

2019-20

Minutes of IQAC Meeting

10th June, 2019

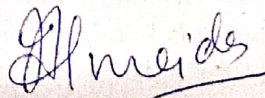
Agenda for the meeting

1. Confirmation of the Minutes of the previous meeting.
2. Plan for 2019-20.
3. Academic Calendar.
4. Raising Funds.
5. Mentoring.
6. Faculty Development Programme (FDP).
7. Audit.
8. Career Advancement Scheme.
9. Documentation.
10. Minor Research Project (MRP)
11. M.Phil.
12. PHD.
13. Earn & Learn Scheme.
14. Programme for retired teachers.
15. Infrastructure.
16. Teaching-Learning Methods.
17. Draft National Education Policy.
18. International Conference.
19. Any other matter with the permission of chairperson.

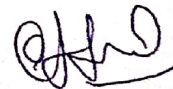
Minutes of the meeting:

1. The minutes of the previous meeting were read-out and confirmed.
2. It was discussed that Committees and Departments would discuss programs that can be organised during the year. Co-curricular forums would make efforts to organise innovative programmes. A tentative plan for the year was discussed and plans would be drawn up after Departments and Committees have their meetings and exam dates are known. The Principal suggested the faculty to submit their proposals for Minor Research Projects to the University of Mumbai.
3. The Academic Calendar would be finalised once the exam dates are known.
4. It was discussed that efforts would be made by the faculty and students to raise funds for Vibrations- the Intercollegiate Festival of Self-finance Department.
5. The IQAC Coordinator emphasized the importance of the Mentoring System. Class-wise mentors would be guiding students on issues such as academic, stress-related and career-related issues.
6. It was decided to organise FDPs in the college this year.
7. It was discussed that we would organise External Academic Audit for the last 5 years.

8. It was considered necessary to initiate the Career Advancement Scheme process for placement of faculty. Three faculty- Assistant Professors Dr. Sushma Patil, Ms. Grace Verghese and Ms. Dipika Gupta would be asked to prepare and keep ready their documents for the same.
9. Efforts would be pursued to make the documentation process paperless by creating google forms whenever possible. Using electronic means for communication.
10. Faculty members would be motivated to submit MRP proposals to the University of Mumbai.
11. The Principal informed all present that our college has got permission to start M.Phil Programme from this academic year. We had applied for this programme in the year 2018-19. We have received the sanction for twenty seats in the M.Phil Programme. Once the University holds PHD Eligibility Test (PET), admission process for the M.Phil programme would be initiated.
12. The Principal informed that we will be holding interviews for those students who wish to register for the PHD Programme.
13. The Vice Principal said that at college level, we could encourage students to contribute to college functioning by benefitting from the 'Earn & Learn' Scheme. This would also help the students to earn some money while pursuing their studies. . To use the Earn & Learn scheme to reach out to students as also create systems for achieving targets.
14. The programme organised for retired teachers on 25th April, 2019 was appreciated by all present considering the struggle, several teachers have to face post retirement.
15. The Vice Principal informed all present that there was a need for projectors in lecture halls and we would be sending a proposal to the management for the same. Also, additional computers are needed to be purchased.
16. The IQAC Convener stressed that faculty should think of innovative programmes for co-curriculum forum-based activities in order to make teaching-learning more interesting.
17. The IQAC Coordinator said that the faculty would be requested to go through the Draft National Education Policy 2019 after which a discussion would be organised with all faculty.
18. Our Principal informed those present that he along with the Vice Principals and three other faculty members- Assistant Professors Dr. Sushma Patil, Ms. Dipika Gupta and Mr. Himanshu Lapashia would be participating in a conference at London School of Management Education, UK this year.
19. The meeting ended with a Vote of Thanks.



Ms Janine Almeida
IQAC Co-ordinator



Prin. Dr. Ajay Bhamare
Chairperson