Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RAMANAND ARYA D.A.V. COLLEGE**
Name of the head of the Institution	**DR. AJAY M. BHAMARE**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02225660513**
Mobile no.	**9833552608**
Registered Email	**info@radav.org**
Alternate Email	**pnmane1962@gmail.com**
Address	**Veer Savarkar Marg, Bhandup - East, Mumbai**
City/Town	**Mumbai**
State/UT	**Maharashtra**
Pincode	**400042**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Ms. Janine Almeida**
Phone no/Alternate Phone no.	**02225660513**
Mobile no.	**9892804881**
Registered Email	**ramanandaryadaviqac@gmail.com**
Alternate Email	**info@radav.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://radav.org/online/wp-content/uploads/2019/09/AQAR_2017-2018.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://radav.org/online/wp-content/uploads/2019/12/ACADEMIC-CALENDAR-2018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**74.00**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.19**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC — **01-Jul-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A Workshop on Recent Developments in Gender Issues	22-Feb-2019 1	59
A workshop on Exploring Google Apps: Moving towards Paperless Documentation	25-Feb-2019 1	55
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Ajay Bhamare	Minor Research Project	State Commission for Women	2018 180	150000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Training of faculty and nonteaching staff through workshops. • Presentation sessions on learning from workshops to peers. • Feedback on the Higher Education Commission of India Repeal of UGC Act, 2018 were compiled and emailed to the MHRD on 25th December, 2018 • Interactive and Creative programmes organised by Cocurricullar Forums • Collective efforts were made for timely submission of AQAR

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
· To organize workshops on Quality Enhancement issues	1. Recent Developments in Gender Issues, 2. Exploring Google Apps: Moving towards Paperless Documentation
· To have co-curricular forums in all courses to increase learning opportunities beyond the curriculum	Most courses have formed subject forums and organized programmes and field trips for students
· To prepare the AQAR 2018-19 for submission to NAAC	Criteria wise teams were formed for focusing on handling of each criteria, data collection and compilation. Meetings were held for discussions on the same
· Staff training on Quality Enhancement issues	Staff are regularly deputed for workshops on Quality Enhancement issues and they in-turn share their learning's with peers in institutional level sessions organized for this purpose
· To relook at the Vision, Mission, Goals, Objectives and the Quality Policy of our institution	The IQAC has organized discussions with the faculty on the Vision, Mission, Goals and Objectives of the college in order to relate them to the changing needs of Higher Education.
· To inculcate Human Values in Students	College committees such as the NSS, WDC and Co-Curricular Forums organized several programmes to engage students on social issues.
· To work in collaboration with other institutions.	AQAR and NAAC related literature is kept in the library for reference and convenience of the staff
· To collect curriculum related feedback from students	Faculty collected feedback on the curriculum. This was compiled and will be sent to the Academic Authority, University of Mumbai
· Academic, Administrative and Energy Audits	The following Audits were conducted: ü Academic Audit on 10th August, 2017 ü Administrative Audit on 8th February 2018 ü Energy Audit on 16th January, 2019 Based on the recommendations of the Audit committees following initiatives were taken: · Encouraging research, · Strengthening ICT infrastructure, · Introducing skill-oriented courses, · Going paperless · Training for administrative staff on quality issues · Replacing tubelights with LED bulbs, · Efficient power management of IT equipment
· To organize a refresher course in Commerce	Refresher Course in Commerce and Management On 12 October 2018-1 November 2018

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**18-Nov-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**05-Mar-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has the following MIS in different departments for efficient administration. 1. Student admission process, database of studentsADME software. • Admission process is Partially Online. 'ADME' software created by Inficare Solution Pvt.ltd. has been procured for automation of admission process. • College website has information about admission procedures, course fees, college facilities, etc. • Electronic Token Display machine is used for queue management in admission process. • College provides browsing centre facility to students for filling the admission form. 2. Student result RESO software • The seating arrangement and examination time table is displayed on college website. • 'RESO' software acquired from Inficare Solution Pvt.ltd is being used for automation in the results declaration process. • Consolidated results are displayed on college website. • The Students of the College are provided with the information regarding various activities in the college through Academic Calendar, Notices, classroom communication etc. 3. Income tax calculationsensys TDS software. • The**

Institute has fully equipped computerized methods are followed to keep tracks and records of all finances of the College. • The Institute's Accounts are maintained by using software Tally ERP 9.0 version. • The Administration, Accounts, Purchase, Library, Placement, Academics everything is covered by MIS software. 4. Research Centre Statistical Package for the Social Sciences (SPSS) software. • The Institute's Research Centre for PhD in Commerce and Management (Business Policy and Administration),is equipped with licensed version of Statistical Package for the Social Sciences (SPSS) software. • In the institute website research papers, project etc. presented at national and international level, seminars, conferences, workshops, etc are made available. 5. Biometric Attendance and leave records maintenance. Biometric system is used for recording faculty attendance and maintaining Leave Records. 6. Library is automated {Integrated Library Management System ILMS} • Faculties are given access to online journals and ebooks through INFLIBNET, OPAC and NList. Library also has separate cyber zone • Library maintenance is enhanced through subscription to NList and providing automation through SOUL software. Book catalogue can be searched through OPAC. Periodicals', Newspapers' and Research Journals' subscriptions are renewed. Air conditioned computer browsing centre is used by students and staff.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures that all the courses have well qualified and competent faculty. If vacancies arise, there is timely appointment. Faculty given workload as per UGC norms. Each department prepares its Learning Outcomes. Faculty makes efforts to monitor the academic performance of students through tests, presentations and assignments in addition to the university exams. Each course has a co-curricular forum and apart from engaging students on topics from the syllabus, students participate in co-curricular activities of the forum and gain insights into topics beyond the curriculum yet related to the curriculum. Subject / Name Of The Forum / Faculty Environmental Studies / Green

Club / Ms. Bhagyashree Grampurohit Foundation Course / Rights Forum/ Ms. Janine Almeida, Mr. Tirupati Basutkar Business Law / Law Forum / Ms. Janine Almeida Economics / Planning Forum / Dr.Madhubala Swami, Mr. Tirupati Basutkar Business Communication / Literary Forum / Mrs. SarojTulankar, Ms. Margaret Williams Commerce Subjects: Exports, Marketing, / Business Forum / Dr.SushamaPatil, Ms.Deepika Gupta, Ms.Poonam Srivastava, Mr.Himanshu Lapashia Library / Reader's Forum / Dr.Rajlakshmi Dash Accounts / Finance Forum / Dr.Rajiv Khurana, CA Uday Shetty, Dr.Ravindra Naik Self-Finance Programs Forums Economics / Economics Forum / Ms. Chandrakala Shrivastava, Mr. Sudhir Godi Research Methodology / Research Forum / Ms. Chandrakala Shrivastava, Ms. Vaishali Nikam Business Communication / Professional Forum / Ms.Vaishali Nikam, Ms.Srabani Ganguli, Mr. Devendra Vyas Staff meetings and Department meetings are held and issues relating to change in curriculum, curriculum planning and delivery, teaching plan, teaching methods are discussed. The college organizes syllabus revision workshops and our faculty is invited as resource persons in other colleges for syllabus revision workshops. Interactive teaching learning methods are used in teaching such as role-play, case law presentation, field visits and Google Classrooms in an effort to engage students in amore meaningful way in the Teaching-Learning process. Teachers make efforts to meet the challenges posed by slow learners and advanced learners giving them assignments and tests.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NSE's certification in financial markets		10/10/2018	1	Focus on emp loyability	• Knowledge of Financial Markets, • Ability to analyze stock markets
Microsoft ce rtification course		12/12/2018	1	Focus on emp loyability	• MS Office products ,• Java, python, C, C#, HTML

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	74	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Sales	23/02/2019	4
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Marketing	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Faculty take oral as well as written feedback from students regarding the content of the courses taught. Faculty modify their teaching based on this feedback when possible. The following faculty from our college are members of the Syllabus Revision Committee, University of Mumbai: Principal Dr. Ajay Bhamare Mr. Probal Gupta Mr. Padmakar Mane Dr. Madhubala Swami Mr. Uday Shetty Ms. Janine Almeida Dr. Sushma Patil Ms. Dipika Gupta Feedback received from students formally and that collected through discussions with the students has been compiled, analyzed, edited and forwarded to the Academic Authority, University of Mumbai. Faculty also takes into consideration their readings on articles and books on the courses taught in the framing of curriculum. Interaction with academicians and professionals working in the field also gives the faculty an insight into areas of study which could enrich student's learning. Workshops and seminars in which the faculty participate are a source of new ideas which if thought relevant, are suggested in framing of the curriculum. Students are also enriched in their learning through the cocurricular forums which have been formed in the college coursewise. These forums organise programmes such as competitions, field visits, guest lectures, nature trails, study tours, industrial visits, presentations, quizzes, debates and workshops thereby creating for the students an opportunity to participate in interactive and fun methods of learning. If students enjoy studying any specific topic, faculty guide them to read further by, giving references of latest literature on the subject, Ereferences (eBooks, URLs, Online Free Courses etc.), sharing newspaper articles on the same, initiating discussions as also organising competitions. Google classroom is used by faculty and also serves as a method of reaching out to students. If students find topics uninteresting or difficult, faculty give more examples to liven up the discussion and simplify the topics.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	AIDED	650	914	636
BMS	MANAGEMENT STUDIES	138	500	134
BCom	BANKING AND INSURANCE	72	212	65
BCom	ACCOUNTING AND FINANCE	138	703	129
BCom	FINANCIAL MANAGEMENT	72	51	61
BSc	INFORMATION TECHNOLOGY	138	293	132
MSc	INFORMATION TECHNOLOGY	20	19	19
MCom	ADVANCED ACCOUNTANCY	92	147	68
MCom	MANAGEMENT	69	34	27
PhD or DPhil	BUSINESS POLICY AND ADMINISTRATION	40	2	2

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2951	206	45	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
45	45	164	8	2	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is implemented in the institution wherein more than 60 students are assigned to a faculty member who acts as a mentor for the entire year. The objective behind initiating mentoring system in the institution is to : • Help students to improve their academic performance. • Minimise absenteeism rate. •

Motivate students for successful completion of the course. • Encourage students to face challenges with greater confidence. • Guide them for selection of right career opportunity. Mentor interacts with the students at regular interval and monitors their academic performance and attendance. Mentors help the students to understand the concept in their subject and solve their doubts. Students are counselled by the mentors and subject faculties for improving their academic performance and attendance. The students are given guidance for academic and stress related issues. The students who have less attendance are paid special attention from mentor's side. Even the students with many issues are asked to call parents for parentsmentor meetings. The mentor keeps track on their improvements and counsels them accordingly. Mentors encourage the students to participate in cocurricular and extracurricular activities for upgrading themselves. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2951	42	1:70

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	42	1	27	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mr. R. Kathiresan	Assistant Professor	Best NSS Programme officer awarded by University of Mumbai

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	2C00531	I	07/01/2019	12/04/2019
MCom	2C00532	II	09/06/2019	01/08/2019
MCom	2C00533	III	10/01/2019	15/04/2019
MCom	2C00534	IV	10/06/2019	13/08/2019
BCom	2C00141	I	07/12/2018	07/02/2019
BCom	2C00142	II	20/04/2019	07/06/2019
BCom	2C00143	III	02/11/2018	17/01/2019
BCom	2C00144	IV	03/05/2019	31/05/2019
BCom	2C00145	v	01/11/2018	29/01/2019
BCom	2C00146	VI	22/04/2019	25/05/2019
BMS	2M00151	I	10/12/2018	30/01/2019

BMS	2M00152	II	12/04/2019	10/05/2019
BMS	2M00153	III	02/11/2018	14/12/2018
BMS	2M00154	IV	04/05/2019	15/05/2019
BMS	2M00155	V	30/11/2018	18/03/2019
BMS	2M00156	VI	09/05/2019	13/08/2019
BCom	2C00451	I	10/12/2018	21/01/2019
BCom	2C00452	II	12/04/2019	10/05/2019
BCom	2C00453	III	02/11/2018	18/12/2018
BCom	2C00454	IV	04/05/2019	14/05/2019
BCom	2C00455	V	30/11/2018	26/03/2019
BCom	2C00456	VI	09/05/2019	27/06/2019
BCom	2C00341	I	10/12/2018	21/01/2019
BCom	2C00342	II	12/04/2019	10/05/2019
BCom	2C00343	III	02/11/2018	07/12/2018
BCom	2C00344	IV	19/05/2019	14/05/2019
BCom	2C00345	V	30/11/2018	06/03/2019
BCom	2C00346	VI	09/05/2019	26/06/2019
BCom	2C00251	I	10/12/2018	21/01/2019
BCom	2C00252	II	12/04/2019	10/05/2019
BCom	2C00253	III	02/11/2018	24/12/2018
BCom	2C00254	IV	04/05/2019	14/05/2019
BCom	2C00255	V	30/11/2018	29/03/2019
BCom	2C00256	VI	09/05/2019	17/06/2019
BSc	1S00251	I	14/12/2018	22/01/2019
BSc	1S00252	II	10/04/2019	01/05/2019
BSc	1S00253	III	03/12/2018	14/12/2018
BSc	1S00254	IV	02/05/2019	14/05/2019
BSc	1S00255	V	30/11/2018	06/03/2019
BSc	1S00256	VI	11/05/2019	24/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has made efforts to improve the performance of students by framing significant reforms in Continuous Internal Evaluation at the institutional level .The reforms are as follows: • Remedial measures are taken by conducting tutorial classes to clarify doubts and reexplaining the critical topics. • Class tests are conducted prior to semester examinations under self financing courses. • Students are encouraged to solve previous years University Exam question papers. • The institution organizes group discussions, seminars and guest lectures. • Poor performance due to frequent absenteeism is dealt by sending letters to the parents of such students. Examination Reforms, if any, undertaken by the College other than University • Centralised Public Announcement (CPA) system is installed and used to communicate information about examination schedules. • The CPA is used to inform the students at the

commencement of each examination about the University's ordinance against use of unfair means in the examination. • Closed circuit cameras have been installed in all the lecture halls where the examinations are held. • Examination schedules are communicated to students through mobile phones in addition to the display in the college notice boards. • 'ADME' software created by Inficare Solution Pvt. Ltd has been procured for automation of admission process. • 'RESO' software acquired from Inficare Solution Pvt. Ltd is being used for automation in the results declaration process. • Old question papers are scanned and shared with the students who request for them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares a tentative academic calendar at the beginning of the year based on examination dates and plans submitted by the cocurricular and extracurricular Forums. The academic calendar also takes into consideration National level holidays, State level holidays, Local holidays and number of teaching days as mentioned by the University of Mumbai. The academic calendar also has schedule of college examinations, which includes internal class test for self finance courses and M. Com., additional exam for the students participating in sports and students unable to appear for exam on medical Ground and Allowed To Keep Term (ATKT) examination. A schedule of Staff meetings, Departmental meetings and IQAC meetings is planned in advance and mentioned in the academic calendar. The tentative dates of NSS activities, Career Development and Placement Cell programmes are also given in the Academic calendar. Schedule of the Cultural committee programmes, events organised by Library committee and other committees like Marathi Vangmay Mandal, Hindi Bhasha Samiti , Women Development Cell and Literary Forum etc. are also included in academic calendar. The Academic calendar also includes a schedule of various activities like Sports day, free medical camp, college fest 'EXIMIUS', Intercollegiate fest 'VIBRATIONS', field visits and industrial visits organised by various departments. Academic calendar also includes schedule of Degree distribution ceremony and Annual Prize distribution day.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://radav.org/online/wp-content/uploads/2019/12/Program-Specific-Outcome-Program-Outcome-and-Course-Outcome-2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00145	BCom	AIDED	375	195	52.00
2C00146	BCom	AIDED	375	265	70.67
2M00155	BMS	MARKETING	91	75	82.42
2M00156	BMS	MARKETING	91	80	87.91
2M00455	BCom	ACCOUNTING AND FINANCE	105	87	82.86
2M00456	BCom	ACCOUNTING AND FINANCE	105	93	88.57
2C00345	BCom	BANKING AND	51	43	70.49

		INSURANCE			
2C00346	BCom	BANKING AND INSURANCE	57	53	92.98
2C00255	BCom	FINANCIAL MANAGEMENT	47	36	76.6
2C00256	BCom	FINANCIAL MANAGEMENT	47	42	89.36
1S00255	BSc	iNFORMATION TECHNOLOGY	108	77	71.30
1S00256	BSc	iNFORMATION TECHNOLOGY	108	78	72.22
2C00531	MCom	I	91	60	63.15
2C00532	MCom	II	89	57	60.0
2C00533	MCom	ACCOUNTANCY	67	43	64.17
2C00533	MCom	MANAGEMENT	25	16	64.0
2C00534	MCom	ACCOUNTANCY	59	46	77.96
2C00534	MCom	MANAGEMENT	24	19	79.16
1S01121	MSc	INFORMATION TECHNOLOGY	17	13	76.47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://radav.org/online/wp-content/uploads/2019/12/Student-Satisfaction-Survey-2018-19.pdf.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	180	State Commission for Women	150000	150000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Department of Self Financing Courses	29/09/2018
Meaning of IPR	Department of Self Financing Courses	15/02/2019
Ideas , Opportunities , Incubation and Start ups	Department of Economics	28/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	RADAV Startup Club	RADAV College Management	Webzenia Infotech	Web Designing	01/05/2018
1	RADAV Startup Club	RADAV College Management	Reeb	Digital Design Service	02/04/2018
1	RADAV Startup Club	RADAV College Management	Circle Code Solutions Pvt. Ltd.	Software Development	01/06/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	4	3

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Self Finance	1	0
National	COMMERCE	1	0
International	COMMERCE	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Economics	1
Self finance	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

					mentioned in the publication	excluding self citation

<div align="center">No Data Entered/Not Applicable !!!</div>

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

<div align="center">No Data Entered/Not Applicable !!!</div>

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	7	47
Presented papers	1	3	0	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Medical Camp	Lions Club	3	30
Lecture On Hepatitis	Lions Club	4	123
Blood Donation Thalassemia	Lions Club	3	30
Kerala Relief	Seva Sahyog	4	57
Plastic Ban Workshop	Menon College	4	32
Beach Cleaning	Sanskrit Foundation	4	25
CPR Training	Ratnam College	3	25
Mission Sahasi	Akhil Bharatiya Vidhyarthi Parishad	3	184
Walk For Organic Future	Hosh Foundation	3	70
International Yoga Day	Ambika Yog Kutir	4	147

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Unit, State Level Award 201819 conferred on 15h August 2019	University of Mumbai	200
NSS	Best NSS Programme Officer, State Level Award 201819 conferred on 15h August 2019	University of Mumbai	1
NSS	Best NSS Unit, University Level Award 201819 conferred on 26th January, 2019	University of Mumbai	200
NSS	Best NSS Programme Officer, University Level Award 20189 conferred on 26th January, 2019	University of Mumbai	1
NSS	Best NSS Unit, National Level Award 201819 conferred on 01st December, 2019	The National AIDS Control Organisation, Ministry of Health and Family Welfare, GOI	200
NSS	Best NSS Programme Officer, National Level Award 201819 conferred on 01st December, 2019	The National AIDS Control Organisation, Ministry of Health and Family Welfare, GOI	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	University Of Mumbai	Avhaan Camp	1	1
NSS	University Of Mumbai	Inauration Of Yoga Training Camp	1	15
NSS	University Of Mumbai	Yoga Training camp at Kalina university	1	3
NSS	University Of Mumbai	International Yoga Day	1	13
NSS	BMC Kalyan	Pulse Polio immunization	1	16

NSS	MDACS	RRC Orientation	1	2
NSS	Bhandup Police Station	Ganpati Visarjan	1	15
NSS	Bhandup Police Station	Crowd Controlling	1	25
NSS	MDACS	Flashmob Training	1	7
NSS	BMC Kalyan	Pulse Polio immunization	1	16
NSS	University Of Mumbai	Leadership Training Camp 2018	1	2
NSS	University Of Mumbai	Pre State Republic Day Camp (SRD)	1	1
NSS	University Of Mumbai	Swatchata hi seva	1	15
NSS	University Of Mumbai	Bhajan Sandhya	1	20
NSS	University Of Mumbai	150th Mahatma Gandhi Jayanti	1	20
NSS	University Of Mumbai	Sabarmati Camp	1	1
NSS	University Of Mumbai	Maha Walkathon	1	144
NSS	University Of Mumbai	National Integration Camp	1	1
NSS	University Of Mumbai	Polio Pulse Immunization	1	12
NSS	University Of Mumbai	Dapoli Camp	1	1
NSS	University Of Mumbai	Yoga camp	1	8
NSS	University Of Mumbai	Inauguration Of Road Safety Program	1	25
NSS	University Of Mumbai	Anti Drug Rally	1	25

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Exploring Google Apps: A Stride towards Paperless	55	College Management	1

Documentation (DMR – Joint Action Cluster)			
Budget Analysis: 2019 (KBP College, Thane and V. K. Krishna Menon College, Bhandup East)	20	College Management	1
Study our tour to JNPT by Department of Commerce (DMR – Joint Action Cluster)	50	College Management	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
To acquaint students with practical aspects of Company Secretary (CS) profession	Improve Student Employability	M/s J. R. Ahuja co	18/08/2018	30/04/2019	5
Nature Trails	Field trip Runde Village	Paryavaran Dakshata Mandal	07/09/2018	07/09/2018	30
Nature Trails	Bhandup Pumping station	Paryavaran Dakshata Mandal	01/11/2018	01/11/2018	16
Nature Trails	Godrej Mangroves	Godrej Mangroves Centre	14/02/2019	14/02/2019	38

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Future Tech Partner	16/04/2019	Skill Development	8
ECOROX	07/07/2018	Environmental Activities	80

V.K.Krishna Menon College and S.S. Dighe , NES Ratnam College,	16/08/2018	Curricular and Cocurricular	55
M/s. J.R. Ahuja Co	24/08/2018	Skill Development	5
MoUs have been signed with 48 other colleges at Dyansadhana College in Thane	30/08/2018	IQAC, Curricular and Cocurricular	8
Bhise Ceramics Pvt. Ltd.,	03/10/2018	Skill Development	20
Circle Code Solutions Pvt. Ltd	30/10/2018	Skill Development	15
BMore Consulting LLC (BLLC)	10/11/2018	Skill Development (Certificate Course in Sales)	4
Logistics sector skill council	10/12/2018	Skill Development	0
London School of Management Education United Kingdom	24/01/2019	Curricular and Cocurricular	3
National Stack Exchange NSE Academy Limited	17/01/2019	Curricular and Cocurricular	25
The Peach India	02/04/2019	Skill Development	12
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.75	0.86

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0.0.12	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13675	1461978	1032	159301	14707	1621279
Reference Books	9744	3032338	266	134770	10010	3167108
e-Books	3135000	5900	0	0	3135000	5900
Journals	65	109699	0	0	65	109699
e-Journals	6000	5900	0	0	6000	5900
CD & Video	916	0	4	0	920	0
Weeding (hard & soft)	0	0	7936	9198	7936	9198
Others(specify)	17	26198	0	0	17	26198
Library Automation	1	96000	0	0	1	96000
Digital Database	1	0	0	0	1	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	135	4	135	17	0	18	4	50	10
Added	30	1	30	1	0	2	0	0	0
Total	165	5	165	18	0	20	4	50	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	308398	13.5	1327735

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library: Orientation Program was held for FYBCOM students to make them aware of rules and regulations and to acclimatize them with the facilities in the library. The Library conducted certain activities to enhance its utilization. "Read a Book, Take a Pen" and "Vachan Prerna Divas" were such initiatives. Also, "Best Library User Award" is given to the best reader in the library every year. The library also provides access to Senior Citizens, Professionals and for those aspiring to study for competitive exams. Home issue of textbooks are provided against the Readers Ticket. Faculty submits requisition on the book order form made available in the library. Based on student's interests and requirements, books are purchased and latest acquisitions are displayed in a prominent place in the library labelled New Arrival Section. Binding of old books have ensured that they are maintained in circulation. The library for maintenance is divided into different sections like Educational Section, Old Question Paper Section, Magazine Section, Novel Section, etc. The library keeps itself uptodate through membership to American Library, Indian Merchants Chambers, Tata Institute of Social Sciences and Bombay Chartered Accountants Society. Library maintenance is enhanced through subscription to NList and providing automation through SOUL software. Book catalogue can be searched through OPAC. Periodicals', Newspapers' and Research Journals' subscriptions are renewed. Air conditioned computer browsing centre is used by students and staff extensively. Computer Lab There are 5 IT labs functioning efficiently with the broadband speed of 50 Mbps. They are used primarily by IT students as per schedule and used by other students whenever available after consultation with IT department. Upgraded licensed copies of the software are provided as per need of students/ staff members. Computer labs are also used as CAP centre for online paper assessment. Computer hardware maintenance is as per the AMC. Purchase of computer hardware/Software is made as per requirement and monitored by the administration. Gymkhana The Gymkhana caters to the sports activities, engaged in by students indoor/outdoor under the supervision of the Sports Committee. The college ground is used for athletics and traditional sports. Old equipments and accessories at Gymkhana are weeded out as per recommendations received from Sports Committee and under the supervision of administration. New addition of equipments and accessories at Gymkhana are made as per students' needs by the administration as per recommendations received from Sports department. Other Facilities There is an air conditioned and computerized conference hall and auditorium where seminars/workshops are conducted. Xerox, cyclostyling machines, projectors and amplifiers are maintained under Annual Maintenance Contract (AMC). Water purifiers and water coolers are there on

every floor and they are also covered under AMC. Solar panels which were installed on the terrace are maintained as per the AMC. AMC covers the generator, lift, CCTV cameras, air conditioners and pump house. Electrical fixtures and fittings are replaced or repaired as and when needed. Housekeeping department caters the cleaning and housekeeping activities.

http://radav.org/online/wp-content/uploads/2019/12/Procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Scheme, Uttari Bharat Sabha Scholarship, Non Govt. Grants ,	195	567505
Financial Support from Other Sources			
a) National	Yet to Receive from Government	0	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	24/09/2018	162	Faculty
Remedial Coaching	03/01/2019	90	Faculty
Mentoring	01/07/2018	1911	Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Presentation by Tata Consultancy Services on 05.11.18 to TY B.Sc (I.T.) students on TCS IGNITE online examination	0	34	0	0

	for employability in Tata Group companies.				
2018	Presentation by Tata Consultancy Services on 29.11.18 to TY B.Sc (I.T.) students on TCS IGNITE online examination for employability in Tata Group companies.	0	24	0	0
2019	Workshop conducted by Mr. Pankaj Mishra and Alumni M/s. Mohit Arte and Mayur Joshi on 11.02.19 for FY/SY students on the 'Functioning of the Stock Market'	0	72	0	0
2019	Workshop on Microsoft Online Certification programmes on 18.02.19 by Microsoft Imagine Academy for the benefit of FY/SY B.Com students	0	99	0	0
2019	Counselling session by National Yuva Co-op Society Ltd (NYCS) for students under the Skill Sathi	0	738	0	0

	scheme of the Ministry of Skill Development and Entrepreneurship, Govt. of India on 17.01.19 and 06.02.19				
2019	Seminar on 'Personality Development' conducted by 'Hindustan Times' newspaper on 05.02.19 for SY/TY students	0	204	0	0
2019	Inaugural session of the Short Term Certificate Course in Sales' by B-More Consulting Llp on 28.02.19 for FY/SY/TY students	0	37	0	0
2018	Seminar conducted by Brightwayz for TY B.Sc (I.T.) students on 23.07.18 on preparation for MBA Entrance Examinations	100	0	0	0
2018	Seminar conducted by CATking Institute on Preparation for MBA Entrance Examinations on 24.07.18	90	0	0	0
2018	Seminar conducted by Brightwayz	150	0	0	0

	for TY BMS/B BI/BAF/BFM students on 02.08.18 on preparation for MBA Entrance Examinations				
2018	Seminar conducted by Brightwayz for TY B.Com students on 07.08.18 on preparation for MBA Entrance Examinations	300	0	0	0
2019	Guidance workshop by Mr. Abhijeet Sawant on 28.02.19 for preparing for UPSC/MPSC examinations for B.Sc (I.T.) students	47	0	0	0
2018	Workshop on free online courses of 'SWAYAM' conducted by faculty member Mr. S. Sridharan on 30.06.18	0	78	0	0
2018	Presentation in all FY/SY/TY classrooms on 11.07.18 by Fly High Aviation Academy on career opportunities in aviation industry.	0	1600	0	0
2018	Workshop on 'Resume Writing' conducted by U.S.	0	5	0	0

Consulate at their auditorium on 24.08.18.				
		[View File](#)		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Athena BPO on 29.08.18, Torrent Power on 12.01.19, SKM Jobs on 20.03.19, Sutherland Global Services on 23.03.19, Kotak Bankon 30.03.19 for nonI.T. students, HDFC Sales on 02.04.19	334	24	HDFC Bank for 3month internship at their Ghatkopar branch for SY students July 2018	115	4
		[View File](#)			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	57	B. Com	Commerce	Ramanand Arya D. A. V. College	M. Com
		[View File](#)			

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional Level	116
Cultural	Institutional Level	878
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Asian Bronze medal	International	1	0	19749	Rishank Devadiga
2018	Inter-University Taekwondo	National	3	0	14816	Shweta Kolekar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student council comprising nominated members. The formation of student council is to provide a platform to the students' community to participate in the administration of the institution. The council members apprise the college authorities, about the various problems faced by the students and seek redressal of the same. The council members also aim to develop the career, personality and organizational skills of the students through cocurricular and extracurricular activities, workshops, seminars, and conferences in the college. The General Secretary of the council represents the institution at the university level council meeting. Students of this institute are represented in various academic bodies of the institute too. However, the institute can enrich the curriculum with incorporating contents beyond the syllabus and addon courses. Students through the students' council play a significant role in this. Students participate in various seminars and intercollegiate competitions like Aavishkar, Edge, Vibrations, other cultural activities, NSS etc. for all round development. The Women's Development Cell (WDC) looks after the grievance and wellbeing of the women students of the college. The library committee looks into the library requirements. Students also organize various events like the Vibrations, Edge, NSS camps, trekking etc. Students are also represented in the IQAC of the institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

280

5.4.3 – Alumni contribution during the year (in Rupees) :

16000

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a very vibrant Alumni Association. It is managed by the Alumni Committee, which comprises of two teachers and four exstudents who are nominated amongst the alumni members. The Alumni Committee members are as follows: 1. Prof.Ravindra N Naik (CA) 2. Prof.Uday S. Shetty (CA) 3. Mr. Urmil Gala 4. Mr. NayanMaheshwari 5. Mr. Amol Bhosale (CA) 6. Ms. Neha Mishra During the year, two meetings were held. The details are as follows: 1. On 22nd Aug 2018, 38 exstudents attended. 2. On 15th Dec 2018, 280 exstudents attended The Alumni has always extended its helping hand in following: 1. Raising funds for late Shri Rajpal Kapoor foundation. The exstudents contributed Rs. 16,000/ during the current academic year. This has helped in extending financial aid to 7 students. 2. Actively participating and guiding student during the cultural festivals The alumni is actively involved in giving guidance to the existing students for conduct and participation in cultural program. The Alumni shares their experience with the juniors and helps the College to win accolades for the college. 3. Giving jobs to the existing students 4. The college has also given jobs to exstudents. Many members of the Alumni have joined hands with the college and are involved in the functioning of the many activities of the college. 5. The alumni have always contributed both by extending monetary aid and ensuring their physical presence for NSS activities. 6. Guest lectures are frequently arranged by the alumni. 7. Alumni has guided students via conducting seminarsand workshops for employment opportunities abroad. 8. The college website has been designed and developed by the alumni members.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Decentralization of Academic functioning: The institution believes in the culture of team work amongst faculty members and its various departments. Under the guidance of Principal, the VicePrincipals and Heads of the Departments are delegated with authority to manage academic activities in a constructive way. Discussions on policy matters take place in IQAC and College Development Committee (CDC) meetings. Each department plans and implements its programs in its cocurriculum forum. The academic calendar provides guidelines for overall planning. Proposals are put before the management for any sanctions required. 2) Decentralization of Committee functioning: The various committees of the college decide on the functioning and activities of the committee in consultation with the Principal and the VicePrincipals. Additional committees are formed based on suggestions given by IQAC. Each committee is given liberty to prepare its list of activities in academic year using the academic calendar as guidelines. Students are actively involved in planning and implementing programs and committee decision.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• College is affiliated to the University of Mumbai and follows the curriculum and syllabus of the affiliating university. Our principal is Dean of Commerce and Management at

	University of Mumbai and six faculties are members of syllabus framing and restructuring committee. • Cocurriculum forum were formed in each course. • Students' feedback is taken on the curriculum.
Teaching and Learning	• Each class is assigned a mentor for students' who conducts one to one interaction for providing them guidance regularly. • Interactive and ICT tools are used such as Google Classroom, PowerPoint presentations, case study, role plays, group discussions and various competitions. • College organises field visits, industrial visits, study tours, workshops, seminars, guest lecturers
Examination and Evaluation	• Under the guidance of the Principal, Viceprincipals and Convenor of examination, various exams are conducted smoothly. University exam question papers are received online through University portal. First year and Second year results are declared by the college within the stipulated time frame. Third year and Postgraduation results are declared by the University of Mumbai. • Result analysis is done at departmental level to find scope of improvement in students' performance. • Apart from university exams, class tests are conducted to evaluate students.
Research and Development	• A Research Committee is headed by the Principal of the College to strengthen and motivate the faculty members for improving and enhancing the standards of research. • College has research centre for PhD in Commerce and Management (Business Policy and Administration). This centre is equipped with licensed version of Statistical Package for the Social Sciences (SPSS) software research references books and separate reading room in library. • Under this committee teachers' research projects and students' research projects are encouraged and given support for better outcomes. • The teaching staff and students are appreciated, acknowledged and felicitated for their research work in meetings and annual functions. • Students are motivated and guided to participate and present research paper in National/International conferences

Library, ICT and Physical Infrastructure / Instrumentation	1) Library : To enrich the library the following practices are followed: a) The library is enriched with 14707 Text Books, 10010 reference books, 65 Journals, 6000 ejournals and 31, 35,000 ebooks. The library also has preserved one special book i.e. 1 palm leaf book in Oriya language. b) Faculty is given access to online journals and ebooks through INFLIBNET, OPAC and NList. c) Separate seating arrangements are made for staff, male and female students. d) Library also has separate cyber zone with 18 computers and internet facility. 2) ICT: Usage of ICT a) ICT is used in teaching learning process 8 classrooms are ICT enabled. One conference room and one Lab are equipped with interactive board. Campus is partially WiFi enabled b) ICT is used in various parts of the college administration processes such as Library admission biometric for employee attendance. 3) Infrastructure / Instrumentation a) A total of 152 computers are in operation, out of which 100 computers are present in computer lab and 18 in library cyber zone, 20 in administration office and 4 in departmental rooms
Human Resource Management	• Recruitment is done as per University norms. • Teaching faculty is sanctioned Duty Leave and reimbursement of travel expenses and registration fees to participate in conferences, workshops and seminars. • Faculty is given opportunities to participate in various Faculty Development Programmes such as Refresher, Orientation and Short Term courses. • Certain healthy practices are followed by celebrating the following days: Yoga day, Sports day, Women's day, Teacher's day etc. • Group accidental insurance policy for administrative staff.
Industry Interaction / Collaboration	• Every year campus placement takes place where various companies offer jobs to students. • Workshops and interactions are conducted for students for making them job ready. • Alumni's also provide career related guidance to students. • College has collaborated with 7 industries for providing students internships
Admission of Students	• Admissions are done as per the norms laid down by University of Mumbai. • A dedicated admission committee is

constituted for guiding students and parents throughout admission process. • Admission process is Partially Online. 'ADME' software created by Inficare Solution Pvt.ltd. has been procured for automation of admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has a centralised server where all data is stored and processed. Also there is cloud space for store the data online.
Administration	• The college is making continuous efforts to go paperless. • Reports of all committee activities and staff achievements are stored on a dedicated email. • Students queries are replied over email • All notifications are communicated to stakeholders through college website
Finance and Accounts	• Fully equipped computerized methods are followed to keep tracks and records of all finances of the College. • College Accounts are maintained by using software Tally ERP 9.0 version
Student Admission and Support	• Admission process is partially online. College website has information about admission procedures, course fees, college facilities, etc. • Electronic Token Display machine is used for queue management in admission process. • College provides browsing centre facility to students for filling the admission form
Examination	• The seating arrangement and examination time table is displayed on college website. • 'RESO' software acquired from Inficare Solution Pvt.ltd is being used for automation in the results declaration process. • Consolidated results are displayed on college website. • Google classroom is used to provide question bank to students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Neha Mishra	One Day Workshop on GST	NIL	400

2018	Pallavi Wani	Workshop on Revised Syllabus of Ty Bsc IT Sem V, Workshop on 'Business Intelligence' course of TY B.Sc. IT	NIL	1200
2018	Dr Madhubala Swami	International Conference on Women Empowerment	NIL	2000
2018	Swati Kemkar	One day workshop on TY Bsc IT Revised syllabus on the subject Internet of Things	NIL	600
2018	Srabani Ganguli	Workshop on Linux Administration, Workshop on Principles of GIS	NIL	1200
2018	Shivangi Saxena	Workshop on Intellectual Property Rights	NIL	350
2018	Amruta Joshi	Workshop on revised syllabus of TYBSc IT, Workshop of hands on practical in Subject Security In Computing TYBSc IT	NIL	1200
2018	Suvarna Mali	One day workshop on Linux	NIL	600
2018	Dipika Gupta	One day workshop at K G Joshi Bedekar, Refresher course ICA conference : Participation Fees Airfare	NIL	10389
2018	Tirupathi Basutkar	Workshop on syllabus revision,	NIL	2000

Year				
		Workshop on data management, Orientation programme		
2018	Probal Gupta	Seven days workshop(NAAC)	NIL	5000
2018	Virendra Prajapati	Workshop on ICC	NIL	500
2018	Dr Sushama Patil	Workshop on ICC	NIL	500
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Refresher Course in Commerce and Management	NIL	12/10/2018	01/11/2018	48	0
2019	Exploring Google App: A stride towards paperless documentation	NIL	26/02/2019	26/02/2019	45	0
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ABVP/ Mission Sahasi	1	22/02/2018	23/02/2018	2
Orientation Programme	1	05/10/2018	02/11/2018	29
Short term course – Disaster Management	1	30/10/2018	05/11/2018	7
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):				
Teaching			Non-teaching	
Permanent	Full Time		Permanent	Full Time
15	28		42	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
50 concession in fees for wards of staff, Credit cooperative society facility (Deposits and loans), Doctor on call, Felicitation on achievements, UV Filtered drinking water facility, Water cooler.	Uniform to class IV employees, 50 concession in fees for wards of staff, Group Accidental insurance policy, Credit cooperative society facility (Deposits and loans), Doctor on call, Felicitation on achievements, Water cooler, UV Filtered drinking water facility.	Scholarships, Sports kit and scholarships, Fee concession and facility to pay in instalment, Book bank facility, Group Accidental insurance policy, Doctor on call, Felicitation on achievements, Canteen facility with economical price, Water cooler, UV Filtered drinking water facility.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Internal audit is conducted every six months. External audit is conducted after end of accounting period. Internal audit and External audit is outsourced and conducted by an independent audit firm Arvind Bansal Company. The institute also ensures timely submission of audited utilisation certificate to various funding agencies. Annual Budgets are prepared before the beginning of every academic year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Late Shri Rajpal Kapoor Foundation, Management funds, Association of NonGovernment Colleges (ANGC)	531785	Scholarship for economically weak students, For Sports and Meritorious students, Scholarship for economically weak students
View File		

6.4.3 – Total corpus fund generated

1039410

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal Dr.

				S.K Raju, Principal Dr .R.K. Patra, Principal Dr. K .Y Shinde
Administrative	No		Yes	Principal Dr. Sunil Karve, Principal Dr. Sangita Kholi, Mr. Devendrasingh J Rajput

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parent teacher meetings are held. • Student's attendance and examination results are shared and discussed with the parents. • Answering parents queries regarding their wards on career development

6.5.3 – Development programmes for support staff (at least three)

• IT training • Soft skill program • Yoga

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Memorandum of Understanding (MoU) has been signed with London School of Management Education(LSME) • DMR cluster has been formed with neighbouring colleges (RADAV, V K Krishna Menon, NES Ratnam) • The college IQAC is one of the 48 college IQAC's who have signed and MOU with IQAC cluster India • Compliances : o Value Added Course and Skill Based Courses have been started o A Minor research project has been completed for the State Commission for Women o Faculty Development Programme: Refresher course on 'Recent Trends in Commerce and Management' from 12th Oct 2018 – 1st Nov 2018.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Recent Developments in Gender Issues	10/12/2018	22/02/2019	22/02/2019	59
2019	Workshop on Exploring Google Apps: Moving towards paperless co mmunication	10/12/2018	25/02/2019	25/02/2019	55
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Collage Competition on Women Entrepreneurship	10/07/2018	10/07/2018	7	1
Premarital Counseling session	31/07/2018	31/07/2018	122	0
Workshop on issue of 'Sexual Harassment'	28/08/2018	28/08/2018	86	0
Women Empowerment workshop	31/08/2018	31/08/2018	60	30
Competitions on the theme of Women Empowerment	01/09/2018	01/09/2018	46	55
Workshop on 'Making Gender Equality a reality' by Akshara Foundation	11/11/2018	11/11/2018	5	1
Mission Sahasi	19/12/2018	19/12/2018	147	0
Women Empowerment Rally	07/01/2019	07/01/2019	65	69
Visit to Kala Ghoda	09/02/2019	09/02/2019	0	47
YuvakYuvati Mela	07/03/2019	07/03/2019	24	44
Workshop on "Mestrual Cups"	09/03/2019	09/03/2019	73	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
7.1.2.1 Power consumed from June August 16 July 17 (Before installation) Month Consumption (KWH) units August 2016 11033 September 2016 9934 October 2016 11920 November 2016 8566 December 2016 13522 January 2017 10549 February 2017 10951 March 2017 10725 April 2017 9900 May 2017 9547 June 2017 10823 July 2017 11570 Total units 1,29,040 Power consumed from August 2017July 2018 (After installation) Month Consumption (KWH) units August 2017 3550 September 2017

9397 October 2017 10997 November 2017 8273 December 2017 11809 January 2018 13401 February 2018 10021 March 2018 10998 April 2018 12684 May 2018 7964 June 2018 9544 July 2018 12777 Total units 1,21,415 Percentage power requirement (Total units of preinstallation period Total units of postinstallation period) /)Total units of preinstallation period) 100 (129040 − 121415)/(129040) 100 5.90 7.1.2.2 Percentage of lighting power requirements met through LED bulbs Type of lighting / Number(Working) / Energy consumed (KWH) / Utilization hours in a day / Total energy consumed per day LED / 42 / 0.027 / 8 / 9.07KWH LED / 1 / 0.022/ 8 / 0.18 KWH Total usage of LED bulbs 9.070.18 9.25 KWH per day Type of lighting / Number(Working) / Energy consumed (KWH) / Utilization hours in a day / Total energy consumed per day Tube lights / 373 / 0.036 / 8 / 107.42 CFL / 97 / 0.022 / 8 / 17.07 Total usage of power 9.070.18107.4217.07 133.74 KWH per day Percentage power consumed by LED lights Total usage of LED bulbs / Total usage of power by all the other equipments (per day) 100 9.42/133.74 100 7.04

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	11/08/2018	1	Voter Awareness Ralley	Right to Vote	78
2018	1	0	29/09/2018	1	Women Empowerment Rally	Women empowerment	71
2018	1	0	16/09/2018	1	Human chain for swachh bharat	Cleanliness	94
2018	1	0	22/09/2018	1	Rally for Swachh Bharat	Cleanliness	124
2018	1	0	24/09/2018	1	Rally for Swachh Bharat	Cleanliness	155
2018	1	0	27/09/2018	1	Road safety rally	Road safety	84

2018	1	0	02/12/2018	1	RRC human chain	Awareness of HIV/AIDS	94
2018	1	0	02/12/2018	1	RRC Rally	Awareness of HIV/AIDS	118
2018	1	0	18/11/2018	1	Maha Walkathon	Road safety	144
2018	1	0	16/12/2018	1	Run for planet	Environmental awareness	56
2019	1	0	07/01/2019	1	HIV-AIDS Awareness Rally	Awareness of HIV/AIDS	134
2018	0	1	25/07/2018	1	Railway safety audit	Safety of passengers	63
2018	0	1	30/07/2018	1	Railway safety awareness	Safety of passengers	72
2018	0	1	28/07/2018	1	Medical Camp	Health	100
2018	0	1	04/08/2018	2	Pulse Polio Immunization	Health	2600
2018	0	1	28/08/2018	1	Blood Donation and Thalassemia Detection Camp	Health	315
2018	0	1	17/09/2018	3	Crowd controlling at ganpati visarjan	Overcrowding and related issues	55
2018	0	1	15/10/2018	1	Mahiti Doot	Information of government schemes and policies	150
2018	0	1	18/11/2018	1	Pulse Polio Campaign	Health	2400
2018	0	1	16/12/2018	1	Medical Camp	Health	100

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for code of	06/06/2018	Code of conduct for

conduct is published		students, teachers, staff and Principal has been uploaded on the website. The mentoring system is in place to help students deal with issues related to stress. The Grievance cell, Internal complaints committee is actively involved in addressing the issues of students regarding breach of code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Terrorism and General Crime	10/12/2018	10/12/2018	86
Constitution Day	26/11/2018	26/11/2018	150
Independence Day	15/08/2018	15/08/2018	125
Republic Day	26/01/2019	26/01/2019	125

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Reduction in use of paper in administrative procedure by reusing paper which is printed on one side. • Rainwater harvesting system • Solar panel • Compost pit • Energy audit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 SHREE LATE RAJPAL KAPOOR FOUNDATION STUDENT WELFARE SCHEME: 2018- 19 The Goal: With an objective of community outreach and extension, college has already instituted, the 'SHREE LATE RAJPAL KAPOOR FOUNDATION', a cooperative trust in remembrance of our first General Secretary of Uttari Bharat Sabha. Under its 'STUDENT WELFARE SCHEME' which is a flagship programme of the foundation.The college awards scholarships to deserving and needy students. For the fourth consecutive year, Foundations' call for donation as a means to finance the student welfare scheme received an overwhelming response, from college staff and external philanthropists alike.A good amount of money was also added to it from the collection received from 'Rupee Revolution Share and Care scheme' practiced by Department of Self financing courses. The meeting chaired by Principal, Dr. Ajay Bhamare unanimously decided to give away the entire collected fund amount as Student Scholarship award to needy and deserving students. This yeararound Rs.4,35,000has been collected in contributions from teachers, student other wellwishers and philanthropists. Students from selffinance courses contributed Rs.32070 collected under their unique 'SHARE and CARE Scheme'. The collected amount has been distributed to around 174 students. This year the number of student beneficiaries increased considerably in comparison with last year. Apart from this monetary help,the foundation also runs a 'BOOK BANK' Scheme for the benefit of the students.So far books worth Rs.31, 651havebeen added to the book bank under this initiative. This fund is used for purchase of 219 books. The Context: The students are informed about the scheme through prospectus which contains an application form for the scholarship, through general circular intimating students about the scheme and procedure of application and through the same notice which is displayed at all the prominent places in the college premises.

While selecting students for the scholarship, no specific and rigid criteria is followed. They are selected in general by adopting a meritcumneed based approach. Care is taken to ensure that students are deserving, they come from economically weak background and they are not getting the benefit of any other scholarship/ freeship /financial aid. Sometimes even some students may be considered for this incentive even if they are getting an other scholarship. The intention is to help genuinely needy students in whatever best way possible. The Practice: After applications are received, they are scrutinized and students are called for personal face to face interview with the selection committee. Problems encountered and resources required: The biggest difficulty is the outreach. Even after due publicity and information provided to students, the committee feels that deserving and needy students are hesitant to approach the committee for various reasons, the main reason being peer fear. Announcements are done multiple times in the classroom but students do not feel comfortable to reveal their financial position in front of everyone. Therefore they approach the committee later. This sometimes causes delay in the process of collection of documents. Students are unsure about getting the scholarship after interview because they have fear of public speaking. Getting a regular stream of philanthropists and fund contributors is another area of difficulty faced by committee. Though funding provided to book bank in the college library serve a lot of students, there is still a gap in supply and demand. Evidence of success: It is observed by the committee that the beneficiaries of the scheme tend to be more regular and punctual not only in studies but also in co curricular activities. It is also noticed that a positive and encouraging behavioral change takes place amongst student and they become more responsible citizens. It is observed that students tend to attend lectures more passionately and they take efforts for getting scholarship every year. As a result of this, grades of beneficiaries have increased. The committee wishes to increase the number of beneficiaries in the future and thereby help to change social fabric of the local community. BEST PRACTICE 2 VISIT TO ORPHANAGE 201819 The Goal: It is said that, "It is not enough to be compassionate, you must act". Many of the companies fulfil their social responsibility by doing activities under Corporate Social Responsibility. Ramanand Arya D.A.V College decided to fulfil this social responsibility by spending a whole day with orphaned and destitute children.Our objective was to share the most precious and priceless thing with orphaned and destitute children and that is our time. This helped them enjoy one full day so that they will cherish these memories all through their lives so that it becomes a source of joy forever. For this purpose, students of the college have come together under the banner of Rotract Club with an intention to help the institution fulfil its social commitment. It is a student initiative undertaken and carried out with utmost sincerity and responsibility by students under the guidance of faculty members. The Context: Keeping in mind requirement of the present generation of students, the college has been organizing various activities and awareness sessions. We have not only added a number of new courses but we have also been extremely vigorous in activities that benefit and uplift the downtrodden by organizing free medical checkups, free medicine distribution, blood donation, yoga camps, free eye check up and distribution of spectacles, cleanliness drives, fun fairs and entertainment activities for underprivileged children especially orphans. We ensured that this year different groups of students get the benefit of this 'funday'. The Practice: On 16 April 2019, 322 orphan children from Balkalyan Nagari Adiwasi Highschool , Wanvada Balanand Child Welfare Trust Aashasadan Balgruh were taken to Shanti Sagar Water Park, Badlapur. The fun day started when all children assembled at 10:00 am. They were served breakfast. It was followed by water games and a rain dance. Post lunch a magic show was organized for entertaining the children. Around 4:00 pm fun activities such as tattoo making, mehendi, nail painting were organized. It was followed by a dance and singing competition. Two of our students dressed as clowns and entertained the

children throughout the day. In addition to the usual gift hampers, chocolates were distributed to these children. They were also served with evening snacks. For full day fun ride, 9 staff from Adiwasi Highschool , Wanvada,5 staff members from Balanand Child Welfare Trust ,10 staff from Aashasadan Balgruh were accompanied by our college staff. Rotaract Club and NSS volunteers provided a supporting hand to all of them. Problems encountered and resources required: All the teachers, students, Rotaract club members help in managing this event voluntarily as well as financially. More value addition to this event will happen if we can generate more resources and thereby involve more beneficiaries. This year's activity involved more number of organizations and children. Some of the organizations have very strict rules about photographing children from their organization as these children were rescued from child trafficking. Because confidentiality of identity of children was important,it was difficult for our institute to record photographic evidence. As a number of organizations were involved, time management was difficult. Every organization had their time schedule to follow. Accordingly the college had to adjust with the conditions provided by each organization. Evidence of success: Joy and happiness on the faces of children can be the one most significant evidence of success of this activity.Organizations involved in this activity also sent our college thank you letters expressing their feeling of gratitude. We have preserved these documents in our college as a memory of this joy filled day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://radav.org/online/wp-content/uploads/2019/12/Best-Practices-1-2018-19.pdf, http://radav.org/online/wp-content/uploads/2019/12/Best-practices-2-2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sports and athletics are integral part of personality development of a student of Ramanand Arya D.A.V College. Kabaddi, Cricket, Football and many other such sports activities are organized in the college. Students have been getting guidance, encouragement and all the required facilities necessary for participating in sports. Since past four years college has started coaching for 'Mallakhamb' for students in the neighbourhood. Mallakhamb is a traditional sport of India in which gymnasts perform aerial yoga postures with the help of a pole. There are various types of Mallakhamb such as Rope Mallakhamb and Pole mallakhamb which are taught in the campus by experts. Along with this, Sports aerobics, Yoga, Floor gymnastics have also been started. Mr. Shankar Kolse and Mrs. Nandini Kolse, who are national coaches, guide these students for this sport. Coaching for Mallakhamb starts right from the age of five. For testing the learners' skills, they are encouraged to take part in various competitions. Many students have achieved success at tehsil, district and national level competitions of rope Mallakhamb, Yoga, Pole Mallakhamb and Aerobics. Ms. Chaitrali Karve and Ms. Sakshi Ogalapurkar studying in Ramanand Arya D.A.V College have won a number of national and international competitions in Mallakhamb. Ms. Siddhi Gole and Ms. Mayuri Prajapati have won state level awards. Ashutosh Gopal Jadhav is a differently abled child studying in 4th standard who learns Mallakhamb under the guidance of coach in our college campus and has achieved success in a number of sport events. The college and the coaches are taking efforts to help students excel in the sport.

Provide the weblink of the institution

http://radav.org/online/wp-content/uploads/2019/12/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

• To form Co Curriculum forums in all courses in order to enrich the teaching learning process. • To formulate a policy by committees and forums: Each committee and cocurriculum forum of the college will formulate a policy relating to their functioning. • To organise discussions with faculty on the 'Draft National Education Policy,2019' and forward the compiled feedback to the Ministry of Human Resources Development. • To depute faculty for workshops on the recently revised 'Annual Quality Assurance Report', (AQAR). • To organise an institutional level workshop on the AQAR which has been recently revised • To prepare the AQAR for 201819. • To conduct an Academic and Adminstrative Audit. • To organise a 7day Ph.D. coursework programme through the Research Center. • To make an application for Autonomy to the UGC. • To implement the Audit Committee recommendations. • To train staff on Quality Enhancement issues by participation in workshops. • To organise programmes in collaboration with other colleges. • To apply for Research Grants. • To go paperless and reuse paper : The records committee would make plans to go totally digital by the year 201920 and the college will make efforts to reuse paper. • To strengthen the programs relating Social Responsibility. • To upgrade the skills of administrative staff. • To build additional classrooms. • To strengthen infrastructure. • To introduce a course in Cyber Crime and Ethical Hacking in order to increase employability of students. • To organise a workshop on innovative teaching learning methods. • To serve healthy food in the college canteen: 'Healthy Food Only' will be the goal of our college canteen which will serve mainly healthy food such as Dal Rice, Khichadi, Chaas, etc and stop foods such as Vada Pav, Samosa, Chinese Bhel, etc.