES	250	----	----	250	----	----
9	ADM. FORM & PROSPECTUS FEES	100	50	50	100	50	50
10	DISASTER RELIF FUND	10	10	10	10	10	10
11	E' CHARGES	20	----	----	20	----	----
12	GROUP INSURANCE	40	40	40	40	40	40
13	I/CARD & LIB CARD	50	50	50	50	50	50
14	MAGAZINE	100	----	----	100	----	----
15	STUDENT WELFARE FUND	50	50	50	50	50	50
16	UNIV. SPORTS & CULT. FEES	30	----	----	30	----	----
17	M.K.C.L. (E-SUVIDHA )	50	----	----	50	----	----
18	ADM.PROCESSING FEES	200	200	200	200	200	200
19	VICE CHANCELLOR FUND	20	20	20	20	20	20
20	DEVELOPMENT FUND	500	----	----	500	----	----
21	ASHWAMEDHA FEES	20	20	20	20	20	20
22	N.S.S	10	10	10	10	10	10
23	COMPUTER/INTERNET	1500	0	0	1500	0	0
(A)		<b>14452</b>	3502	3502	13877	3727	3727
24	LIBRARY DEPOSIT	250	----	----	----	----	----
25	CAUTION MONEY	150	----	----	----	----	----
(B)		<b>400</b>					
<b>GRAND TOTAL</b>		<b>14852</b>	<b>3502</b>	<b>3502</b>	<b>13877</b>	<b>3727</b>	<b>3727</b>

\* Document verification fees of ₹ 400/-, Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

**M.Sc.(INFORMATION TECHNOLOGY) - FEES STRUCTURE 2019-2020**

<b>SR. NO.</b>	<b>NAME OF THE FEES</b>	<b>M.Sc. (IT) - I</b>	<b>M.Sc. (IT) - II</b>
1	TUITION FEES	15000	15000
2	LIBRARY FEES	1000	1000
3	GYMKHANA FEES	400	400
4	EXAM FEES	2907	3157
5	MARK SHEET FEES	120	120
6	OTHER FEES & EXTRA CURRICULAR ACTIVITY	250	250
7	PG.REG. FEES	1000	----
8	PG.REG. FORM FEES	25	----
9	UTILITY FEES	250	250
10	ADM. FORM & PROSPECTUS FEES	100	100
11	DISASTER RELIF FUND	10	10
12	E' CHARGES	20	20
13	GROUP INSURANCE	40	40
14	I/CARD & LIB CARD	50	50
15	MAGAZINE	100	100
16	STUDENT WELFARE FUND	50	50
17	UNIV. SPORTS & CULT. FEES	30	30
18	M.K.C.L. (E-SUVIDHA )	50	50
19	ADM.PROCESSING FEES	200	200
20	VICE CHANCELLOR FUND	20	20
21	DEVELOPMENT FEES	500	500
22	N.S.S	10	10
23	PROJECT FEES	0	2000
24	LABORATORY FEES	15000	15000
(A)		<b>37132</b>	<b>38357</b>
25	LIBRARY DEPOSIT	250	----
26	CAUTION MONEY	150	----
27	LABORATRY DEPOSIT	400	
(B)		<b>800</b>	
<b>GRAND TOTAL</b>		<b>37932</b>	<b>38357</b>

\* Document verification fees of ₹ 400/-, Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.

\* Project Fees be collected from the students who are required to do the project as per the syllabus.

**PH.D IN COMMERCE (BUSINESS POLICY & ADMINISTRATION)  
FEES STRUCTURE 2019-2020**

SR. NO.	NAME OF THE FEES	PH.D - I	PH.D - II
1	TUITION FEES	8000	8000
2	LIBRARY FEES	3000	3000
3	GYMKHANA FEES	400	400
4	EXAM FEES	600	600
5	MARK SHEET FEES	50	50
6	OTHER FEES & EXTRA CURRICULAR ACTIVITY	250	250
7	REG. FEES	1000	----
8	REG. FORM FEES	25	----
9	UTILITY FEES	250	250
10	ADM. FORM & PROSPECTUS FEES	100	100
11	DISASTER RELIF FUND	10	10
12	E' CHARGES	20	20
13	GROUP INSURANCE	40	40
14	I/CARD & LIB CARD	50	50
15	MAGAZINE	100	100
16	ASHWAMEDH FEES	20	20
17	COMPUTER PRACTICAL / INTERNET	1000	1000
18	STUDENT WELFARE FUND	50	50
19	UNIV. SPORTS & CULT. FEES	30	30
20	M.K.C.L. (E-SUVIDHA )	50	50
21	ADM.PROCESSING FEES	200	200
22	VICE CHANCELLOR FUND	20	20
23	DEVELOPMENT FEES	1000	1000
24	N.S.S	10	10
25	CONVOCATION FEES	0	250
(A)		<b>16275</b>	<b>15500</b>
26	LIBRARY DEPOSIT	250	----
27	CAUTION MONEY	150	----
(B)		<b>400</b>	
<b>GRAND TOTAL</b>		<b>16675</b>	<b>15500</b>
* Document verification fees of ₹ 400/-, Enrollment fees of ₹ 220/- and Provisional fees of ₹ 320/- be charged from the students those who are not from Board of Higher Secondary Education in Maharashtra.			
* Project Fees be collected from the students who are required to do the project as per the syllabus.			



**2.1 Additional Fees : Besides the above fee, additional fees will be paid by the following category of students:**

**2.2 Reserved categories students Fees will be charged as per direction of social welfare office.**

**2.3 Transcript fee: ₹ 1000 (for five copies) and for additional copy ₹ 50/-.**

**2.4 Notes Relating to Fees**

- (a) Examination fees from S.Y.J.C. will be collected along with examination forms as and when notified by the HSC Board.
- (b) Computer/Vocational Course Fees and Deposits are to be paid by only those who have been offered the respective subjects.
- (c) Only fresh entrants will pay admission fees and deposits.
- (d) The fees are for an academic year. Those who have any genuine difficulty in paying the fees in one installment may approach the Principal in writing, for permission to pay the fees in two installments.
- (e) Total amount of fees should be paid by all girl students seeking admission to Information Technology (IT) in Junior College courses as the Subject is on unaided basis.
- (f) In case of any change in the fees, the same will be notified as and when received from the University/Government.

### **3.0 MODE OF REFUND OF FEES AND DEPOSITS**

#### **3.1 Junior College**

- a) If a student informs the institution in writing before the commencement of the academic year that he/she wants to withdraw his/her admission and that he/she cannot continue his/her education in the college for certain reasons, the institution shall refund the Tuition fees, term fees, laboratory fees (if any) and library and laboratory deposits, if any, in full. The admission fee shall however be retained by the institution.
- b) If a student desires to withdraw his/her admission after the commencement of the academic year, the institution concerned shall retain the admission fee, term fee and laboratory fee (if any) in full and also the proportionate amount of the tuition fee till the end of the month in which the refund is claimed. The remaining amount of tuition fee, if any, shall be refunded along with library and laboratory deposits.
- c) 'Refund/withdrawal of admission' counter will be open from 10.00 a.m. to 1.00 p.m. only. In case of cancellation of admission, if the refund is not collected by the end of financial year, it will stand forfeited.

#### **3.2 Degree College (O.2859)**

##### **REFUND OF FEES**

##### **O.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:**

The candidates who have taken admission in under graduate courses in Govt. colleges, In Govt. aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30<sup>th</sup> day there after the

date of cancellation and thereafter, The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

**Table - 1. Fee Deduction on cancellation of admission**

Period and Percentage of deduction charges						
	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and instruction of the course	Upto 20 days after the commencement of academic term of the course.	From 21 <sup>st</sup> day upto 50 days after commencement of the academic term of the course.	From 51 <sup>st</sup> day upto 80 days after the commencement of academic term of the course or August 31st whichever is earlier.	From September 1 <sup>st</sup> to September 30 <sup>th</sup>	After September 30 <sup>th</sup>
Deduction Charges	₹ 500/- Lump sum	20% of the total amount of fees.	30% of the total amount of fees.	50% of the total amount of fees.	60% of the total amount of fees.	100% of the total amount of fees.

### 3.3 Deposits :

1. The amount of Caution Money, Library Deposit, Laboratory Deposits, if any, will be refunded when a student leaves the college or cancels the admission. Deposits not claimed within one year of leaving the college or cancellation of admission will be forfeited.
2. The amount of deposits will be refunded to the student after 15 days from the date of receipt of their application duly signed by the student and guardian and NOC from the concerned departments.
3. The students who have not surrendered their Identity Cards, Original Deposit receipts must surrender the same against refund of deposits otherwise he/she stands to lose the deposits.

### 3.4 Junior and Degree college :

1. For the purpose of refund of fees, the date of commencement of the academic year is the date reopening of the college for the new academic year, as notified by the University/Department for the relevant year.
2. Refund of fees and deposits will commence after 15th August every year.

## 4.0 DISCIPLINE: AND CODE OF CONDUCT :

### 4.1 Discipline

1. Discipline is the most important part of education. All students are expected to observe rules and regulations currently in force to enable the smooth working of the college.
2. Students are prohibited to do anything inside or outside the college that will interfere with its orderly administration or affect its public image. No outside influence, political or any other should be brought into the college directly or indirectly.

## 4.2 Code of Conduct for Students

Institute believes in promoting safe and congenial environment by enforcing following code of conduct:

1. Students should be punctual and attend all lectures/ practicals/ academic activities.
2. During the conduct of lectures, students should not sit in the canteen or loiter in and around the college premises.
3. All students must refrain from indulging in any and all forms of misconduct including partaking in any activity off-campus which can affect the Institute's interests and reputation substantially. The various forms of misconduct include:
  - Any unlawful discrimination (physical or verbal ) on the basis of an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, or sexual orientation, marital or family status, physical or mental disability, gender identity, etc.
  - Intentionally damaging or destroying Institute property or property of other students and/or faculty members
  - Any disruptive activity in a class room or in an event sponsored by the Institute.
4. Students should not indulge in any indisciplined activity in the premises.
5. Students shall not organize on their own meetings, processions, celebrations in the campus, picnics, excursions, trips etc. without prior written permission of the principal.
6. Consumption of alcohol, smoking, carrying drugs, carrying ammunition, explosives, potential weapons, fireworks, Chewing tobacco, pan or any kind of narcotic drugs are strictly prohibited in and around the college campus.
7. Students should always carry and display their valid college identity card whenever in college or representing the college at any other place. Further it should be produced whenever demanded by any of the college staff.
8. Students are expected to use the social media carefully and responsibly. They cannot post derogatory comments about other individuals from the Institute on the social media or indulging in any such related activities having grave ramifications on the reputation of the Institute.
9. The college does not enforce a dress code. However, all students are expected to be dressed up adequately and decently. They should observe decorum with regards to both clothing and behaviour.
10. All students are required to maintain minimum 75% attendance.
11. Use of cell phones/cameras inside the college premises is prohibited.
12. Students should not indulge themselves in any unfair practices during examinations.
13. All circulars and notices related to examinations and other programmes etc. are displayed on the college notice board and college website. Students are expected to read the notice board regularly. They will be solely responsible for missing any opportunity due to not reading important information displayed on the board.
14. Students should not write on benches and walls and should help in maintaining the learning environment neat and clean.
15. Ragging is prohibited in and around the college campus. Government of Maharashtra has notified ragging as a cognizable offence. Anyone reported to be involved in any form of ragging will be severely dealt with. Therefore, students are required to restrain from indulging in any form of ragging.

16. Use of gymnasium and sports facility is permitted only beyond class hours. They should produce the Identity cards for availing the various facilities. They should take care to not to disturb the teaching activities.
17. While representing the college at any other place, the students' behaviour should not be detrimental to the image of the college.
18. In case of any problem, personal or academic, students should report to the Prof-in-charge of their respective class, the junior college supervisor or the Vice principal, who will help them solve their problems.
19. Students should not collect any fund from other students or from outsiders without the written permission of the principal.
20. Silence should be maintained in library / reading room / cyber zone.
21. Students are expected to take care of the green cover in the college campus.
22. Students should respect gender equity and other human values.
23. The students can seek help from the college counselling cell for their personal problems and for stress management.
24. Students are directed not to bring any outsider in the college premises.
25. Students may put up their suggestion / grievances in the drop boxes installed at the key areas.
26. Women students can seek help for any grievances from W.D.C. (Women Development Cell) established in the college.

***[Any one who violates the code of conduct will be severely dealt with accordingly. The powers relating to the disciplinary action in the college will vest with the Principal, and his decision in this respect shall be final.]***

## **5.0 ATTENDANCE AND GRANT OF TERMS**

### **5.1 Junior College**

- a) It is mandatory for students to keep a minimum attendance of 75% of the lectures, practicals and tutorials each term separately, failing which their terms will not be granted. Those who fail to get the terms granted will not be eligible to appear for the terminal / annual exam as the case may be.
- b) SYJC students are required to note that the HSC examination forms are liable to be withdrawn, if they fail to maintain the minimum attendance condition of 75% in both the terms separately.
- c) Parents are requested to take special note of the mandatory condition of minimum attendance of their ward. Applications of leave of absence on account of illness or other reasons, deemed genuine by the Principal, should be submitted to the college office (inward section), for condonation of absence. The decision of the Principal shall be final and binding in such matters.

### **5.2 Degree College**

- a) **Attendance of students is regulated by 0.6086.** The explanation issued by the University vide No.UG/01/2014 dated 05/05/2014 relating to 0.6086 says that
- b) There shall be the Attendance Committee, for smooth conduct of this ordinance, in every college/institute/Department of the University comprising of at least three members (to be nominated from other departments in case of the University Departments having less than 3 teachers), the Vice-Principal/ Senior Teacher (Convener) and at least two more teachers ensuring representation of the concerned faculties, nominated by the Principal/Director/Head.

- c) Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%.
- d) The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extracurricular/co-curricular activity/competition/camp/ workshop/convention/symposium/seminar etc. where the said learner is officially representing the college/University/District/State/Country with the permission of the Principal/Director/Head of the College/Institute/University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in-above, at Sr. No 2, shall be deemed to have been attended by the said learner.
- e) Without prejudice to what is stated here-in-above, the Principal/Director/Head of the concerned College/Institute/Department of the University shall be the competent authority to condone the absentee of any learner further up to additional 25%, if deemed fit and on recommendation of the attendance committee of the said college/Institute/Department of the University, wherein it is mandatory on the said committee to do natural justice by giving personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain absent, which generally shall be limited to his own sickness, sickness of his parent, death of his parent etc. supported by valid evidence, documentary or otherwise.
- f) The attendance committee ensures that the attendance records are maintained in order and that the warning letters are issued to the defaulting learners at least twice in every semester & that in the first week of every month for the previous month default list it display on college notice board. If they are falling short of attendance while also displaying the list of defaulters declaring their respective attendance for the month. The defaulting learners should also be called (along with the parent/guardian wherever necessary) to meet the Convener, attendance committee in the middle of the semester with a view to make the consequences adequately clear while understanding the difficulties if any and encouraging the learner to comply with the requirement of the attendance. Needless to say that the learners should be made aware of the provisions of the ordinances for attendance at the time of admission and an undertaking may be obtained from them (countersigned by the parent/guardian wherever necessary) assuring regular attendance while understanding the consequences of defaulting.
- g) At the end of the semester on recommendation of the attendance committee the Principal/Director/Head of the college/Institute/University Department shall display list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal/Director/Head of the College/Institute/Department of the University within 3 days from the date of display of the notice. After disposing the appeals the Principal/Director/Head shall intimate the same to the In-charge of Examinations/the Controller of examinations to withdraw the examination forms of such defaulting learner sunder intimation to those learners ensuring that this communication reaches the concerned at least 10 clear days before the commencement of the respective examinations.
- h) The learners whose terms are not granted by the college/institute/department of the University can appeal to the controller of examinations, if desired, in a prescribed form and by paying fees prescribed by the Management Council within 3 days from the receipt of this intimation and that the controller of examinations shall arrange a hearing of the learners along with their

concerned Principals/Directors/Heads of the Department, represented in person or through a teacher nominated by them before the committee (one each for every faculty) nominated by the Management Council comprising of 3 members including the convener. The respective committees shall convey their decisions to the controller of examinations which shall be final and binding on the learners once accepted and communicated by the controller of examinations.

**(The existing Ordinances 0,119, 0.120 & 0.125 are repealed)**

### **5.3 General**

- a) Students who request leave of absence from lectures/practical/tutorials for participating in sports, games, cultural or any other activities for and on behalf of the College/Activity group, should submit the application countersigned by the respective Prof-in-charge before the commencement of such leave failing which they will be treated as defaulters.
- b) Parents of Degree/Junior College students are requested to kindly contact the Prof-in-charge of class, Head of Department, Vice-Principal or the Principal, at least once in a term, to keep themselves abreast with their ward's attendance and progress.

### **6.0 COURSE OF STUDIES :**

Students are requested to fill in the admission form carefully by indicating the subject correctly. The subject combinations are as follows:-

#### **6.1 Junior College**

##### **Subject Combinations**

##### **XI & XII COMMERCE**

English, Marathi, Eco., O.C., B.K., S.P., EVS

English, Marathi, Eco., O.C., B.K., Maths, EVS

English, Hindi, Eco., O.C., B.K., S.P., EVS

English, Hindi, Eco., O.C., B.K., Maths, EVS

English, I-T, Eco., O.C., B.K., Maths, EVS

English, I-T, Eco., O.C., B.K., S.P, EVS

##### **XI & XII SCIENCE**

English, Marathi, Physics, Chemistry, Biology, Maths, EVS

English, Hindi, Physics, Chemistry, Biology, Maths, EVS

English, I.T., Physics, Chemistry, Biology, Maths, EVS

##### **BIOFOCAL STREAM**

English, Physics, Chemistry, Computer Science, Maths, EVS

#### **6.2 DEGREE COLLEGE (Programmes Offered)**

##### **C-1) Under-graduate Degree Programmes**

##### **C-1a) Traditional Degree Programme**

##### **C-1a) Three Years Bachelor of Commerce Degree Programme (B.Com.)**

##### **I. Introduction**

The Bachelor of Commerce is one of the traditional programmes with number of supporting course and ultimately specialization in Financial Accounting and Auditing.

## II. Objectives

- To provide knowledge in different areas of Commerce.
- To provide graduates with practical exposure.
- To indicate the element of research amongst the learners to develop their overall personality.
- To motivate learners to participate in various academic exercises and programmes.
- To develop communication and presentation skills of the learners.
- To assist the learners in pursuing higher and professional studies.
- To bring out Commerce graduates who are useful to the nation at large.

To enhance decision making abilities which helps the learners to become competent and face the competitive environment.

To provide learners with the highest possible standard of business education.

To ensure that the education and qualifications we provide enhance learner prospects of employment.

## Elegibility

- (i) F.Y.B.COM. admissions will be as per the directions issued by the University from time to time, and subject to availability of seats in the college.
- (ii) A candidate for being eligible for admission to the three year integrated course leading to the Degree of Bachelor Commerce must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or any examination recognized as equivalent, with subjects, as may be specified by the University in Arts, Science or Commerce streams.
- (iii) Students passing an examination equivalent to S.Y.J.C. of the Higher Secondary Board Mumbai and Inter-Mediate (Arts/Science/Commerce) of University of Mumbai or from other states & immigrating from other Universities, Boards & seeking admission to the First year of the Three Year Integrated Degree Course will be admitted only on production of a Valid **“Provisional Eligibility Certificate”** issued by the University of Mumbai for the current academic year and for the desired course. Such students should submit a migration certificate statement of marks and passing certificate in original along with true copies within two months from the date of admission, failing which their admission is liable to be cancelled Such students result will be declared after the Receipt of verification Reports from their Previous Board and Eligibility by Mumbai University.

### First Year Bachelor of Commerce (F.Y.B.Com)

Semester I	Semester II
1 Accountancy and Financial Management – I	1 Accountancy and Financial Management – II
2 Commerce – I	2 Commerce – II
3 Business Economics – I	3 Business Economics – II
4 Business Communication – I	4 Business Communication – II
5 Environmental Studies – I	5 Environmental Studies – II
6 Foundation Course – I	6 Foundation Course – II
7 Mathematical and Statistical Techniques - I	7. Mathematical and Statistical Techniques - II

**Second Year Bachelor of Commerce (S.Y.B.Com)**

<b>Semester III</b>	<b>Semester IV</b>
1 Accountancy and Financial Management – III	1 Accountancy and Financial Management – IV
2 Financial Accounting & Auditing – V (Introduction to Management Accounting)	2 Financial Accounting & Auditing – VI (Auditing)
3 Commerce – III	3 Commerce – IV
4 Business Economics – III	4 Business Economics – IV
5 Advertising – I	5 Advertising – II
6 Foundation Course – III	6 Foundation Course – IV
7 Business Law - I	7 Business Law - II

**Third Year Bachelor of Commerce (T.Y.B.Com.)**

<b>Semester V</b>	<b>Semester VI</b>
<b>A (Compulsory Papers)</b>	<b>A (Compulsory Papers)</b>
1. Economics Paper-V	1. Economics Paper-VI
2. Commerce Paper-V (MHRM)	2. Commerce Paper-VI (MHRM)
3. Financial Accounting & Auditing-VII	3. Financial Accounting & Auditing-IX
4. Financial Accounting & Auditing-VIII (Cost Accounting)	4. Financial Accounting & Auditing-X (Cost Accounting)
<b>B Ancillary Papers (Choice of any ONE Combination)</b>	<b>B Ancillary Papers (Choice of any ONE Combination)</b>
(a) Direct & indirect Taxation and Export Marketing-I	(a) Direct & Indirect Taxation and Export Marketing-II
(b) Direct & Indirect Taxation Computer Systems & Application-I	(b) Direct & Indirect Taxation Computer Systems & Application-II

**6.3 POST-GRADUATE COURSES**

**M.Com. - Advanced Accountancy / Business Management - First Year Semester I and II**

**I. Eligibility**

**a) Semester I**

A candidate for being eligible for admission to the Master of Commer (Advanced Accountancy/ Business Management Semester I, shall have passed the Examination for the degree of Bachelor of Commerce of University of Mumbai (Three year integrated programme) of the degree of the B.Com. (Old programme) of University of Mumbai or Bachelor of Commerce (Accountancy and Finance) or B.Com. (Banking and Insurance) or B.M.S. degree Examination or an Examination of any other University recognized as equivalent thereto.

**New ATKT Rule from academic year 2017-2018 For M.Com: Semester-II, III and IV**

**A) Semester II**

A learner shall be allowed to keep term for Semester-II.

- (i) Notwithstanding, that he / she may not have appeared for Semester-I
- (ii) OR, irrespective of number of courses of failure in the Semester-I.



**B) Semester III**

A learner shall be allowed to keep term for Semester-III.

- (i) Notwithstanding, that the learner may not have appeared for the Examinations of Semester-I & Semester-II, OR,
- (ii) Irrespective of number of courses of failure in the Semester-I and/ or Semester-II.

**C) Semester IV**

A learner shall be allowed to keep term for Semester-IV.

- (i) Irrespective of number of courses of failure in the Semester-I and/ or Semester-II and/ or Semester-III.
- (ii) A learner is allowed to appear for Semester-IV Examination but the result of Semester-IV shall be **kept in abeyance** until the learner passes all courses of Semester-I, II & III.

<b>First Year M. Com (Advanced Accountancy)</b>	
<b>Semester I (Four Courses)</b> 1. Strategic Management 2. Economics for Business Decisions 3. Cost and Management Accounting 4. Business Ethics and Corporate Social Responsibility	<b>Semester II (Four Courses)</b> 1. Research Methodology for Business 2. Macro Economics concepts and Applications 3. Corporate Finance 4. E-Commerce
<b>Second Year M. Com (Advanced Accountancy)</b>	
<b>Semester III</b> 1. Advanced Financial Accounting 2. Corporate Financial Accounting 3. Direct Tax 4. Project Work - I	<b>Semester IV</b> 1. Advanced Auditing 2. Indirect Tax 3. Personal Financial Planning 4. Project Work - II
<b>First Year M.Com (Business Management)</b>	
<b>Semester I (Four Courses)</b> 1. Strategic Management 2. Economics for Business Decisions 3. Cost and Management Accounting 4. Business Ethics and Corporate Social Responsibility	<b>Semester II (Four Courses)</b> 1. Research Methodology for Business 2. Macro Economics concepts and Applications 3. Corporate Finance 4. E-Commerce
<b>Second Year M.Com (Business Management)</b>	
<b>Semester III</b> 1. Human Resource Management 2. Rural Marketing 3. Entrepreneurial Management 4. Project Work - I	<b>Semester IV</b> 1. Supply chain Management and Logistic 2. Tourism Management 3. Management of Business Relations 4. Project Work - II

## 6.4 Research Degree Programme

### Ph.D. Programmes

#### i) Introduction

The college has a Research Centre in Commerce to make experienced business professionals to generate use and share knowledge about teaching-learning for human development and to collaborate with others to solve critical educational and human problems in a diverse global community. It is also useful for field experience and academic study through coursework and vigorous research. It allows learners to continuously apply knowledge and skill in setting and generating research problems and its further study.

#### ii) Objectives

- To equip learners with the knowledge of comprehensive and encompassing research methodology.
- To initiate research in priority and gap areas of knowledge to fill up the existing vacuum in the theory and practice of Management, Accountancy and Commerce education.
- To prepare professionals, who are endowed with the requisite intellectual capability, distinctive vision and perspective to cope up with the emerging challenges of rapidly changing business world.

To nurture the emerging learners for career in research by fostering them with an insatiable desire to know, encouraging them to incessantly invoke intuitive insights and imaginative speculation and induce them to explore and experiment with ideas in order to invest the same into facts.

- To equip the learners with the capability to grasp and analyze the emerging trends in the constantly changing business environment.
- To foresee and envisage the future potentials and possibilities in order to throw up new concepts and perceive and conceive new theories that may guide future policies on the one hand and explain the new facts or reality on the other.

#### iii) Eligibility :

A candidate being eligible for admission to the degree of Doctor of Philosophy (Commerce) must have passed the Master Degree Examination in relevant subjects of Commerce at University of Mumbai or any other University recognized as equivalent thereto with atleast 55% marks in aggregate (50% in case of reserved category) with first attempt. The candidate has to qualify the Ph.D. Entrance Test (PET) conducted by the University of Mumbai. The candidate has to satisfy the conditions as mentioned in Vice-Chancellor's Directives (VCD).

iv) Programme Offered Ph.D. Commerce in the Subject of Business Policy and Administration.

## 7.0 INFORMATION TECHNOLOGY :

### 7.1 JUNIOR COLLEGE

**FYJC/SYJC-IT** :- The information technology subject is available in place of one of the optional languages (i.e. Hindi or Marathi,).

#### Objectives :-

- To acquire the basic knowledge of information technology.
- To learn the concepts of content creation.

- To expand the capabilities to access the information using internet.
- To acquire skills for creation of static/dynamic web applications using multimedia.
- To develop an ability to use office automation tools.
- To recognize the areas of information technology applications.
- To develop an ability to implement IT in education.
- To understand the impact of e-commerce.
- To acquire skills of data presentation.

## 7.2 DEGREE COLLEGE

### B.Sc. - IT :-

This is an integrated three year degree course divided into six semesters. The admission will be as per the guidelines issued by University of Mumbai. The focus of the programme is IT & Management of IT.

### Objectives :-

- To provide basic inputs in various aspects and a broad understanding of IT and its other disciplinary interfaces.
- To synergies information technology in all its ramifications.

The programme contents are theory and practical oriented. Students will have to exert more in order to grasp the skills and concepts. Excellent facilities are provided for practicals on computer related subjects through **COMPUTER CENTRE** of the College.

The course is divided into six semesters and there is continuous evaluation process through tests, tutorials and assignments.

### Eligibility for admission to B.Sc. IT (0.5051)

- A candidate for being eligible for admission to the degree course of Bachelor of Science-Information Technology, shall have passed XII standard examination of the Maharashtra Board of Higher Secondary Education or it's equivalent with Mathematic and Statistics as one of the subject at first attempt.
- Candidates who have passed Diploma (Three years after S.S.C. Xth Std.) in Information Technology / Computer Technology / Computer Engineering / Computer Science / Electrical, Electronics and video Engineering and Allied Branches / Mechanical and Allied Branches / Civil and Allied Branches of are eligible for direct admission to the Second Year of the B.Sc. (I.T.) degree course.

However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

OR

Candidates with post HSC-Diploma in Information Technology / Computer Technology / Computer Engineering / Computer Science / and Allied branches will be eligible for direct admission to the Second Year of B.Sc. (I.T.).

However, the Diploma should be recognized by the Board of Technical Education of any other recognized Government Body. Minimum Marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

Students passing an examination equivalent to S.Y.J.C. of the Higher Secondary Board Mumbai and Inter-Mediate (Arts/Science/Commerce) of University of Mumbai or from other states & immigrating from other Universities, Boards & seeking admission to the F. Y. of the Three Year Integrated Degree Course will be admitted only on production of a Valid **“Provisional Eligibility Certificate”** issued by the University of Mumbai for the current academic year and for the desired course. Such students should submit a migration certificate, statement of marks and passing certificate in original along with true copies within two months, from the date of admission, failing which their admission is liable to be cancelled.

**Student are asked to see the University of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) for various courses and eligibility rules.**

### B.Sc.IT (Subject Chart)

Bachelor of Science in Information Technology		
F.Y.BSc.I.T.	S.Y.BSc.I.T.	T.Y.BSc.I.T.
<b>Semester-I</b> 1. Imperative Programming 2. Digital Electronics 3. Operating System 4. Discrete Mathematics 5. Communication Skills	<b>Semester-III</b> 1. Python Programming 2. Data Structures 3. Computer Networks 4. Database Management Systems 5. Applied Mathematics	<b>Semester-V</b> 1. Software Project Management 2. Internet of Things 3. Advanced Web Programming 4. Linux System Administration 5. Enterprise Java
<b>Semester-II</b> 1. Web Programming 2. Object Oriented Programing 3. Microprocessor Architecture 4. Numerical & Statistical Method 5. Green Computing	<b>Semester-IV</b> 1. Core Java 2. Introduction to Embedded System 3. Computer Oriented Statistical Techniques 4. Software Engineering 5. Computer Graphics and Animation	<b>Semester-VI</b> 1. Software Quality Assurance 2. Security in Computing 3. Business Intelligence 4. Principles of Geographic Information Systems 5. Cyber Laws

### 7.3 POST GRADUATE COURSES

#### M.Sc. - Information Technology First Year : Semester I and II

##### i) Eligibility

##### a) Semester I

The learner for being eligible for admission to the M.Sc. - Information Technology Semester I must have passed the B.Sc. degree Programme of University of Mumbai or any other University recognized as equivalent thereto with the following combination of subjects -

The B.Sc. (Computer Science) / B.C.S. / B.Sc. (Information Technology) degree programme.  
 OR The B.Sc. (Mathematics) degree programme. OR The B.Sc. (Physics) degree programme  
 OR The B.Sc. (Statistics) degree programme. OR The B.Sc. (Electronics) degree programme.  
 OR The Bachelor of Engineering (B.E.) degree programme.

The learner will be admitted to the M.Sc. degree programme in Information Technology must have passed Bachelor’s Degree Examination with minimum 45% marks in aggregate.

(Extract of Circular No. - PG / Univ. / VCD / ICC / 2012-13 / 8, Dated May 19, 2012)

##### b) Semester II

A learner is eligible to be admitted to Semester II irrespective of number of heads of failure in the Semester I.

**M.Sc. - Information Technology Second Year : Semester III and IV****i) Eligibility****a) Semester III**

A learner shall be allowed to keep term for Semester III notwithstanding that he / she may not have appeared for Semester I and / or Semester II Examination/s or failed in one or more courses at Semester I and / or Semester II.

**b) Semester IV**

1. A learner shall be allowed to keep term for Semester IV irrespective of number of courses of failure in Semester III. However learner has to pass each course of Semester I and Semester II in order to appear for Semester IV.
2. A learner can appear for Semester IV Examination but the result of Semester IV shall be kept in abeyance until the learner passes each of Semester I, Semester II and Semester III.

**First year Master of Science in Information Technology (Part - I)**

<b>Semester-I</b>	<b>Semester-II</b>
<ol style="list-style-type: none"> <li>1. Data Mining</li> <li>2. Distributed System</li> <li>3. Data Analysis Tools</li> <li>4. Software Testing</li> </ol>	<ol style="list-style-type: none"> <li>1. Mobile Computing</li> <li>2. Advanced Computer Networks</li> <li>3. Cloud Computing and Ubiquitous System</li> <li>4. Advanced Database Systems</li> </ol>

**Second year Master of Science in Information Technology (Part - II)**

<b>Semester-III</b>	<b>Semester-IV</b>
<ol style="list-style-type: none"> <li>1. Embedded Systems</li> <li>2. Information Security Management</li> <li>3. Elective - 1               <ol style="list-style-type: none"> <li>i) Virtualization</li> <li>ii) Artificial Neural Networks</li> </ol> </li> <li>4. Elective - 2               <ol style="list-style-type: none"> <li>i) Digital Image Processing</li> <li>ii) Ethical Hacking</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Artificial Intelligence</li> <li>2. IT Infrastructure Management</li> <li>3. Elective - 1               <ol style="list-style-type: none"> <li>i) Intelligent Systems</li> <li>ii) Real Time Embedded Systems</li> <li>iii) Computer Forensics</li> </ol> </li> <li>4. Elective - 2               <ol style="list-style-type: none"> <li>i) Design of Embedded Control Systems</li> <li>ii) Advanced Image Processing</li> <li>iii) Cloud Management</li> <li>iv) Project</li> </ol> </li> </ol>

**7.4 Bachelor of Management Studies (B.M.S.)**

The B.M.S. degree course is conducted in Ramanand Arya D.A.V. College of Commerce since the year 2001. The objectives of the course as cited by the University of Mumbai are as follows:

**Objectives**

- To Provide a rich blend of business subjects designed to equip students with a range of knowledge and skills needed to start a successful career.
- To create for the student an additional avenue of self-employment and also benefit industry by providing them with suitably trained person.
- To provide basic understanding about Management Education among the students.
- To give an adequate exposure to operational environment in the field of Management. To inculcate the habit of using modern technology to solve the practical problems in the real world.

**Eligibility for Admission to B.M.S. (0.3941)**

**1. General Category :**

“A candidate for being eligible for admission to the B.M.S. Degree Course should have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination (in one attempt) at the respective Examination”.

**Students are asked to see the University of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) for various courses and its eligibility.**

**B.M.S. SYLLABUS**

R-(i) The Scheme of modules shall be as follows :

<b>First Year Bachelor of Commerce in Management Studies (F.Y.B.M.S.)</b>	
<b>Semester I (Seven Courses)</b>	<b>Semester II (Seven Courses)</b>
1 Introduction to Financial Accounts 2 Business Law 3 Business Statistics 4 Business Communication - I 5 Foundation Course - I 6 Foundation of Human Skills 7 Business Economics-I	1 Principles of Marketing 2 Industrial Law 3 Business Mathematics 4 Business Communication -II 5 Foundation Course - Value Education and Soft Skill - II 6 Business Environment 7 Principles of Management
<b>Second Year Bachelor of Commerce in Management Studies (S.Y.B.M.S.)</b>	
<b>Semester III (Seven Courses)</b>	<b>Semester IV (Seven Courses)</b>
1 Accounting for Managerial Decision 2 Information Technology in Business Management - I 3 Strategic Management 4 Business Planning and Entrepreneurship Management 5 Foundation Course (Environmental Management) - III <b>FINANCE GROUP:</b> <ul style="list-style-type: none"> <li>• Corporate Finance</li> <li>• Cost Accounting</li> </ul> OR <b>MARKETING GROUP:</b> <ul style="list-style-type: none"> <li>• Consumer Behaviour</li> <li>• Advertising</li> </ul> OR <b>HUMAN RESOURCES GROUP:</b> <ul style="list-style-type: none"> <li>• Recruitment and selection</li> <li>• Motivation and Leadership</li> </ul>	1 Business Research Methods 2 Information Technology in Business Management - II 3 Production & Total Quality Management 4 Business Economics-II 5 Foundation Course (Ethics & Governance )- IV <b>FINANCE GROUP:</b> <ul style="list-style-type: none"> <li>• Corporate Restructuring</li> <li>• Auditing</li> </ul> OR <b>MARKETING GROUP:</b> <ul style="list-style-type: none"> <li>• Integrated Marketing Communication</li> <li>• Event Marketing</li> </ul> OR <b>HUMAN RESOURCES GROUP:</b> <ul style="list-style-type: none"> <li>• Human Resource Planning &amp; Information System</li> <li>• Training &amp; Development in HRM</li> </ul>

**Third Year Bachelor of Commerce in Management Studies (T.Y.B.M.S.)**

<b>Semester V (Six Courses)</b>	<b>Semester VI (Six Courses)</b>
1 Logistics and supply chain management 2 Corporate Communication and public relation	1 Operation Research 2 Project Work
<b>MARKETING GROUP:</b>	<b>MARKETING:</b>
<ul style="list-style-type: none"> <li>• E-commerce</li> <li>• Sales and distribution</li> <li>• Customer Relationship Management</li> <li>• Services Marketing</li> </ul>	<ul style="list-style-type: none"> <li>• Retail Management</li> <li>• International marketing</li> <li>• Media planning</li> <li>• Brand Management</li> </ul>
OR	OR
<b>HUMAN RESOURCES GROUP:</b>	<b>HUMAN RESOURCES GROUP:</b>
<ul style="list-style-type: none"> <li>• Finance for HR Professionals &amp; Compensation Management</li> <li>• Strategic Human Resource Management and HR Policies</li> <li>• Talent and competency Management</li> <li>• Stress Management</li> </ul>	<ul style="list-style-type: none"> <li>• HRM in global perspective</li> <li>• Organizational Development</li> <li>• Human Resource Accounting &amp; Auditing</li> <li>• Indian Ethos in Management</li> </ul>
OR	OR
<b>FINANCE GROUP:</b>	<b>FINANCE GROUP:</b>
<ul style="list-style-type: none"> <li>• Investment Analysis and portfolio Management</li> <li>• Risk Management</li> <li>• Financial Accounting</li> <li>• Direct Taxes</li> </ul>	<ul style="list-style-type: none"> <li>• International Finance</li> <li>• Financing rural Development</li> <li>• Strategic Financial Management</li> <li>• Indirect Taxes</li> </ul>

**7.5 Bachelor of Commerce : (Banking & Insurance) Mumbai University Degree Course. Three year B.Com Course divided into six semesters.**

The Title: The Degree should be titled as Bachelor of Commerce (Banking & Insurance)

**Objective of the Degree:**

- 1) To create for the students of University of Mumbai on additional avenue of employment and also to benefit Banks, Insurance Companies & Industries providing them with suitable trained person in the field of Banking and Insurance.
- 2) To prepare student to exploit opportunities, being newly created, in the field of Banking & Insurance due to Globalisation, Privatization & Liberalisation.
- 3) To provide adequate basic understanding about Banking, Insurance and other financial services among the student.
- 4) To give and adequate exposure to operational environment in the field of Banking Insurance & other related financial services.
- 5) To include training and practical approach among the student by using modern technologies in the field of Banking Insurance etc.

**Eligibility for Admission B.Com. (Banking & Insurance) (0.5209)**

- 1) Candidates for being eligible for admission to the Bachelor of Commerce (Banking Insurance) Degree Course shall have passed XII std. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or its equivalent at one and the same sitting.

- 2) Every candidate admitted to the Degree Course in the affiliated colleges conducting the course shall have to register enrol himself / herself with the University.
- 3) Students passing an examination equivalent to S. Y. J.C. of the Higher Secondary Board, Mumbai and Inter-Mediate (Arts/Science/Commerce) of University of Mumbai or from other states & immigrating from other Universities, Boards & seeking admission to the F. Y. of the Three Year Integrated Degree Course will be admitted only on production of a Valid "Provisional Eligibility Certificate" issued by the University of Mumbai for the current academic year and for the desired course. Such students should submit a migration certificate, statement of marks and passing certificate in original along with true copies within two months, from the date of admission failing which their admission is liable to be cancelled.

**Student are asked to see the University of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) for various courses and eligibility rules.**

**Duration of the Courses and Related information**

- a) The course shall be a full time course. The duration of the course shall be six semesters spread over in three years.
- b) A batch shall consist of not more than 60 students.
- c) The course shall consist of 38 subjects and 2 projects.
- d) Total number of lectures per subject per semester (Subject shall be maximum of 60 lectures each of 50 minutes duration)

<b>Bachelor of Commerce in Banking and Insurance</b>	
<b>Semester I (Seven Courses)</b>	<b>Semester II (Seven Courses)</b>
1 Environment & Management of Financial Services 2 Principles of Management 3 Financial Accounting-I 4 Business Communication-I 5 Foundation Course – I 6 Business Economics-I 7 Quantitative Methods - I	1 Principles & Practices of Banking & Insurance 2 Business Law 3 Financial Accounting- II 4 Business Communication – II 5 Foundation Course – II 6 Organizational Behaviour 7. Quantitative Methods – II
<b>Semester III (Seven Courses)</b>	<b>Semester IV (Seven Courses)</b>
1 Financial Management-I 2 Organizational Behaviour 3 Mutual Fund Management 4 Information Technology in Banking & Insurance - I 5 Financial Market (Equity, debt, forex and derivatives) 6 Taxation of Financial Services 7 Foundation Course-III (Overview of Banking Sector)	1 Financial Management-II 2 Corporate and Securities Law 3 Entrepreneurship Management 4 Information Technology Banking & Insurance-II 5 Foundation Course IV (Overview of Insurance Sector) 6 Customer Relationship Management 7 Business Economics-II



Semester V (Six Courses)	Semester VI (Six Courses)
1 Business ethics and Corporate governance	1 Security Analysis and portfolio Management
2 Financial Reporting & Analysis (Corporate Banking)	2 Human Resource Management
3 Research Methodology	3 Turnaround Management
4 Financial Service Management	4 International Business
5 International Banking & Finance	5 Central Banking
6 Strategic Management	6 Project Work

### 7.6. Bachelor of Commerce: (Accounting and Finance) Mumbai University Degree Course. Three year B.Com Course divided into six semesters.

The Degree shall be titled as Bachelor of Commerce (Accounting and Finance)

#### Objective

- 1) To create for the students of University of Mumbai an additional avenue of self employment and also to benefit the industry by providing them with suitable trained person in the field of accounting and Insurance.
- 2) To prepare student to exploit opportunities, being newly created, in the accounting and finance profession.
- 3) To provide adequate basic understanding about accounting and finance educational among the students.
- 4) To give and adequate exposure to operational environment in the field of accounting and finance.
- 5) To include training and practical approach by using modern technologies amongst the student in the field of Accounting and Finance.

#### Eligibility: for Admission (B.Com. Accounting and Finance) (0.5204)

- a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting & Finance) Degree Course shall have passed XII std. Examination or the Maharashtra Board of Higher Secondary Education or its equivalent at first attempt.
- b) Every Candidate admitted to the degree Course in the Constituent/affiliated College recognised institution, conducting the course shall have to register himself/herself with the University.
- c) Students passing an examination equivalent to S. Y. J .C. of the Higher Secondary Board, Mumbai and Inter-Mediate (Arts/Science/Commerce) of University of Mumbai or from other states & immigrating from other Universities, Boards & seeking admission to the F.Y. of the Three Year Integrated Degree Course will be admitted only on production of a Valid<sup>4</sup> **“Provisional Eligibility Certificate”** issued by the University of Mumbai for the current academic year and for the desired course. Such students should submit a migration certificate, statement of marks and passing certificate in original along with true copies within two months, from the date of admission, failing which their admission is liable to be cancelled.

**Students should see the University of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) for various courses and eligibility rules.**

**Duration of the Courses and Related information**

- a) The course shall be a full time course. The duration of the course shall be six semesters spread over in three years.
- b) A Batch shall consist of not more than 60 students.
- c) The course shall consist of 40 subjects.
- d) The Total number of lectures per subject per semester (Subject) shall be maximum of 55 lectures each of 50 minutes duration.

<b>First Year Bachelor of Commerce in Accounting and Finance (F.Y.B.Com A &amp; F)</b>	
<b>Semester I (Seven Courses)</b>	<b>Semester II (Seven Courses)</b>
1 Financial Accounting (Element of Financial Accounting) -I	1 Financial Accounting (Special Accounting Areas) - II
2 Cost accounting( Introduction and element of cost)-I	2 Auditing (Introduction And Planning) - I
3 Financial management( Introduction to Financial Management)-I	3 Innovative Financial Services
4 Business communication-I	4 Business Communication - II
5 Foundation course-I	5 Foundation Course-II
6 Commerce-I(Business environment)	6 Business Law (Business Regulatory Framework) - I
7 Business economics-I	7 Business Mathematics

<b>Second Year Bachelor of Commerce in Accounting and Finance (S.Y.B.Com A &amp; F)</b>	
<b>Semester III (Seven Courses)</b>	<b>Semester IV (Seven Courses)</b>
1 Information Technology in Accountancy – I	1 Information Technology in Accountancy - II
2 Business Law (Business Regulatory Framework) - II	2 Business Law (Company Law)-III
3 Business Economics – II	3 Research Methodology in Accounting and Finance
4 F.C. IN Commerce (Financial Market Operations) – III	4 F.C. IN Management (Introduction to Management) - IV
5 Financial Accounting (Special Accounting Areas) – III	5 Financial Accounting (Special Accounting Areas) - IV
6 Cost Accounting (Methods of Costing) – II	6 Management Accounting (Introduction to Management Accounting)
7 Taxation - II (Direct Taxes Paper- I)	7 Taxation - III (Direct taxes-II)

**Third Year Bachelor of Commerce in Accounting and Finance (T.Y.B.Com A & F)**

<b>Semester V (Six Courses)</b>	<b>Semester VI (Six Courses)</b>
1 Financial Accounting -V	1 Financial Accounting -VII
2 Financial Accounting -VI	2 Project Work
3 Cost Accounting -III	3 Cost Accounting -IV
4 Taxation -IV(Indirect Taxes-II)	4 Taxation -V(Indirect Taxes -III)
5 Financial management-II	5 Financial management-III
6 Management-II( Management application)	6 Economics paper -III(Indian Economy-III)

**7.7 Bachelor of Commerce (Financial Markets) Mumbai University Degree Course., Three year B,Com Course division into six semesters**

1. A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree Course shall have passed XII Std. Examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent one & the same sitting.

Every Candidate admitted to the Degree Course in the Constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.

**2. DURATION OF THE COURSE AND RELATED INFORMATION.**

- a) The course shall be a full time course. The duration of the course shall be six semesters spread over in three years.
- b) Intake Capacity - 60 students:
- c) The course shall consist of 38 modules of 100 marks each & 2 projects of 100 marks each. Total 400 marks.
- d) Total number of lectures per paper per semester shall be maximum 60 of 50 minutes duration each. Number of lectures per paper per week shall be 4 in case of Theory papers.
- e) For subjects having practical component like 1.3, 1.4, 2.3, 3.5 & 6.3, total no.of Theory lectures per paper per week shall be 3 & 1 lecture of practical (consisting the duration equal to 3 lectures of 50 minutes) per week per batch.(Batch is of 20 Students)
- f) On an average 15 working weeks area available in every semester.

**First Year Bachelor of Commerce in Financial Markets (F.Y.B.Com F.M.)**

<b>Semester I (Seven Courses)</b>	<b>Semester II (Seven Courses)</b>
1 Financial Accounting- I	1 Financial Accounting – II
2 Introduction to Financial System	2 Principles of Management
3 Business Mathematics	3 Environmental Science
4 Business Communication -I	4 Business Communication - II
5 Business Environment	5 Computer Skills – I
6 Business Economics - I	6 Business Statistics
7 Foundation Course I	7 Foundation Course II

**Second Year Bachelor of Commerce in Financial Markets (S.Y.B.Com F&M)**

Semester III (Seven Courses)	Semester IV (Seven Courses)
1 Debt Markets	1 Debt Markets – II
2 Equity Markets - I	2 Equity Markets – II
3 Portfolio Management	3 Business Economics-II
4 Business Law - I	4 Merchant Banking
5 Management Accounting	5 Business Law-II
6 Computer Skills	6 Corporate Finance
7 Foundation Course in Financial Market FC-III (Money Market)	7 Foundation Course In Financial Market FC-IV (Foreign Exchange Market)

**Third Year Bachelor of Commerce in Financial Markets (T.Y.B.Com F&M)**

Semester V (Six Courses)	Semester VI (Six Courses)
1 Financial Derivatives	1 Venture Capital and Private Equity
2 Corporate Accounting	2 Mutual Fund Management
3 Business Ethics	3 Risk Management
4 Technical Analysis	4 Organisational behaviour
5 Marketing in Financial Service	5 Corporate Restructuring
6 Business Valuation	6 Project Work

**7.8. Admission for Foreign Students:**

All international students (FR, FS, PIO, OCI, NRI [Appendix-1]) interested to work admission at in Arts, Commerce and Science faculties University of Mumbai must approach to the link (mu.admissiondesk.org) available on website of the University of Mumbai (www.mu.ac.in)

**Notes :**

1. Students are required to carefully consider all aspects before selecting subjects, as subjects once allotted will not be changed.
2. FYJC-IT admission 60 seats per stream (Sci. & Com.) will be allotted on merit on the basis of aggregate marks. They should collect and fill separate form for the same. They will be merit listed separately.
3. **Students are asked to see the University of Mumbai website [www.mu.ac.in](http://www.mu.ac.in) for various courses and eligibility rules.**
4. As the seats are limited, Computer System at T.Y.B.COM will be given on merit to only those students who have passed fully at FY/SYBCOM. in case seats are available, students with one ATKT will be considered on merit, provided they have similar training in computers, (proof of training should be submitted).
5. Admission for any subject/paper will depend on the minimum number of students required to start a course.
6. Students from other colleges seeking new admission for S.Y./T.Y. to the degree college should produce **“No objection certificate”** from the previous college attended. However their admission will be confirmed only on receipt of the transfer certificate and enrolment confirmation certificate along with PRN No. from the previous college.

7. All admissions are provisional until confirmed by the appropriate authorities, including previous school/college attended by the student. Students whose admissions are not confirmed before the final examination are liable to lose the attendance kept by them and their admission to college may be cancelled.
8. Those who are desirous of enjoying Leave Travel Concession, i.e. Long Journey Rail Concession, should write their complete Home Town address and nearest railway station on the Admission Form at the time of admission, failing which no application for Long Journey Railway Concession will be entertained.
9. Documents required at the time of admission :
  - a) Original HSC Marksheet along with two photo copies.
  - b) Original leaving certificate along with two photo copies.
  - c) Private candidate should submit X<sup>th</sup> & XI<sup>th</sup> Leaving Certificate and letter from the institution from where they have appeared for H.S.C. Examination (Original along with two photocopies).
  - d) Original copies of necessary proof alongwith two photo copies in case of any other reserved category such as ex-service men, freedom fighter, handicapped students, sports/ cultural achievers etc.
  - e) SC/ST/DT/NT/OBC/SBC students should submit one verified copy of the following documents:
 

1] Caste certificate	2] Income certificate
3] Leaving certificate	4] Photo copy of ration card (first and last page).
5] Non creamy layer certificate for DT/NT/OBC/SBC	
6] mark sheet	7] Domacile certificate
  - f) True copy of Ration Card or Electricity Bill as address proof.
  - g) One Photocopy of S.S.C. passing certificate.
  - h) SC/DT/NT/OBC/SBC scholarship students should open Bank Account in the Corporation Bank, Mulund (W), Mumbai - 400 080 or any Nationalised Bank,
  - i) Aadhar Card copy.

## **8.0 EXAMINATIONS**

The college conducts First Year Junior College and F.Y./S.Y- Degree examinations, the HSC Board and the University conducts the S.Y.J.C. and T.Y- B.Com-B.M.S., B.S.C. – LT, B.Com (Banking & Insurance), B.Com (Accounting & Finance), B.COM (Financial Market) and M.COM/M.Sc.IT Degree examinations respectively. The schemes are briefly stated below.

- 8.1 Junior College :** Junior College students will have to appear for 2 Internal Tests and 2 Term end examinations. Guardians/Parents of the Junior college students should verify the performance of their ward's examinations attending the parents-teachers interaction session as and when organised by college.

Parents and Guardians are welcome to contact the Jr. College Vice-Principal, Supervisor or Class Teacher for any clarification.

According to the rules laid down by the Maharashtra State Board of Secondary and Higher Secondary Education, promotion to the SYJC class will be determined on the basis of the marks obtained at the Internal Tests and Two Term-end examinations (200).

The final result of a student will be decided on the basis of the average of marks obtained at these tests/examinations.

EVS is a compulsory subject. The examinations pattern of EVS is :

Project	-	30
Seminar / Internal assement	-	20
		<hr/>
		50
		<hr/>

**FYJC Science Examination**

**Total Marks        200**

First Terminal	50 marks
Second Terminal	70 marks
	<hr/>
	120 marks
	<hr/>

**Internal Assessment / Unit Test**

Ist Term	25 marks
IInd Term	25 marks
Practical	30 marks
	<hr/>
	80 marks
	<hr/>

(Students should Pass in both Practical and Theory Exams separately)

**FYJC Commerce Examination**

**Total Marks        200**

First Terminal	50 marks
Second Terminal	80 marks
	<hr/>
	130 marks
	<hr/>

**Internal Assessment / Unit Test**

Ist Term	25 marks
IInd Term	25 marks
Project	20 marks
	<hr/>
	70 marks
	<hr/>

Anyone who fails to appear for the Terminal Examinations on medical ground should inform the college office within two days, supported by medical certificate. An additional examination will be held for such students.

A Committee has been constituted for the purpose of looking into the unfair means adopted by FYJ.C./S.Y.J.C.students at the examinations like Unit Test, Terminal Examination, etc. If a student

is found using unfair means, the Junior Supervisor shall make a report to that effect along with the evidence thereon and a statement of the student, and report to the Senior Supervisor/ Examination Committee who will then refer the matter to the Unfair means Enquiry Committee for necessary inquiry and recommend to the Principal, the action to be taken \* keeping in view of the provision of Sections 34 & 56.5 of the SS Code.

## 8.2 DEGREE COLLEGE

### A) **Choice based Credit and Grading System (CBCS) (Traditional Course B.Com)**

As per University of Mumbai there will be choice based credit & Grading System of 100 Marks except Foundation Course. The foundation Course evaluation will be same as per Self Financing course.

#### Note:

1. For 100 Marks paper under CBCS pattern the duration of examination shall be of 03 hours.
2. There shall be five questions of 20 marks each.
3. All questions shall be compulsory with internal choice within the question.
4. Questions may be sub divided into sub questions A, B, C and allocation of marks depends on the weightage of the topic.
5. The learner to pass a course shall have to obtain a minimum of 40% marks.

### B) **Choice Based Credit and Grading System (CBCS)**

#### **Scheme of Examination (Self Finance Course)**

The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be (the Semester-wise End Examination component carrying 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations will be as shown below:-

#### a) **Internal Assessment-25%** **25 Marks**

##### **For Courses without Practical**

Sr. No.	Particulars	Marks
1	One class test *	20 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

##### **For Courses with Practical**

Sr. No.	Particulars	Marks	
1	Semester End Practical Examination	20 Marks	
	Journal		05 Marks
	Viva		05 Marks
	Laboratory Work		10 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks	

**b) Semester End Examinations - 75%**

**75 Marks**

- I. Duration-These examinations shall be of 2.5 Hours duration
- II. Theory question paper pattern
  - There shall be five questions of 15 marks each.
  - All questions shall be compulsory with internal choice within the questions.
  - Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

**Passing Standard**

- The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

**Method to Carry forward the Marks**

- A learner who PASSES in the Internal Assessment but FAILS in the Semester End Examination of the Course shall reappear for the Semester End Examination of that Course. However, his/her marks of the Internal assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing of the complete course.
- A learner who FAILS in the Internal Assessment but PASSES in the Semester End Examination of the course shall reappear for the internal assessment in the form of project submission for that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on qualifying the course.
- The Evaluation for students who fail in Internal Assessment will consist of one project of 25 marks which will be divided into 20 marks for the documentation of the project given by the concerned teachers on the curriculum, 05 marks for the presentation and for the viva.

**ATKT (Allowed to keep term) - Commerce (B.Com / BMS / BBI / BAF / BFM)**

- a) A learner shall be allowed to keep term for Semester II irrespective of number heads of failure in the Semester I,
- b) A learner shall be allowed to keep term for Semester III- if he/she passes in all subjects each of Semester I & Semester II.

OR

A learner who fails in not more than four courses of Semester I and Semester II taken together with not more than two courses each in semester I & II

- c) A learner shall be allowed to keep term for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV.
- d) A learner shall be allowed to keep term for Semester V - if he/she passes Semester I , Semester II, Semester III and Semester IV.



OR

A learner shall pass Semester I and Semester II and fails in not more than four courses of Semester III and Semester IV taken together with not more than two courses each in sem. III & Sem. IV.

OR

Shall have Secured ATKT in First Year by failing in not more than Two Courses in each of Semester I and Semester II and have passed Semester III and Semester IV in full

- e) A learner shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V. However, the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.
- f) The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

**ATKT for Faculty of Science (B.Sc. IT) is read as under:-**

- i) A learner shall be allowed to keep term for Semester II irrespective of grades obtained in each course of Semester I.
- ii) A learner shall be allowed to keep term for Semester III if he/she passed (grade 'E' or above in each course) each of Semester I and Semester II.

OR

He/she fails in not more than three course with not more than total 200 marks, in each of Semester I and Semester II. **(For all Science programmes, carrying less than total 900 marks).**

- iii) A learner shall be allowed to keep term for Semester IV irrespective of grades obtained in each course of Semester III. However learner has to pass either of Semester I or Semester II in order to appear for Semester IV.
- iv) A learner shall be allowed to keep term for Semester V if he/she passes Semester I, Semester II, Semester III and Semester IV.

OR

Learner shall have passed Semester I and Semester II in full and secured ATKT in Second Year by failing in

For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester III & IV

OR

Learner shall have passed Semester III and Semester IV in full and secured ATKT in First Year by failing in,

For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester I & II.

- v) A learner shall be allowed to keep terms for Semester VI irrespective of grades obtained in each course of Semester V.
- vi) The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

**Additional Examinations**

1. The additional examination for Semester I,II,III & IV be conducted only for those who have remained absent on the ground of Medical/Participation in Sports/Cultural/NCC Camps, Coaching Camps for Sports and Cultural Activities etc. as per R.8439.
2. A Learner who fails in some or all the courses can appear for A.T.K.T. Examination which will be conducted only in the month of October & April of every year for all semester i.e. Semester I,II,III & IV.

**The Ten (10) point grading system**

Marks	Grade Points	Grade	Performance
80 & Above	10	O	Outstanding
70 - 79.99	9	A+	Excellent
60 - 69.99	8	A	Very Good
55 - 59.99	7	B+	Good
50 - 54.99	6	B	Above Average
45 - 49.99	5	C	Average
40 - 44.99	4	D	Pass
Less than 40	0	F	Fail

**8.3 T.Y. B.COM./B.M.S./B.Sc.IT./B&I/A&F/BFM** students are to note that Examination forms of the following categories of students will not be sent, will be withdrawn for :

- a) Poor attendance (As per Ordinance 119, 1255 etc.), and
- b) Poor conduct and performance.

8.4 Any change in the Rules regarding examinations will be notified for information of students as and when received from the University. They are advised to read notice board periodically.

**8.5 Unfair means at Examinations :**

**Appendix A**

The Broad Categories of Unfair Means Resorted to by Students at the University/College/Institution Examination and the Quantum of Punishment for each Category thereof.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(1)	Possession of copying material	Annulment of the performance of one student at the University/College/Institution examination in full.*  (Note :— This quantum of punishment shall apply also to the following categories of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(2)	Actual copying from the copying material	Exclusion of the student from University or College or Institution examination for one additional examination.
(3)	Possession of another student's answer-book.	Exclusion of the student from University or College or Institution examination for one additional examination. (BOTH THE STUDENTS).
(4)	Possession of another student's answer-books + Actual evidence of copying them from.	Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS).
(5)	Mutual/Mass copying.	Exclusion of the student from University or College or Institution examination for two additional examinations.
(6)	(i) Smuggling-out or smuggling-in of answer book. as copying material.	Exclusion of the student from University or College or Institution examination for two additional examinations.
	(ii) Smuggling-in of written answer-book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution examination for three additional examinations.
	(iii) Smuggling-in of written answer-book and-forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(7)	Attempt to forge the signature of the Jr. Supervisor on the answer-book or supplement.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(8)	Interterring with or counterfeiting of University/College/institution seal, or answer-books or office stationery used in the examinations.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(9)	Answer-book, main or supplement written outside the examination hall or any other, insertion in answer book.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(10)	Insertion of currency notes/to bribe or attempting to bribe any of the person/s connected with the conduct of examinations.	Exclusion of the student from University of College Institution examination for four additional examinations. <i>(Note:- This money shall be credited to the Vice-Chancellor's Fund)</i>
(11)	Using obscene language/violence threat at the examination centre by a student at the .University/College/Institution examination to Jr./Sr. Supervisors/ Chief Conductor or Examiners.	Exclusion of the student from University or College or it Institution examination for four additional examinations.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(12)	(a) Impersonation at the University/ College/Institution examination.	Exclusion of the student from University or College or Institution examination for five additional examinations.  (both the students if impersonator is University or College or Institute student).
	(b) Impersonation by a University/ College/ Institute student at S.S.C./ H.S.C, any other examinations.	Exclusion of the impersonator from University or College or Institution examination for five additional examinations.
(13)	Revealing identity in any form in the answer written or in any other part of the answer-book by the student at the University or College or Institution examination.	Annulment of the performance of the Student at the University or College or Institution examination <u>in full</u> .
(14)	Found having written on <u>palms</u> or on the <u>body</u> , or on the clothes while in the examination.	Annulment of the performance of the student at the University or College or Institution examination <u>in full</u> .
(15)	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the student at the University or College or Institution examination in full, and severe punishment depending upon the gravity of the offence.
(16)	If on previous occasion a disciplinary action was taken against a student for malpractice used at examination and he/she is <u>caught again</u> for malpractices used at the examinations, in this event he/she shall be dealt with <u>severely</u> . Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence when committed at the second or subsequent examination.	
(17)	Practical/Dissertation/Project report Examination.  Student involved in malpractices at Practical/Dissertation/Project report examinations shall dealt with as per the punishment provided for the theory examination.	
(18)	The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.	

\*(Note : The term “Annulment of Performance in full” includes performance of the student at the theory as well as Annual Practical examination, but does not. include performance at term work project work with its term work, oral or practical and dissertation examinations unless malpractice used there at).

**8.6 As per circular No. Exam/Rev./Photo/1967 of 2017 of Mumbai Univeristy regarding Rules and Procedure for providing the Photo/Xerox copies of assessed answer book/s to the examinee and Process of Revaluation of the Answer-books of the examinee who apply for the revaluation is available in the office.**

## 9.0 LIBRARY

The college has a well equipped library located on the 2<sup>nd</sup> floor. The library contains books and periodicals pertaining to the courses of studies and also of general interest. Besides the Reference Section, Special facilities are available for the home issue of library books.

### 9.1 General Rules

- i) Every student entering the Library premises should have a valid College Identity Card. It should be produced as and when demanded by any of the Library staff.
- ii) Identity Card and Reader's Ticket are non transferable.
- iii) Students must handle the books or periodicals etc. with great care. Any attempt to damage books or periodicals by defacing or tearing the pages will be treated as misconduct and strictly dealt with.
- iv) If the original I-Card or Reader's ticket is lost, a duplicate will be issued.

### 9.2 Study Room Rules

- a) A complete silence and strict discipline be maintained in the Library & Study Room.
- b) Text books, reference books & Journals will be issued to students against I-Cards. Students are not allowed to take them outside the Study Room.
- c) If any reference is required, students should approach the Librarian/Assistant Librarian.

### 9.3 Home Issue :-

- a) Every student is expected to read and strictly follow the instructions given of the reverse side of the Reader's Ticket.
- b) In case of late return of books, students will have to pay a fine @ ₹ 2/- per day for the first week and ₹ 4/-per day afterwards. In case of serious default, the amount of fine may be increased upto ₹ 10/-per day.
- c) While charging the fine, holidays will be counted.
- d) Only textbooks will be issued for Home-Reading.
- e) Re-issue of the books will depend upon the demand for the same.
- f) Any disregard of these rules will be reported to the Principal for appropriate action.

**9.4 Book Bank :** College has a Book Bank Scheme for needy students. Interested students may contact the Librarian for membership of Book Bank Scheme.

**9.5 E-mail/Internet:** We provide to our students and faculty an access to International Libraries and their information databases through internet facility. For details, contact the Librarian.

**9.6 Scholar's Card :** To promote excellence, Scholar's Cards are issued to the top 10 students from each class. These cards facilitate the students the students to borrow an additional book for home reading (2 books instead of 1)

**9.7 Identity Card / Readers Ticket:** Two stamp size photographs should be submitted by each student with full details like address with pin code, phone number, date of birth, etc.

**9.8 Each and every student should see the Library Notice Board everyday.**

10 COLLEGE COMMITTEES

Degree College			
1.	<b>IQAC</b> Ms. Janine Almedia (IQAC) (Convener)	2.	<b>UGC Planning Board</b> Principal Dr. Ajay Bhamare (Chairman)
3.	<b>Examination Committee</b> Dr. Rajiv Khurana (Convener) (Aided) Ms. Pallavi Vani (Self Finance)	4.	<b>Unifair Means Committee</b> Dr. Ravindra Naik (Convener)
5.	<b>Admission Committee</b> Mr. Prabol Gupta (Convener)	6.	<b>Research Committee</b> Principal Dr. Ajay Bhamare (Chairman)
7.	<b>Cultural Committee</b> Ms. Grace Verghese (Convener)	8.	<b>Attendance Committee</b> Ms. Dipika Gupta (Convener)
9.	<b>Grivence Committee</b> Mr. Uday Shetty (Convener)	10.	<b>Career Guidance Cell</b> Mr. S. Sridharan (Convener)
11.	<b>Women Development Cell</b> Dr. Sushma Patil (Convener)	12.	<b>Purchase Committee</b> Mr. Padmakar Mane (Convener)
13.	<b>Sports Committee</b> Mr. Virendra Prajapati (Convener)	14.	<b>Time Table Committee</b> Ms. Dipika Gupta (Convener)
15.	<b>Discipline Committee</b> Mr. R. S. Pandey (Convener)	16.	<b>Commerce and Economics Forum</b> Dr. Ravindra Naik (Convener)
17.	<b>Literary Forum</b> Ms. Saroj Tulankar (Convener)	18.	<b>Magazine Committee</b> Dr. Madhubala Swami (Convener)
19.	<b>Cleanliness Committee</b> Mr. Sudhir Godi (Convener)	20.	<b>Canteen Committee</b> Mr. Uday Shetty (Convener)
21.	<b>N. S. S.</b> Mr. R. Kathiresan (Convener)	22.	<b>Library Committee</b> Dr. Sushma Patil (Convener)
23.	<b>Marathi Vangmay</b> Ms. Saroj Tulankar (Convener)	24.	<b>Hindi Bhasha Samiti</b> Mr. Virendra Prajapati (Convener)
25.	<b>Anti-Ragging Cell</b> Dr. Ravindra Naik (Convener)	26.	<b>Remedial Coaching</b> Ms. Deepika Gupta (Convener)
27.	<b>Feedback Analysis Committee</b> Mr. Probal Gupta (Convener)	28.	<b>Alumani Committee</b> Mr. Uday Shetty (Chairman)
29.	<b>Record Maintaining</b> Mr. Thirupathi Basutkar (Convener)	30.	<b>UGC Committee</b> Dr. Madhubala Swami (Convener)
31.	<b>College Website</b> Mr. Himanshu Lapasia	32.	<b>IPR Cell</b> Mr. Rajiv Kharkanis (Convener) Mr. Virendra Prajapati
33.	<b>College Academic Calander</b> Mr. Probal Gupta (Convener)	34.	<b>College Prospectus</b> Mr. Padmakar Mane (Convener)

Junior College			
1.	<b>Examination Committee</b>	2.	<b>Cultural Committee</b>
	Mr. Yogesh Patil (Convener)		Mrs. Uma Iyer (Convener)
3.	<b>Sports Committee</b>	4.	<b>Time Table Committee</b>
	Mr. Sanjay Patil (Convener)		Mrs. Agnes Nirmala (Convener) Mrs. Mugdhe Ajantiwalya (Convener)
5.	<b>Literary Forum</b>	6.	<b>Magazine Committee</b>
	Mrs. Sushila Dahiya (Convener)		Mrs. Dolly Roy (Convener)
7.	<b>Record Maintaining</b>	8.	<b>Social Service</b>
	Mr. Shashi Mishra (Convener)		Mrs. Vidhya Deshmukh (Convener)
9.	<b>Science Forum</b>		
	Mr. O.P. Tiwari (Convener)		

## 11 STUDENTS WELFARE SCHEMES :

- Scholarships/Awards/Freeship** : There are large number of scholarships and Freeships available for needy and deserving students. Students/parents may contact the designated counter or the Chairperson of Scholarship Committee for further information.
- Shri Rajpal Kapoor Foundations issues scholarship of ₹ 1000/- per month to extremely poor and needy Students.
- Sports Students who have won at statelevel and above tournament are eligible for Special Sports Scholarship.
- Degree College students coming from low income group less than ₹ 1,00,000/- p.a. and is not eligible for any other Scholarship can approach the office Superintendent for ANGC Scholarship.
- Shri Jagdish Chandra Scholarship is given to University and HSC Board toppers.

### a) Government Scholarship

- |   |                               |
|---|-------------------------------|
| 1. Govt. Open merit Scholarship   | 2. National Merit Scholarship |
| 3. National Talent Search Scholarship   | 4. Financial aid to Scholars  |
| 5. National Loan Scholarship  |                               |
| 6. S.C./S.T. Students Scholarship (Annual Income upto ₹ 2,50,000)                                       |                               |
| 7. DT/NT/OBC/SBC Students Scholarship (Annual income upto ₹ 1,00,000)<br>(Except BMS & B.Sc. IT Course) |                               |

### b) Government Freeship

- E.B.C (i.e. Chhatrapati ShahuMaharaj) Freeship (Except BMS & B.Sc. IT Course)  
(Income Limit ₹ 8,00,000)
- SC/ST Student Freeship (No income limit Upto Second Child)

3. DT/NT/OBC/SBC Student Freeship (Annual income upto ₹ 8,00,000 Upto Second Child)
4. P.T.C. Freeship (Provisional) upto second child
5. S.T.C. Freeship (Provisional) upto second child
6. Girls Freeship (Jr. Commerce) upto second child
7. Ex-Serviceman Freeship (upto second child)

**c) Students Welfare Fund - Mumbai University**

- 1) Needy students scholarship
- 2) Financial Assistance for S.T. (Schedule Tribe students)

**d) Required Documents for Scholarship / Freeship**

1. Income Certificate (Tahsildar)
2. Caste Certificate (Tahsildar / Collector)
3. Leaving Certificate
4. Marksheet Previous Exam
5. Ration Card Xerox First & Last Page
6. Domacile Certificate

**NOTE:**

- 1. Freeship Sanctioned Upto 2<sup>nd</sup> Child**
- 2. Non Criminal Certificate For N.T.(c), N.T. (D), & O.B.C. Students**
- 3. Students should fill up Online form on following website**  
<http://mahadbtmahait.gov.in>

## **12 EXTENSION PROGRAMMES**

### **12.1 English Language Proficiency Certificate Course**

FYJC students coming from Marathi, Gujarati and Hindi medium schools are specially trained to speak and write better English. Interested students may meet Vice-Principal/Supervisor of the Junior College.

**12.2** The College also conducts contact sessions for students pursuing education through the institute of Distance Education University of Mumbai

**13 Evaluation of the college :** The college conducts annual evaluation of its various services through a structured questionnaire which enables an analysis of various services rendered by the college. The questionnaire includes teaching learning process, office administration, canteen, gymnasium and library facilities etc. is filled by students, parents, alumni and all other stakeholders. The recommendations are seriously deliberated upon by various committees, the principal and the management.

**14 Emergency Medical Service :** The College provides emergency medical services to students and staff whenever the contingency arises. The College has medical services available at call, which can be availed by students on need. First aid room is available in the campus.



- 15** The group insurance scheme initiated by the college has been extended to all the students the Government of Maharashtra vide letter no.PRE-2001/57783/2891/PRA.SHI-I dated July 2002. Every student therefore is governed by accident insurance scheme introduced by the Government of Maharashtra.
- 16 Career guidance and placement cell :** Regular seminars and workshops on career guidance are conducted and campus interviews are organised throughout the year.
- 17 Anti ragging and grievance cell :** Complaints and problems of the students are resolved through counselling sessions. Regular activities are conducted and anti ragging posters are displayed throughout the campus to make the students aware of associated problems of ragging and punishments meted out in case of ragging.
- 18 Women development cell :** Regular activities in the form of lectures, seminars, counselling sessions, skits etc. are organised for women.
- 19 Institutional Social Responsibilities :** Under ISR the college organises charitable activities throughout the year. Blood donation drives, cleanliness drive, epidemic disease eradication awareness programmes, importance of voting awareness programme, social education camps in adopted tribal villages, thalassemia check up, medical camp for the economically weaker sections of the society wherein not only free medical check up by specialist doctors is given to the people but also free medicines and follow up treatment given. The college organises one day of entertainment programme for the orphans from in and around Mumbai which includes a trip to a holiday resort and games and variety entertainment programme in the college campus.
- 20 ROTARACT CLUB :** Involves itself in a variety of social services activities and personality development programmes under Institutional Social Responsibilities.
- 21** The well qualified and multi-faceted college faculty provides consultancy services in areas of their expertise within the purview of the stated consultancy policy of the institution. An overview of the available consultancy services is given in the following table:
- 22 STUDENTS COUNCIL :** The students council is formed in accordance with the provisions of the Maharashtra University Act. The council consists of the Principal who is the chairperson, one lecturer nominated by the principal as the convenor, class representatives nominated by the principal and from the amongst the class representatives one student is elected as secretary by the class representatives, there are also two girls representatives, and one student each representing the cultural committee, NSS and Sports. The regular students' council meetings help in the decision making in the college.
- 23 ALUMNI ASSOCIATION :** Alumni Association of the college is actively involved in social service, providing feedback to the institution, helping college in co curricular activities, fund raising and placement. Alumni social gatherings are a regular feature in the college.
- 24 GYMKHANA / GYMNASIUM:** A Committee, consisting of teachers and the physical instructors, manages activities of the Gymkhana. The previous year's sports/games champion of the Degree College, if available, will be the secretary. In case of his non availability, another student whose

all round performance during the previous year has been found satisfactory, will be nominated by the Gymkhana Committee as the Secretary. The Committee will regulate the Gymnasium timing and the students are required to strictly follow the schedule. We also promote our sports students at international level by giving special scholarship.

**25 NATIONAL SERVICE SCHEME :** The College has a NSS Unit. Students, who are really interested in doing social work, are welcome to join the college NSS Unit. The actual enrolment however will depend upon the University guidelines.

**25 CANTEEN :** The college provide facility for students and staffl.

The college has a licensed canteen approved by Food and Drug Administration Maharashtra state and food is supplied at a discounted rate.

Also special care is taken regarding hygiene. Variety of lunch and snacks and beverages are sold in the canteen.

**26 GIRLS COMMON ROOM :** Situated on the second the girls common room has a bed maintained in case of emergencies, toilet and sanitary pad vending machine. Newspapers and women's magazines are also kept in the common room.

**27 Facilities for differently abled students :** The college provides special facilities for differently abled students such as ramp, wheel chair, lift facility, seating arrangements etc.

**Table: Areas of Consultancy Services Provided by the Faculty in the Institution**

<b>Area of Consultancy</b>	<b>Department</b>	<b>Consultancy Services Rendered</b>
<b>Research Related</b>	Research Centre	Providing guidance about: <ul style="list-style-type: none"> <li>■ Preparing questionnaires, Data collection, Data cleaning, Data analysis, Research methodology, Choice of Statistical techniques.</li> <li>■ Statistical packages for data analysis (SPSS, SAT)</li> <li>■ Plagiarism, Synopsis and Thesis writing, Bibliography etc.</li> </ul>
<b>Accountancy</b>	Accounts	Providing consultancy to individuals, Trusts and Co-operative housing societies on: <ul style="list-style-type: none"> <li>■ Filing income tax returns</li> <li>■ Auditing of accounts</li> <li>■ Financial planning</li> <li>■ Guidance to students aspiring to become CA.</li> </ul>
<b>Law</b>	Business Law	Guidance on legal matters: <ul style="list-style-type: none"> <li>■ Drafting of legal papers</li> <li>■ MOUs, RTI etc.</li> </ul>
<b>Economics</b>	Business Economics	Providing guidance about: <ul style="list-style-type: none"> <li>■ Add-on courses on Capital Markets,</li> <li>■ Employment avenues in Banking, Insurance, Data analysis, Market surveys and Capital markets.</li> <li>■ Preparing for competitive examination in Banking, Insurance and Administrative Services.</li> <li>■ Entrepreneurship</li> </ul>
<b>Business Communications</b>	Commerce	Providing social consultancy on: <ul style="list-style-type: none"> <li>■ Grooming and soft-skills</li> <li>■ Writing business letters</li> <li>■ Writing minutes of meetings</li> </ul>
<b>Information Technology</b>	Information Technology	Providing consultancy to individuals and cooperative societies in the neighbourhood on using: <ul style="list-style-type: none"> <li>■ 'Tally' software for accounting - M.S. Office</li> <li>■ Web designing</li> </ul>

<b>Area of Consultancy</b>	<b>Department</b>	<b>Consultancy Services Rendered</b>
<b>Mathematics and Statistics</b>	Commerce	Providing guidance on: <ul style="list-style-type: none"><li>■ Preparing for competitive examinations</li><li>■ Computing Methods</li><li>■ Data analysis with SPSS software</li></ul>
<b>Business Administration</b>	Commerce	Providing guidance about: <ul style="list-style-type: none"><li>■ Start-ups, Starting and managing micro-enterprises</li><li>■ Human Resource Management</li><li>■ General Office Administration</li></ul>

Administration – Degree College	Administration - Jr. College
1) Dr. Ajay M. Bhamare - Principal	1) Dr. Ajay M. Bhamare - Principal
2) Mr. Probal Gupta - Vice Principal	2) Mr. Daniel Shankori - Vice Principal
3) Mr Padmakar Mane - Vice Principal	3) Mr. Shailesh Nagda - Supervisor
4) Ms. Ashwini Salunkhe - Office Superintendent	4) Mr. Satish Narayan - Supervisor
	5) Ms. Ashwini Salunkhe - Office Superintendent

### Degree College Faculty 2019-20

Sr.No.	Name of the Faculty	Designation	Qualification	Department/Subject
1	Dr. Ajay M. Bhamare	Principal/HOD	M.Com. Ph.D	COMMERCE
2	Dr. Sushma S. Patil	Assistant Professor	M.Com.Ph.D	COMMERCE
3	Ms. Dipika Gupta	Assistant Professor	M.Com NET/SET	COMMERCE
4	Dr. Rajiv R. Khurana	Associate Professor (H.O.D.)	M.Com,FCA. C.A.C.S., AICWA, L.L.B. Ph.D	ACCOUNTS
5	Mr. Uday S. Shetty	Associate Professor	(FCA SET )	ACCOUNTS
6	Mr. Virendra Prajapati	Associate Professor	M.Com. L.L.B.	ACCOUNTS
7	Dr. Ravindra N. Naik	Associate Professor	FC.A, M.Com, SET Ph.D	ACCOUNTS
8	Dr. Madhubala Swami	Associate Professor (H.O.D)	M.A M.Phil.,Ph.D	ECONOMICS
9	Mr. Thirupathi Basutkar	Assistant Professor	M.A (NET)	ECONOMICS
10	Mr. Padmakar Mane	Vice Principal	M.Sc (Statistic)	MATHS, STATISTICS & COMPUTERS
11	Mrs.Grace Varghese	Assistant Professor	M.Sc., (Maths) M.Phil	MATHS, STATISTICS & COMPUTERS
12	Mr. R. Kathiresan	Assistant Professor	M.sc., PGDCA, M.Phil	MATHS, STATISTICS & COMPUTERS
13	Mr. Probal Gupta	(Vice Principal )	M.A	FOUNDATION COURSE
14	Mrs. Janine Almeida	Associate Professor	B.Sc., L.L.M. (SET)	BUSINESS LAW
15	Mrs. Saroj Tulankar	Associate Professor	M.A. Dip. In ELT. B.Ed.	BUSINESS COMMUNICATION
16	Dr. Rajalaxmi Dash	Librarian	M.A, M.Lib, B.Ed. M.Phil, Ph.D	Library
17	Mr. R.S. Pandey	Sports In-Charge	M.A. ( M.Ed)	Gymkhana

Junior College Faculty 2019-20

Sr.No.	Name of the Faculty	Designation	Qualification	Subject
1	Mr. Shailesh Nagda	Supervisor	M.Com,B.Ed	COMMERCE
2	Mr. Mahender Totlani	Assistant Teacher	M.Com,B.Ed	COMMERCE
3	Mrs. Hema Kapur	Assistant Teacher	M.Com,B.Ed, M.Phil	COMMERCE
4	Mrs. Uma Iyer	Assistant Teacher	M.Com,B.Ed, M.Phil	COMMERCE
5	Mr. Ashok Bhatia	Assistant Teacher	M.Com,B.Ed	COMMERCE
6	Mrs. Dolly Roy	Assistant Teacher	M.Com,M.Ed, M.B.A.	COMMERCE
7	Mrs. Smita Ghate	Assistant Teacher	M.Com,B.Ed	COMMERCE
8	Mrs. Babita Kaur	Assistant Teacher	M.Com,B.Ed, M.B.A.	COMMERCE
9	Mrs. Keerthi Venkatram	Assistant Teacher	M.A. B.Ed.	ECONOMICS
10	Mrs. Messy Paulson	Assistant Teacher	M.A. B.Ed., M.Phil	ECONOMICS
11	Mrs. Shyna Ramesh	Assistant Teacher	M.A. B.Ed.	ECONOMICS
12	Mrs. Sunita Bhamare	Assistant Teacher	M.Sc. B.Ed.	CHEMISTRY
13	Mrs. Aarti Sawant	Assistant Teacher	M.Sc. B.Ed.	CHEMISTRY
14	Mrs. Kishorkumar Patil	Assistant Teacher	M.Sc. B.Ed.	CHEMISTRY
15	Mr. Shashikumar Mishra	Assistant Teacher	M.Sc. B.Ed.	CHEMISTRY
16	Mr. Satish Narayan	Supervisor	M.Sc. B.Ed.	PHYSICS
17	Mrs. Mugdha Ajantiwalay	Assistant Teacher	M.Sc. B.Ed.	PHYSICS
18	Mr. Vikas Khairnar	Assistant Teacher	M.Sc. B.Ed.	PHYSICS
19	Mrs. Vidya Deshmukh	Assistant Teacher	M.Sc. B.Ed.	BIOLOGY
20	Mr. Omprakash Tiwari	Assistant Teacher	M.Sc. B.Ed.	BIOLOGY
21	Mrs. Suja Nair	Assistant Teacher	M.Sc. B.Ed.	BIOLOGY
22	Mrs. M. Agnes Nirmala	Assistant Teacher	M.Sc. M.Ed., M.Phil	MATHS
23	Mr. Yogesh Patil	Assistant Teacher	M.Sc. B.Ed.	MATHS
24	Mrs. Kavita Dalvi	Assistant Teacher	M.Sc. B.Ed.	MATHS
25	Mr. Jitendra Dixit	Assistant Teacher	M.Sc. B.Ed.	MATHS
26	Mrs. Smita Kolatkar	Assistant Teacher	M.A. B.Ed.	MARATHI
27	Mrs. Neha Shirke	Assistant Teacher	M.A. M.Ed.	MARATHI
28	Mr. Daniel Shankori	(Vice Principal )	M.A. B.Ed.	ENGLISH
29	Mrs. Debjani Gupta	Assistant Teacher	M.A. B.Ed.	ENGLISH
30	Mr. Umesh Badgujar	Assistant Teacher	M.A. B.Ed.	ENGLISH
31	Mr. Prashant Bhavsar	Assistant Teacher	M.A. B.Ed.	ENGLISH
32	Mr. Sunil Patil	Assistant Teacher	M.A. B.Ed.	ENGLISH
33	Ms. Amita Prabhu	Assistant Teacher	M.A. B.Ed., M.Ed	HINDI
34	Mrs. Sushila Dahiya	Assistant Teacher	M.A. B.Ed.	HINDI
35	Mrs. Yogita Patil	Assistant Teacher	M.A. B.Ed.	HINDI - MARATHI
36	Mr. Ram Anuj Yadav	Assistant Teacher	M.A., M.Sc., B.Ed	E.V.S.
37	Mr. Sanjay Patil	Assistant Teacher	M.A. M.Ed.	PHYSICAL EDUCATION

# VALUE ADDED COURSES

## RAMANAND ARYA D.A.V. COLLEGE

### TECHNOLOGY CENTRE

#### LIST OF COURSES

I) CATEGORY:- **COMPUTERS & INFORMATION TECHNOLOGY**

- ★ Master Diploma in Computers & IT (MDCIT) - 18 Months.
- ★ Higher Diploma in Computers & IT (HDCIT) - 12 Months.
- ★ Diploma in Computers & IT (DCIT) - 6 Months.

II) CATEGORY:- **FASHION DESIGNING**

- ★ Basic Diploma in Fashion Designing (BDFD) - 5 Months.
- ★ Advance Diploma in Fashion Designing (ADFD) - 9 Months.

III) CATEGORY:- **INTERIOR DESIGNING & DECORATION**

- ★ Basic Diploma in Interior Designing (BDID) - 5 Months.
- ★ Advance Diploma in Interior Designing (ADID) - 9 Months.

***Eligibility for above courses is SSC pass.***

IV) CATEGORY:- **DEGREE COURSES FROM**

TILAK MAHARASHTRA UNIVERSITY / BHARATI VIDYAPEETH

- ★ Bachelor of Computer Application (B.C.A.) - 3 years.
- ★ Bachelor of Business Administration (B.B.A.) - 3 years.

***Eligibility for above courses is HSC pass.***

***Master of Business Administration (MBA) / Master of Computer Application (MCA)***

All courses - Job oriented / Part Time

Government Recognized Certification from College / University

For Admission Contact:- Technology Centre, 3<sup>rd</sup> Floor, Opp. Biology Lab.

Tel.: 7900029220 / 8291994225 | [www.tmcmbai.com](http://www.tmcmbai.com)

Email : [tmcdrb@gmail.com](mailto:tmcdrb@gmail.com)

Distance Education Programme

**YASHWANTRAO CHAVAN  
MAHARASHTRA OPEN UNIVERSITY  
(YCMOU) COURSES**

- Preparatory Course
- M.Com
- M.B.A

**TILAK MAHARASHTRA UNIVERSITY  
COURSES**

- Bachelor of Computer Application  
(B.C.A.)
- Bachelor of Business Administration  
(B.B.A.)



## APPLICATION FORM FOR STUDENT WELFARE SCHOLARSHIP OF SHRI RAJPAL KAPOOR FOUNDATION

The Hon, Chairman,

PHOTOGRAPH

Sir,

I give below my bio-data seeking help from the Fund:

- Name: Shri/Smt./Kum.

Surname	First Name	Father's Name	Mother's Name
---------	------------	---------------	---------------

- Residential Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Name & address of College: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Class in which studying : \_\_\_\_\_

- Last exam passed : \_\_\_\_\_ (Month & Year: \_\_\_\_\_)

### FAMILY DETAILS

- Name of the guardian/Parents : \_\_\_\_\_
- Relationship with the applicant : \_\_\_\_\_
- Occupation : \_\_\_\_\_
- Academic qualifications of the guardian/parents : \_\_\_\_\_
- No. of family members : \_\_\_\_\_
- No. of earning members : \_\_\_\_\_
- Total annual income of the family : \_\_\_\_\_
- No. of family members studying : \_\_\_\_\_

**PERSONAL DETAILS**

● Are you employed?  Yes /  No

● Do you attend any coaching classes ?  Yes /  No

If yes, give Details : \_\_\_\_\_

● Have you applied for EBC/BC/Freeship/Scholarship?  Yes /  No

● Have you applied for any other scholarship in the current year?  Yes /  No

If yes, give Details : \_\_\_\_\_

● Did you receive the above scholarship last year?  Yes /  No

If yes, give Details : \_\_\_\_\_

● Did you receive Shri Rajpal Kapoor Foundation scholarship last year :  Yes /  No

**ENCLOSURES:**

- Certified copies (a) Marksheet of the last examination
- (b) Identity Card
- (c) Income certificates of all the earning members of the family
- (b) Fee Receipts

I am aware that my application will be rejected if any or all of the above enclosures are not attached or the information given is wrong / incomplete.

I request you to consider any application favourably.

Yours faithfully,

Signature and Name of applicant: \_\_\_\_\_

\_\_\_\_\_

Date : \_\_\_\_\_

## APPLICATION FORM FOR SCHOLARSHIP FROM EDUCATIONAL AND WELFARE FUND

The Hon, Chairman, ANGC Educational and Welfare Fund,

PHOTOGRAPH

Sir,

I give below my bio-data seeking help from the Fund:

- Name: Shri/Smt./Kum.

Surname	First Name	Father's Name	Mother's Name
● Residential Address: _____ _____			
● Name & address of College: _____ _____			
● Class in which studying : _____			
● Last exam passed : _____ (Month & Year: _____)			

### FAMILY DETAILS

- Name of the guardian : \_\_\_\_\_
- Relationship with the applicant : \_\_\_\_\_
- Occupation : \_\_\_\_\_
- Academic qualifications of the guardian : \_\_\_\_\_
- No. of family members : \_\_\_\_\_
- No. of earning members : \_\_\_\_\_
- Total annual income of the family : \_\_\_\_\_
- No. of family members studying : \_\_\_\_\_

### PERSONAL DETAILS

- Are you employed?  Yes /  No
- Do you attend any coaching classes ?  Yes /  No  
If yes, give Details : \_\_\_\_\_
- Have you applied for EBC/BC/Freeship/Scholarship?  Yes /  No

- Have you applied for any other scholarship in the current year?  Yes /  No  
If yes, give Details : \_\_\_\_\_
- Did you receive the above scholarship last year?  Yes /  No  
If yes, give Details : \_\_\_\_\_
- Did you receive ANGC scholarship last year :  Yes /  No

**ENCLOSURES:**

- 1) Bonafied certificate of the College.
- 2) Certified copies
  - (a) Marksheet of the last examination
  - (b) Identity Card
  - (c) Income certificates of all the earning members of the family
  - (b) Fee Receipts

Fee Receipt Details : Receipt 1 Amount .....

Receipt 2 Amount .....

Receipt 3 Amount .....

Receipt 4 Amount .....

**Total Amount .....**

I am aware that my application will be rejected if any or all of the above enclosures are not attached or the information given is wrong / incomplete.

I request you to consider any application favourably.

Yours faithfully,

Signature and Name of applicant: \_\_\_\_\_

**ENDORSEMENT BY THE PRINCIPAL**

I hereby state that the information given by Shri/Smt./Kum. \_\_\_\_\_ is correct to the best of my knowledge.

**College Stamp**

**Signature of the Principal**

**NOTES:**

- i. Application forms must be duly filled in and complete in all respects. Incomplete forms will not be entertained.
- ii. Forms and certificates/photocopies must be duly attested by the Principal.
- iii. Only those forms which are forwarded by the Principal will be accepted.
- iv. Every form must be accompanied by a self-addressed post card.
- v. Under Graduate students of Colleges affiliated to non-Professional courses of the University of Mumbai are also eligible to apply.
- vi. Fresh Bonafide certificate of the second term, along with originals of all the documents submitted, must be presented while collecting the cheque, in case the scholarship is sanctioned.
- vii. Forms complete in all respects must reach at District Principal, on or before 20th January, 2017 at the address given above.**
- viii. Right to reject the application without assigning any reasons is reserved by the ANGC.

**RAMANAND ARYA D.A.V. COLLEGE**

BHANDUP (E), MUMBAI - 400 042.

Date: \_\_\_\_\_

To,  
The Principal,  
Mumbai.

**Subject: Application for the cancellation-of admission'**

Respected Sir,

I, the undersigned, request you to kindly cancel my admission from the college.  
My particulars are given as under:

Name : \_\_\_\_\_

Class : \_\_\_\_\_ Roll No.: \_\_\_\_\_ Year 20 - 20

Admission Receipt No.: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Rs.: \_\_\_\_\_ Fee Receipt is enclosed herewith

Clerk Remark :

Student's/ Guardian's Signature

Principal's Remark :

Date: \_\_\_\_\_

Yours faithfully,

(Signature of Applicant)

**RAMANAND ARYA D.A.V. COLLEGE**

BHANDUP (E), MUMBAI - 400 042.

**Students Insurance Form**

Name of the student (Insured) : \_\_\_\_\_

Class & Roll No. : \_\_\_\_\_

Residential Address : \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

Phone (with S.T.D. code) : \_\_\_\_\_

Mobile : \_\_\_\_\_

E-mail : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Blood Group : \_\_\_\_\_

Name of the co-insured : \_\_\_\_\_

Relationship with the insured : \_\_\_\_\_

\_\_\_\_\_  
Signature of the co-insured

\_\_\_\_\_  
Student's Signature



# Ramanand Arya D.A.V. College

Station Road, Datar Colony, Bhandup (E) -400042.  
Tel:25662921, 25666691 , Email: info@radav.gmai.com

## Ragging-Free Campus



**WARNING**  
Ragging is a crime

### Directives of the Hon'ble Apex Court

- FIR without delay
- Exemplary and Justifiably Harsh Punishment as a deterrent
- priority trial by the Courts
- Guilty student's expulsion or refusal of da,admission
- Authorities / Functionaries Liable for Failure to act or delay

## MAHARASHTRA Prohibition of Ragging ACT, 1999 (MAHARASHTRA ACT XXXIII of 1999)

● "Ragging" means display of disorderly conduct, doing of any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes:-

➤ Teasing, abusing, threatening or playing practical jokes on, or causing hurt to such students: or

➤ Asking a student to do any act or perform something which such student will not, in the ordinary course, willingly, do.

● Ragging within or outside of any act or perform something which such student will not, in the ordinary course, willingly, do.

➤ Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees. Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

### CONTACT FOR HELP

<p><b>R.A.D.A.V. College</b> Mr.R.Kathiresan Phone no(91-22) 25662921, 25666691. Email: info@radav.gmail.com</p>	<p><b>University Grant Commission(UGC)</b> Bhadur Shah Zafar Marg, New Delhi Pin:110 002 India Phone no:- 23232701/23236735/23239437</p>	<p><b>National Anti-ragging Helpline</b> Phone: 1800-180-5522 Email:-helpline@antiragging.in</p>
--	--	--

## THE CONFERENCE ROOM



## I.T. LAB



## COOL FILTERED DRINKING WATER



## THE ADMINISTRATIVE OFFICE

