



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	RAMANAND ARYA D.A.V. COLLEGE
Name of the head of the Institution	Dr. Ajay M. Bhamare
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02225660513
Mobile no.	9833552608
Registered Email	info@radav.org
Alternate Email	principal@radav.org
Address	Veer Savarkar Marg, Near Datar Colony, Bhandup East
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400042

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Ms. Janine Almeida			
Phone no/Alternate Phone no.		02225660513			
Mobile no.		9892804881			
Registered Email		ramanandaryadaviqac@gmail.com			
Alternate Email		info@radav.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://web.radav.org/online/wp-content/uploads/2020/01/AQAR-2018-19-FINAL-SUBMISSION.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://web.radav.org/wp-content/uploads/2021/04/Academic-Calender-2019-20-.docx.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	74	2004	03-May-2004	02-May-2009
2	A	3.19	2015	14-Sep-2015	13-Sep-2020
6. Date of Establishment of IQAC			01-Jul-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Draft New Education Policy 2019	06-Jul-2019 1	29
Workshop on the Annual Quality Assurance Report New Guidelines.	04-Jul-2019 1	33
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Ajay Bhamare	Major Research Project	ICSSR	2019 730	800000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Workshop on the Annual Quality Assurance Report New Guidelines was organized on 4th July ,2019. ? Workshop on 'Draft New Education Policy 2019' was organized on 6th July, 2019 ? Focused on the process of initiating Academic Autonomy and created an awareness regarding the benefits of Academic Autonomy amongst stakeholders ? Conducted an Internal Academic Audit and Administrative Audit. ? Encouraged faculty to participate in seminars and conferences on Quality Enhancement Issues: ? All criteria incharge of the AQAR Participated in a Fourday online Webinar on "NAAC Accreditation Process in the New Format", from 17th June 2020 to 20th June, 2020. Organized by IQAC Cluster India White Code Technology Solutions Pvt. Ltd., ? All faculty participated in the Oneday webinar on NAAC: 'Revised Assessment and Accreditation Framework' organized by RUSA, Government of Maharashtra and Office of Jt. Director, Higher Education, Mumbai Region in

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make online learning more effective	Training session was organised for the faculty on online Teaching. Faculty use Google Classroom and have prepared PPT's and videos for online teaching and other teaching contents
To organise Faculty Development Programmes	Four FDPs were organised by the college
To complete the CAS process for placement of faculty member.	The process of CAS for three faculty members has been completed
Encourage faculty members to write research papers.	Three research papers were presented in UK in July 2019 in the conference on 'Research and Innovations in Management and Human Sciences'. Three research papers were presented in ISSN journals by Dr. Ajay Bhamare in 2020.
To overcome space constraints through construction of additional classrooms	Plans have got approval for construction of a 7-storey extension wing to the existing college building
To submit an application to the UGC for Academic Autonomy.	In response to our application, the UGC Expert Committee visited the college on 5th and 6th March 2021
To organize Academic and Administrative Audit	Academic and Administrative Audits were conducted in November 2020
To train faculty on NAAC new guidelines	A webinar was organised by our college in collaboration with RUSA on NACC new guidelines and all 7 criteria in charge and the faculty in charge of Documentation participated in 4 day workshop by IQAC Cluster India and White Code Technologies.
To familiarize all faculty and administrative staff on New Annual Quality Assurance Report Guidelines.	Presentation cum discussion session was organised on 4th July,2019.
Timely submission of the AQAR to NAAC for the academic year 20182019	The AQAR 20182019 was uploaded in December 2019 on the NAAC website and college website

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	03-Apr-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution has the following MIS in different departments for efficient administration. 1. Student admission process, database of students ADME software. ? Admission process is Partially Online. 'ADME' software created by Inficare Solution Pvt.ltd. has been procured for automation of admission process. ? College website has information about admission procedures, course fees, college facilities, etc. ? Electronic Token Display machine is used for queue management in admission process. ? College provides browsing centre facility to students for filling the admission form. 2. Student result RESO software ? The seating arrangement and examination time table is displayed on college website. ? 'RESO' software acquired from Inficare Solution Pvt.ltd is being used for automation in the results declaration process. ? Consolidated results are displayed on college website. ? The Students of the College are provided with the information regarding various activities in the college through Academic Calendar, Notices, classroom communication etc. 3. Income tax calculationsensys TDS software. ? The Institute has fully equipped computerized methods are followed to keep tracks and records of all finances of the College. ? The Institute's Accounts are maintained by using</p>

software Tally ERP 9.0 version. ? The Administration, Accounts, Purchase, Library, Placement, Academics everything is covered by MIS software. 4. Research Centre Statistical Package for the Social Sciences (SPSS) software. ? The Institute's Research Centre for PhD in Commerce and Management (Business Policy and Administration), is equipped with licensed version of Statistical Package for the Social Sciences (SPSS) software. Software: 1) Statistical Package for Social Sciences (IBM SPSS) 2) Anti Plagiarism 3) Rprogram ? In the institute website research papers, project etc. presented at national and international level, seminars, conferences, workshops, etc are made available. 5. Biometric Attendance and leave records maintenance. Biometric system is used for recording faculty attendance and maintaining Leave Records. 6. Library is automated {Integrated Library Management System ILMS} ? Faculties are given access to online journals and ebooks through INFLIBNET, OPAC and NList. Library also has separate cyber zone ? Library maintenance is enhanced through subscription to NList and providing automation through SOUL software. Book catalogue can be searched through OPAC. Periodicals', Newspapers' and Research Journals' subscriptions are renewed. Airconditioned computer browsing center is used by students and staff. 7. Eklavvya Software for Online Examinations and Microsoft Teams for Online Teaching

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures that all the courses have well qualified and competent faculty. If vacancies arise, there is timely appointment. Faculty are given workload as per UGC norms. Each department prepares its Learning Outcomes. Faculty makes efforts to monitor the academic performance of students through tests, presentations and assignments in addition to the university exams. Each course has a co-curricular forum and apart from engaging students on topics from the syllabus, students participate in co-curricular activities of the forum and gain insights into topics beyond the curriculum yet related to the curricular. From the year 2019-20 two new co-curricular forums have been added

to the existing ones. 1) Start-up Club 2) Social Responsibility Department / Activity Name of The Forum Faculty Environmental Studies Green Club Ms. Bhagyashree Grampurohit Foundation Course Rights Forum Ms. Janine Almeida, Mr. Tirupati Basutkar Business Law Law Forum Ms. Janine Almeida Economics Planning Forum Dr. Madhubala Swami, Mr. Tirupati Basutkar Business Communication Literary Forum Ms. Margaret Williams, Ms. Reshma Etame Commerce Subjects: Exports, Marketing, Business Forum Dr. Sushama Patil, Ms. Deepika Gupta, Ms. Poonam Srivastava, Mr. Himanshu Lapashia Library Reader's Forum Dr. Rajlakshmi Dash Accounts Finance Forum Dr. Rajiv Khurana, CA Uday Shetty, Dr. Ravindra Naik Self-Finance Programs Forums Economics Economics Forum Ms. Chandrakala Shrivastava, Mr. Sudhir Godi Research Methodology Research Forum Ms. Chandrakala Shrivastava, Ms. Vaishali Nikam Business Communication Professional Forum Ms. Srabani Ganguli, Mr. Devendra Vyas Accounts Accounts Forum Vaishali Behre, Neha Mishra Law Law Forum Mr. Rajeev Karkhanis, Ms. Shivangi Saxena Information Technology IT Forum Mrs Swati Kemkar, Start-up Club Incubation Center Ms. Chandrakala Shrivastava Social Responsibility Share and Care Mrs Suvarna Mali, Mrs. Shruti Gokhle Staff meetings and Department meetings are held and issues relating to change in curriculum, curriculum planning and delivery, teaching plan, teaching methods are discussed. The college organizes syllabus revision workshops and our faculty is invited as resource persons in other colleges for syllabus revision workshops. Interactive teaching learning methods are used in teaching such as role-play, case law presentation, field visits and Google Classrooms in an effort to engage students in a more meaningful way in the Teaching-Learning process. Teachers make efforts to meet the challenges posed by slow learners and advanced learners giving them assignments and tests.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	45	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking and Insurance	5
BMS	Management	8
BSc	Information Technology	6
BSc	Information Technology	19

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Faculty take oral as well as written feedback from students regarding the content of the courses taught. Faculty modify their teaching based on this feedback when possible. The following faculty from our college are members of the Syllabus Revision Committee, University of Mumbai: Principal Dr. Ajay Bhamare Mr. Padmakar Mane Dr. Madhubala Swami Mr. Uday Shetty Ms. Janine Almeida Dr. Sushma Patil Ms. Dipika Gupta Feedback received from students formally and that collected through discussions with the students has been compiled, analysed and forwarded to the Academic Authority, University of Mumbai. Faculty also takes into consideration their readings on articles and books on the courses taught in the framing of curriculum. Interaction with academicians and professionals working in the field also gives the faculty an insight into areas of study which could enrich student's learning. Workshops and seminars in which the faculty participate are a source of new ideas which if thought relevant, are suggested in framing of the curriculum. Students are also enriched in their learning through the co-curricular forums which have been formed in the college course-wise. These forums organise programmes such as competitions, field visits, guest lectures, nature trails, study tours, industrial visits, presentations, quizzes, debates and workshops thereby creating for the students an opportunity to participate in interactive and fun methods of learning. If students enjoy studying any specific topic, faculty guide them to read further by, giving references of latest literature on the subject, E-references (eBooks, URLs, Online Free Courses etc.), sharing newspaper articles on the same, initiating discussions as also organising competitions. Google classroom is used by faculty and also serves as a method of reaching out to students. If students find topics uninteresting or difficult, faculty give more examples to liven up the discussion and simplify the topics.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Business Policy and Administration	40	38	24
MCom	Management	66	28	28
MCom	Accountancy	86	87	65
MSc	Information Technology	24	24	24
BSc	Information Technology	144	287	130
BCom	Financial Market	72	62	62
BCom	Accounting and Finance	144	561	123
BCom	Banking and Insurance	72	179	58
BMS	Management	144	512	139
BCom	Commerce	650	1262	647
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3112	215	46	Nil	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	46	197	17	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Proper mentoring system is implemented in our college. In the beginning of the academic session after the admission process is over Mentor is assigned for each class where more than 60 students are assigned to a Faculty member who acts as a mentor for the entire year. The objective behind initiating mentoring system in the institution is to :-

- Help students to improve their academic performance.
- Minimising academic related stress issue
- Minimise absenteeism rate.
- Motivate students for successful completion of the course.
- Encourage students to face challenges with greater confidence.
- Provide Guidance for selection of right career opportunity.

Mentor interacts with the students at regular interval and monitors their academic performance and attendance. Students are free to approach mentors whenever they require it during college hours. Mentors and other faculty members assist the students to understand the concept in their subject and solve their doubts. Students are counselled by the mentors and other subject faculties for improving their academic performance and attendance. The students are given guidance for academic related stress issues. Students with less attendance rate are paid special attention. Mentors maintain records of such students and organize a parent- mentor's meetings where report of academic performance and absenteeism rate is given to parents. The mentor keeps track on their improvements and counsels them accordingly. Mentors encourage the students to participate in co- curricular and extracurricular activities for upgrading themselves. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3112	46	1:68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	46	1	31	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr. R. Kathiresan	Assistant Professor	Best Programme Officer (NSS unit)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00146	VI	09/10/2020	29/10/2020
BCom	2C00145	V	09/10/2019	22/11/2019
BCom	2C00144	IV	20/03/2020	17/07/2020
BCom	2C00143	III	11/10/2019	29/11/2019
BCom	2C00142	II	20/03/2020	17/07/2020
BCom	2C00141	I	23/10/2019	21/11/2019
MCom	2C00534	IV	08/10/2020	12/11/2020
MCom	2C00533	III	09/01/2020	29/02/2020
MCom	2C00532	II	Nil	Nil
MCom	2C00531	I	10/01/2020	15/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has made efforts to improve the performance of students by framing significant reforms in Continuous Internal Evaluation at the institutional level .The reforms are as follows: • Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics • Class tests are conducted prior to semester examinations under self financing courses and Post Graduate courses • Students are encouraged to solve previous years University Exam question papers. • The institution organizes group discussions, seminars and guest lectures. • Poor performance due to frequent absenteeism is dealt by sending letters to the parents of such students. Examination Reforms, if any, undertaken by the College other than University • Centralised Public Announcement (CPA) system is installed and used to communicate information about examination schedules. • The CPA is used to inform the students at the commencement of each examination about the University’s ordinance against use of unfair means in the examination. • Closed circuit cameras have been installed in all the lecture halls where the examinations are held. • Examination schedules are communicated to students through mobile phones in addition to the display in the college notice boards. • ‘ADME’ software created by Inficare Solution Pvt. Ltd has been procured for automation of admission process. • ‘RESO’ software acquired from Inficare Solution Pvt. Ltd is being used for automation in the results declaration process. • Old question papers are scanned and shared with the students who request for them. • During COVID-19 pandemic, the examination for Under-graduate and Postgraduate courses was conducted online using ‘Eklavya’ software. University of Mumbai have formed clusters for conducting online exams and our college was appointed as the ‘Lead College’ for the cluster.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares an academic calendar at the beginning of the year. The academic calendar takes into account National level holidays, State level holidays, Local holidays and number of teaching days as mentioned by the University of Mumbai. The academic calendar also has schedule of all examinations at College level, which includes Regular examination, internal class test for self finance courses and M. Com., additional exam for the students participating in sports and students unable to appear for exam on medical Ground and Allowed To Keep Term (ATKT) examination. The date of NSS activities such as Rural residential Camp of seven days is also mentioned in the Academic calendar. Academic Calendar includes time period of Mid-term break, Diwali Break and Winter Break. It also includes schedule for Degree Distribution Ceremony and various activities like Faculty Development Programme and various webinars organised during the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://web.radav.org/wp-content/uploads/2021/04/Program-Specific-outcome-program-outcome-and-course-outcome-2019-2020-.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00145	BCom	Commerce	447	227	50.78
2C00146	BCom	Commerce	450	421	93.56

2M00155	BMS	Management	122	108	88.52
2M00156	BMS	Management	122	115	94.26
2C00455	BCom	Accounting and Finance	127	117	92.13
2C00456	BCom	Accounting and Finance	127	125	98.43
2C00345	BCom	Banking and Insurance	59	37	62.71
2C00346	BCom	Banking and Insurance	59	55	93.22
2C00255	BCom	Financial Markets	57	34	59.65
2C00256	BCom	Financial Markets	57	48	84.21
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://web.radav.org/wp-content/uploads/2021/04/Student-Satisfaction-Survey-2019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICSSR	8	5.6
Minor Projects	365	University of Mumbai	0.7	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Industrial Linkage and Internship Guidance Program	Self-Finance Department (Professional Forum)	02/08/2019
O-Line-O Plans to Take the Mobile Retail Market to New Heights-- Success journey	Self-Finance Department (Professional Forum)	14/08/2019
Computer Application	Self-Finance Department	29/08/2019
Cyber Crime Alertness	Self-Finance Department (Professional Forum)	15/02/2020

Seminar: Introduction to Intellectual Property Rights	IPR Committee	29/09/2019
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Anveshan 2019-20	Ms. Shaikh Sabista Naseem Ahmed	West Zone Inter-University Student Research Convention: Anveshan 2019-20 organized by University of Mumbai under the aegis of Association of Indian Universities, New Delhi	19/02/2020	Student Research Convention

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Commerce	7

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	264	5	6
Presented papers	4	3	Null	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Training Camp	University of Mumbai	2	7
International Yoga Day	Ambika Yog Kutir	2	367
International Yoga Day (University)	University of Mumbai	2	7
Anti-Drug Orientation	Rastriya Nashamukti Kendra15	2	15
Tree Plantation (Titwala)	Government of Maharashtra	2	30
Kargil Vijay Divas	University of Mumbai	2	64
RRC Peer Education	MDACS	2	2
Blood Donation Camp	Lions Club	2	16
Akshara Event	Akshara	2	6

	Foundation		
150th Birth Anniversary of Mahatma Gandhi	University of Mumbai	2	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Certificate of Recognition for Red Ribbon Club (RRC)	NACO, Ministry of Health and Family Welfare, Government of India	200
NSS	Best NSS Unit Award at University Level	University of Mumbai	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
150th Birth Anniversary of Mahatma Gandhi	University of Mumbai	150th Birth Anniversary of Mahatma Gandhi	2	10
Akshara Event	Akshara Foundation	Akshara	2	6
Blood Donation Camp	Lions Club	Blood Donation Camp	2	16
RRC Peer Education	MDACS	RRC Peer Education	2	2
Kargil Vijay Divas	University of Mumbai	Kargil Vijay Divas	2	64
Tree Plantation(Titwala)	Government of Maharashtra	Tree Plantation(Titwala)	2	30
Anti Drug Orientation	Rastriy Nashamukti Kendra	Anti Drug Orientation	2	15
International Yoga Day(University)	University of Mumbai	International Yoga Day(University)	2	7
International Yoga Day	Ambika Yog Kutir	International Yoga Day	2	367
Yoga Training Camp	University of Mumbai	Yoga Training Camp	2	7
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Internship: Mango's Enterprises	11	NIL	32
Internship: ACADMiN Software ERP Solution - Future Tech Partner,	8	NIL	32
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Visit	Visit to Conservation Education Centre	CEC, Bombay Natural History Society	31/07/2019	31/07/2019	27
Field Visit	Visit to Godrej Mangroves Centre	CEC, Bombay Natural History Society	19/09/2019	19/09/2019	42
Field Visit	Jaisalmer and Jodhpur	Saras Dairy Plant, Jodhpur	02/03/2020	07/03/2020	122
Marketing	Inborn Potential Assessment	CFMID Ltd	10/07/2019	30/09/2019	6
Field Visit	Field visit to the Reserve Bank of India's (RBI) Monetary Museum, Fort, Mumbai	Reserve Bank of India, Monetary Museum, Fort	12/12/2019	12/12/2019	48
Project	Project on Company Accounting	Sunshine Enterprises	01/08/2019	20/02/2020	5
Digital Marketing	Study on Digital Marketing	Thinktive Digital world	01/08/2019	15/02/2020	2
Taxation	A study on impact of	MGRM and Associates	01/09/2019	25/02/2020	5

	GST on common customers	by C.A Rupali Save			
Field Visit	A Study Tour to MSME Institute, Sakinaka	MSME Institute, Sakinaka	26/06/2019	26/06/2019	46
Field Visit	Field visit to SEBI	Securities and Exchange Board of India, BKC	30/01/2020	30/01/2020	47
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mango's Enterprises, Mumbai	18/10/2019	It is an IT company and provides Computer Sales Services, Software Networking, Website Design Hosting etc.	6
Future Tech Partner, Mumbai	17/04/2019	Future Tech Partner combines tech expertise and Business Intelligence to catalyse, change and deliver results. Future Tech Partner is a fast paced, technology driven Mumbai Based IT start-up.	3
Bhise Ceramics Pvt. Ltd., Mumbai	18/10/2019	Students were trained in marketing skills, presentation to clients, group discussion and field work	3
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14	14.12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0.0.12	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14707	1621279	3025	109735	17732	1731014
Reference Books	10010	3167108	1697	139986	11707	3307094
e-Books	3135000	5900	Nill	Nill	3135000	5900
Journals	63	85412	Nill	Nill	63	85412
e-Journals	6000	5900	Nill	Nill	6000	5900
CD & Video	920	Nill	28	Nill	948	Nill
Library Automation	1	96000	Nill	Nill	1	96000
Weeding (hard & soft)	7936	Nill	Nill	Nill	7936	Nill
Others(s pecify)	15	23063	Nill	Nill	15	23063
Digital Database	1	Nill	Nill	Nill	1	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	164	113	164	17	0	20	4	50	10
Added	0	0	0	0	0	0	0	0	0
Total	164	113	164	17	0	20	4	50	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8.5	8.62	12	11.52

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library: The library committee formulates the policy for utilisation and maintenance of the library, after the Principal's approval, they become an integral part of the library policy. On the basis of recommendations received from teachers of different faculties books are procured by the library. The purchased books are displayed in the new arrival section. Books are classified, catalogued and stacked alphabetically and subject wise. The Library organizes various activities for students to enhance library's utilisation. Library automation is carried out by the help of soul software. The library continues its membership to American library, Indian Merchant Chamber, Tata Institute of Social Science and Bombay Chartered Accountant's Society to up-to-date itself.

Gymkhana and sports ground: Gymkhana committee has regular meetings with coaches to get expert advice on sports. The committee organises various tournaments in college campus like kabaddi, taekwondo, best physique etc. In

addition to trophies, certificate and cash awards the committee has also hosted lunch and dinner for the winners. The committee plans for the exercise schedule of the college students depending on the number of students who want to exercise in the gym. Selected sports organisations are allowed to use the sports ground for practice. The management has allowed the children and youth from in and around Bhandup to train on the college ground in gymnastics on the recommendation by gymkhana committee. The local kabaddi coach is also training the kabaddi players on the college ground. The committee holds quarterly meetings to discuss the maintenance of the gymkhana. A technical expert comes to the college in every term to inspect the existing equipments in the gymnasium. Necessary repairs are done on the basis of the technical expert's opinion. The cleanliness of Gymkhana is inspected every week by its cleanliness in charge. After the rainy season the college outsources the job of cleaning of the ground and after that sports students help in the maintenance of the ground by removing grass and weeds on a regular basis. Computer Lab The IT labs are functioning efficiently. The high broadband speed is maintained. As per the requirements of staff and the needs of students licensed copies of software are upgraded. Online Paper assessment arrangements are enhanced at the computer labs. Annual maintenance contracts are in place for the maintenance of the computer hardware. Other Facilities The electronic equipments such as photocopy machine, cyclostyling machines, projectors and amplifiers are maintained under Annual Maintenance Contract (AMC). Water purifiers and water coolers are there on every floor and they are also covered under AMC. Solar panels which were installed on the terrace are maintained as per the AMC. The AMC covers the generator, lift, CCTV cameras, air conditioners and pump house. Electrical fixtures and fittings are replaced or repaired as and when needed. The Housekeeping department caters to the cleaning and housekeeping jobs.

http://web.radav.org/wp-content/uploads/2021/04/Criteria-4_4.4.2-Procedures-and-policies-for-maintaining-and-utilizing-facilities-converted-1.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Late Shri Rajpal Kapoor Foundation's Student Welfare Scheme - Scholarship, Sports Scholarship, Meritorious Scholarship, Earn and Learn	145	433684
Financial Support from Other Sources			
a) National	ANGC (Association of Non Grant Colleges), Chatrapati Sahu Maharaj Scholarship	24	155244
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	17/01/2020	380	Faculty
Remedial Coaching	13/01/2020	222	Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career counselling via corporates	Nil	61	Nil	61
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Pool Campus	100	61
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	66	B.Com	Commerce	Ramanand Arya D.A.V College	M.Com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional	220
Cultural	Institutional	1020
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Kabaddi Competition (Chetana College- 12th Oct 2019)	National	1	Nil	Nil	Men team qualified for inter-zonal tournament
2019	Inter-zonal Tournament (5th and 6th November 2019) at RADAV College.	National	1	Nil	221	Mr. Vikram Jadhav M.Com - I selected in University of Mumbai Kabaddi Team for West Zone
2019	Best Player in West Zone - University of Mumbai	National	1	Nil	221	University of Mumbai secured the third place Best Player in West Zone - Mr. Vikram Jadhav.
2019	Pro-Kabaddi UP Yodha, India Kabaddi Camp	National	1	Nil	220	Mr. Rishank Devadiga (M.Com-II) Trophy and 11000/- cash prize
2019	Inter-zonal Tournament (11th and 14th November	National	1	Nil	Nil	RADAV College Women's Kabaddi team 3rd runner- up

	2019) by University of Mumbai, Sawarde Ratnagiri.					
2019	University of Mumbai Kabaddi Team for West Zone 5th to 9th Dec 2019.	National	1	Nil	135	Ms.Rekha Chikane M.Com - I selected in the University of Mumbai Kabaddi Team. Trophy and Cash Prize of 2500/-
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student council comprising nominated members. The formation of student council is to provide a platform to the students' community to participate in the administration of the institution. The council members apprise the college authorities, about the various problems faced by the students and seek redressal of the same. The council members also aim to develop the career, personality and organizational skills of the students through co-curricular and extracurricular activities, workshops, seminars, and conferences in the college. The General Secretary of the council represents the institution at the university level council meeting. Students of this institute are represented in various academic bodies of the institute too. However, the institute can enrich the curriculum with incorporating contents beyond the syllabus and add-on courses. Students through the students' council play a significant role in this. Students participate in various seminars and inter-collegiate competitions like Edge, Vibrations, other cultural activities, NSS etc. for all round development. The Women's Development Cell (WDC) looks after the grievance and well-being of the women students of the college. The library committee looks into the library requirements. Students also organize various events like the Vibrations, Edge, NSS camps, trekking etc. Students are also represented in the IQAC of the institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

170

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Brief Report of Alumni Meeting held in 2019-20 Number of Meetings One Date of Meeting 15-12-2019 - Sunday Venue of the Meeting R.A.D.A.V. College Auditorium

Number of Alumni Members who attended the Meeting 170 Alumni Co-ordinators 1. Mr. Santosh Thakur 2. Mr. Rajendra Siddhpura 3. Mr. Prithviraj Yerunkar

Activities at the Alumni meet 1. Discussion for development of College. 2. Get together and Introduction of the Alumni members. 3. Lunch 4. Felicitation of Professors 5. Games and Prizes 6. Cultural Show. 7. Election of Office bearers

Some Alumni members had travelled from Pune, Nashik, Mahabaleshwar to attend the meeting. Alumni members were briefed about the College activities and development. All the members expressed satisfaction about the growth and development of the College. The Alumni members expressed their best wishes and fullest support for the further growth of the College. The meeting ended with the National Anthem

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Decentralization of Academic functioning: The college encourages the culture of collective responsibility amongst its faculty members and the departments. The college delegates authority and provides operational autonomy at various levels. Under the guidance of Principal and the Vice-Principal each department is given freedom to prepare its academic planner and schedule of activities, designing and assigning of student projects, to conduct workshop, field visits, guest lectures on areas prioritized by the departments. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college. 2) Decentralization of Committee functioning: In consultation with the Principal and the Vice-Principal the college has constituted different committees comprising representatives from all stakeholders of the college for coordinating important activities. Additional committees are formed based on suggestions given by IQAC. Using the academic calendar as a guideline each committee prepares its list of activities. Students are actively involved in planning and implementing programs and committee decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Admissions are done as per the norms laid down by the University of Mumbai. • A dedicated admission committee is constituted for guiding the students and parents throughout the admission process. • The admission process is Partially Online. 'ADME' software created by Inficare Solution Pvt. Ltd. has been procured for automation of admission process. • During Covid Pandemic following measures were taken for admission: ? Online Admission including online payment facility in both UG PG levels. ? A dedicated team to handle students queries on call and/or e-mail. ? Strict

	observance of Government Rules regarding admission.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Campus placement drives are conducted with the help of companies for the benefit of the students. • Workshops are organised for the students to make them job-ready. • The Alumni also provide career-related guidance to the students. • The college has collaborated with 'Internshala' to provide regular internships to students of all programmes.
Human Resource Management	<ul style="list-style-type: none"> • Recruitment is done as per University norms. • Teaching faculty is sanctioned Duty Leave and reimbursement of registration fees to participate in conferences, workshops and seminars. The Institution maintains all service records of the employees and keeps up to date records of their leave. • Faculty is given opportunities to participate in various Faculty Development Programmes such as Refresher, Orientation and Short-Term courses. • For the non-teaching staff there exists a Group Accidental Insurance Policy. • Placement of faculty as per Career Advancement Scheme is done. • During Covid Pandemic: ? Faculty were given online training for 'Online Teaching' before the beginning of academic year. ? Online workshop was organised on 'Maintaining work-life balance with help of Bhagwad Geeta'.
Library, ICT and Physical Infrastructure / Instrumentation	<p>1) Library: To enrich the library the following practices are followed: a) The library is fully automated and enriched with 17732 Textbooks, 11707 reference books, 63 Journals, 6000 e-journals and 31,35,000 e-books. The library also has preserved one special book, i.e. 1 palm leaf book in Oriya language. b) Faculty is given access to online journals and e-books through INFLIBNET, OPAC and N-List. c) Separate seating arrangements are made for staff, male and female students. d) Library also has separate Cyber Zone with 17 computers and internet facility.</p> <p>2) ICT: Usage of ICT a) ICT is used in teaching learning process 17 classrooms are ICT enabled. One conference room and one Lab are equipped with interactive board. Campus is Wi-Fi enabled. b) ICT is used in various parts of the college</p>

administration processes such as Library admission biometric for employee attendance. 3) Infrastructure / Instrumentation a) Classrooms 28, IT Laboratories 05, Seminar Halls 02. b) A total of 164 computers are in operation.

Research and Development

- The Research Committee headed by the Principal of the College motivates the faculty members to improve their research performance.
- The College has a Research Centre for Ph. D. in Commerce (Business Policy and Administration). Currently research centre has 8 guides and 24 research scholars registered under them.
- This centre is equipped with the licensed version of Statistical Package for the Social Sciences (SPSS) software, Anti Plagiarism software, research references books and a separate reading room in the library.
- Under this committee teachers / students are motivated and guided to participate and present research paper in National/International conferences. Also, their research projects are encouraged and given support for better outcomes.
- Currently our Prin. Dr. Ajay Bhamare is pursuing a Major Research Project Funded by ICSSR and 7 faculty members are pursuing Minor Research Project funded by the University of Mumbai.
- During the year 2019-20 the college organised one offline and three online Ph.D. Course work (National workshop on Research methods and techniques)

Examination and Evaluation

- All the examinations are conducted as per the guidelines of University of Mumbai. University exam question papers are received online on a dedicated email through the University portal.
- First year and Second year answer sheets are corrected off-line, and results are declared by the college.
- The Third year and Post-graduate answer sheets are checked online through a process called OSM (On-Screen Marking) and results are declared by the University of Mumbai within the stipulated time frame.
- Result analysis is done at the departmental level to make improvements in students' performance.
- Apart from university exams, class tests are conducted for continuous evaluation of students.
-

During Covid pandemic, the examinations for Under-graduate and Post-graduate programmes were conducted online using the Eklavya software. University formed clusters for conducting online exams and our college was appointed as the lead college for the cluster.

Teaching and Learning

- Each class is assigned a mentor to guide students.
- Interactive and ICT tools such as Google Classroom, PowerPoint Presentations, Case Study, Role Plays are being used. Group Discussions and various competitions are organised.
- The college organises field visits, industrial visits, study tours, workshops, seminars and guest lectures.
- Continuous efforts are made to add value to our students and prepare them to meet the current and future needs of the industry and make them responsible citizens.
- During Covid pandemic, teaching was done Online using Microsoft Teams platform.
- Faculty were given online training for 'Online Teaching' before the beginning of academic year.

Curriculum Development

- The curriculum is prescribed by the affiliating university i.e., University of Mumbai.
- The college encourages faculty to contribute to enrich the curriculum during its revision. Our Principal is Dean of Commerce and Management at University of Mumbai and six faculty are members of syllabus framing and restructuring committee.
- Further the institution captures the data pertaining to curriculum / syllabus by obtaining a well-articulated feedback by the alumni as well as the students during the final year of their course. The consolidated recommendations are forwarded to the university to be used in enlarging, enriching and updating the content to meet the current trends in the industry.
- Co-curriculum forums are formed in each course.
- The college has been planning for Autonomous status. Once academic autonomy is received college will have the liberty in drafting curriculum for own students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • The college has a centralised server, where all data is stored and

processed. Also, there is a cloud space for storing the data online. • During Covid Pandemic all staff meetings were held online (Zoom, Google Meet Microsoft Teams)

Administration

• The college is making continuous efforts to go paperless. • Activity reports of all committees, staff achievements and participation details are stored online by the record committee. • Students' queries are replied over email. • All notifications are communicated to stakeholders through college website. • During Covid Pandemic following measures were taken:
 ? WhatsApp groups were formed to communicate with students regarding lectures and examination timetables or any other information.

Finance and Accounts

• Computerisation is fully implemented to keep track of and control all financial transactions of the College. • Tally ERP 9.0 software is used to maintain the college books of accounts. • ADME software is used for online fees collection.

Student Admission and Support

• Admission process is partially online. College website has information about admission procedures, programme fees, college facilities, etc. • Electronic Token Display machine is used for queue management in admission process. • The college provides browsing centre facility to students for filling the admission form. • During Covid Pandemic following measures were taken for admission: ? Online Admission including online payment facility in both UG PG levels. ? A dedicated team to handle students queries on call and/or e-mail.

Examination

• The seating arrangement and examination timetable is displayed on college website. • 'RESO' software acquired from Inficare Solution Pvt.ltd is being used for automation in the results declaration process. • Consolidated results are displayed on college website. • Google classroom is used to question bank to students. • During Covid Pandemic following measures were taken for admission: ? The examination for Undergraduate and Postgraduate was conducted online using Eklavya software. ? Students were trained online on how to appear for

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dipika Gupta	Webinar on NAAC Accreditation process in the New Format	Nill	750
2020	Dr. Madhubala Swami	Indian Economy: Contemporary issues and challenges	Nill	1800
2020	Janine Almeida	Webinar on NAAC Accreditation process in the New Format	Nill	750
2019	Janine Almeida	Workshop: AQAR under new NAAC process	Nill	1000
2019	Bhagyashree Grampurohit	Workshop: AQAR under new NAAC process	Nill	1000
2019	Bhagyashree Grampurohit	One day zonal training workshop for ICC and WDC	Nill	600
2020	Basutkar Thirupathi	FDP on Capital Market and Mutual Funds	Nill	1000
2019	Basutkar Thirupathi	Training of Teachers for Student Induction Programme	Nill	1500
2020	Himanshu Lapashia	One day National Conference on Innovations in Commerce and Management: Towards Sustainable Growth of India	Nill	1500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Analytical Research Techniques	Nil	25/12/2019	31/12/2019	36	Nil
2020	Online 7-day national workshop on Research methods and techniques	Nil	25/04/2020	01/06/2020	886	Nil
2020	Online 7-day national workshop on Research methods and techniques	Nil	04/05/2020	10/05/2020	686	Nil
2020	Online 7-day national workshop on Research methods and techniques	Nil	06/06/2020	12/06/2020	218	Nil
2020	Nil	Training programme on 'Online Fee Collection'.	15/06/2020	15/06/2020	Nil	12

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Online 7-day national workshop on Research methods and techniques	7	25/04/2020	01/05/2020	7
National workshop on ICT tools on online learning	1	20/04/2020	28/04/2020	8
Evolution from offline to online teaching	4	30/05/2020	03/06/2020	5
Online 7-day national workshop on Research methods and techniques	3	04/05/2020	10/05/2020	7
Online 7-day national workshop on Research methods and techniques	3	06/06/2020	12/06/2020	7
Innovative E-Teaching Practices in Management and Technology (FDP)	1	08/06/2020	12/06/2020	5
Managing Online classes and co-creating MOOC by MHRD	1	18/05/2020	03/06/2020	14
FDP on Capital Market and Mutual Funds	2	19/02/2020	09/03/2020	10
FDP on Intellectual Property Rights (online)	2	20/04/2020	26/04/2020	7
Workshop on Analytical Research Techniques	1	25/12/2019	31/12/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

13	33	41	2
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
50 concession in fees for wards of staff Credit co-operative society facility (Deposits and loans)	Uniform to class IV employees 50 concession in fees for wards of staff Group Accidental insurance policy Credit co-operative society facility (Deposits and loans) COVID-19 Group Medical Insurance Policy	Scholarships Sports kit and scholarships Fee concession and facility to pay in instalment. Book bank facility Group Accidental insurance policy

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Institution conducts internal and external financial audits regularly and maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Internal audit is conducted every six months. External audit is conducted after end of accounting period.</p> <p>Internal audit and External audit are outsourced and conducted by an independent audit firm 'M/s Arvind Bansal Company'. The institute also ensures timely submission of audited utilisation certificate to various funding agencies. Annual Budgets are prepared before the beginning of every academic year.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Late Shri Rajpal Kapoor Foundation, Management funds, Association of Non-Government Colleges (ANGC)	462503	Scholarship for sports and economically weak students
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6.4.3 – Total corpus fund generated

1039410

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Principal Dr Arvind Chaudhari Principal Dr Kailash Anekar Dr Romeo S Mascarenhas
Administrative	No	Null	Yes	Principal Dr Ravindra

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent teacher meetings are held.
- Student's progress in examination is shared and discussed with the parents.
- Steps to keep parents updated on their wards progress especially about attendance.
- Improvement steps planned for the individual students who were unable to progress well.
- Answering parents' queries regarding their wards on career development.

6.5.3 – Development programmes for support staff (at least three)

- When administrative staff participate in a workshop, they share their learnings with their peers.
- Support staff benefit from the Health Check Up camps organized annually.
- Training programme on 'Online Fee Collection'.
- RTPCR Test was arranged.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Institutionalisation of Forums course wise to encourage cocurricular learning through various programmes.
- Regularly organizing sessions for training of faculty on Quality Enhancement Issues.
- Working on the Academic Autonomy Process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organised a workshop on the New Annual Quality Assurance Report Guidelines to the faculty	11/04/2019	04/07/2019	04/07/2019	33
2019	Organised a Workshop on 'Draft new Education Policy 2019'	11/04/2019	06/07/2019	06/07/2019	29
2020	Organised a One day webinar on NAAC: 'Revised Assessment	17/03/2020	04/06/2020	04/06/2020	650

	and Accreditation Framework' in association with RUSA				
2020	Participation in a Four-day online Webinar on "NAAC Accreditation Process in the New Format"	17/03/2020	17/06/2020	20/06/2020	7
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Street Play on Women Empowerment	19/11/2019	19/11/2019	7	5
Film Screening on UnGender Space	25/11/2019	25/11/2019	68	62
Debate competition on 'Can another Nirbhaya be avoided by enacting stringent laws.	13/12/2019	13/12/2019	14	7
'Impact of Social Media on Youth'	31/01/2020	31/01/2020	100	Nil
'Prevention of Sexual Harassment at Workplace'	25/02/2020	25/02/2020	88	Nil
'Self Defense Workshop, Training and Orientation'	29/02/2020	29/02/2020	22	Nil
Women Empowerment Seminar	08/08/2019	08/08/2019	78	89

Seminar on 'Women's issues in Growing and Youth'	28/08/2019	28/08/2019	90	Nil
Safety Methods and Film Screening (Akshara)	13/09/2019	13/09/2019	3	2
Film Screening on Sonrise (Akshara)	21/09/2019	21/09/2019	8	1
Human Chain on Women Empowerment	08/10/2019	08/10/2019	22	26
Street Play on Women Empowerment	08/10/2019	08/10/2019	7	5
Rally for Women Empowerment	13/11/2019	13/11/2019	34	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Power consumed from August 16- July 17 (Before installation) Month Consumption (KWH) units November 2016 8566 December 2016 13522 January 2017 10549 February 2017 10951 March 2017 10725 April 2017 9900 Total units 64213 Power consumed from July 2019-June 2020 (After installation) Month Consumption (KWH) units November 2019 8257 December 2019 9041 January 2020 9829 February 2020 9267 March 2020 11033 April 2020 11550 Total units 58977 Percentage power requirement (Total units of pre-installation period - Total units of post-installation period / Total units of pre-installation period) 100 ((64213 - 58977) / 64213) 100 (5236/64213) 100 8.15 Percentage of lighting power requirements met through LED bulbs Type of lighting Number(Working) Energy consumed in KWH Utilization hours in a day Total energy consumed per day LED 8 0.027 8 1.728 KWH LED 90 0.022 8 15.84 KWH LED 27 0.015 8 3.24 KWH Total usage of LED bulbs 1.72815.843.24 20.808 KWH per day Tube lights 414 0.036 8 119.232 KWH CFL 31 0.022 8 5.456 KWH Total usage of power 119.2325.45620.808 145.49 KWH per day Percentage power consumed by LED lights (Total usage of LED bulbs / Total usage of power by all the equipments (per day)) 100 (20.808/145.49) 100 14.30</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	Yes	8
Ramp/Rails	Yes	8
Braille Software/facilities	No	Nil
Rest Rooms	Yes	8
Scribes for examination	Yes	Nil

Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	14/07/2019	1	Swachh Bharat Rally in the vicinity of the college	Cleanliness	49
2019	1	Nil	14/07/2019	1	Street Play on Pollution (Ashok Nagar, Bhandup East)	Cleanliness	20
2019	1	Nil	07/08/2019	1	Street Play on Swachh Bharat (Ashok Nagar, Bhandup East,)	Cleanliness	12
2019	1	Nil	12/09/2019	1	Street Play on HIV / AIDS (Ashok Nagar, Bhandup East)	Health awareness	13
2019	1	Nil	26/09/2019	1	Street Play on Pollution in the vicinity of the college	Environmental Conservation	15
2019	1	Nil	29/09/2019	1	Human Chain on	Voter Awareness	49

					Voting in the vicinity of the college		
2019	1	Nill	29/09/2019	1	Rally on Voting in the vicinity of the college	Voter Awareness	49
2019	1	Nill	01/10/2019	1	Swatchh Bharat Rally (Lion's club Kanjurmarg)	Cleanliness	10
2019	1	Nill	01/10/2019	1	Street Play on Importance of Cleanliness in the vicinity of the college	Cleanliness	15
2019	1	Nill	02/10/2019	1	Street play on importance of voting in the vicinity of the college	Voter Awareness	12

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for code of conduct for all stakeholders is published	17/06/2019	The code of conduct for students was drafted and published in college prospectus. Students of first year are informed about the code of conduct, highlighting discipline in the Orientation Program. The college also has discipline committee who supervises and looks after the overall conduct of the students. University of Mumbai has given guidelines for the code of conduct for

nonteaching staff in the year 1985. The code of conduct is effectively formed and followed by the staff. The GR states the code of conduct for teachers under the title code of Professional Ethics (Statues of Government). As a mechanism to follow the code of conduct effectively, code of conduct for students, teachers, staff and Principal has been uploaded on the website. The mentoring system is in place to help students deal with issues related to stress. The Grievance cell, Internal complaints committee is actively involved in addressing the issues of students regarding breach of code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on Humanity	07/10/2019	07/10/2019	149
Run For Unity	31/10/2019	31/10/2019	15
Observance of The Constitution Day	26/11/2019	26/11/2019	126
Mental health issue and coping strategies to get over anxiety and stress	10/10/2020	10/10/2020	86
Organ Donation awareness	21/10/2020	21/10/2020	78
Youth for Organ Donation Awareness Campaign	18/11/2020	18/11/2020	103
Observance of The Constitution Day	26/11/2020	26/11/2020	106
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Reduction in use of paper in administrative procedure by reusing paper which is printed on one side.
- Rainwater harvesting system
- Solar panel
- Compost pit
- E-waste Collection and recycling
- Multilayer plastic waste (MLP) collection and recycling
- Initiatives for paperless documentation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• The college operates a Student Welfare Scheme as a part of its community outreach and extension activity. To provide support to the deserving and economically disadvantaged students through the 'Late Shree Rajpal Kapoor Foundation Scheme' constituted for this purpose. During the academic year 2019-20, 99 students of the college are benefited from this initiative. • During lockdown period arising out of the Covid-19 pandemic crisis, the college initiated various steps to ensure that the teaching learning process could be conducted smoothly in spite of the restrictions on physical interactions of the teachers and students. The teaching staff and students were trained in the application of technology for adopting to the online system of teaching-learning. This initiative also enabled both the teachers and students to familiarize themselves with the use of digital technology, in alignment with the global transformation taking place in the field of higher education. In addition, other co-curricular and extracurricular activities such as competitions, workshops and lectures were organized to create awareness among the students and the faculty members, about the difficulty faced by the community as a result of COVID 19 crisis. The students and teachers also organized programmes to spread the message of hope and determination among the people to face the difficulties at the ground level. Assistance in the form of material help, sharing of information to overcome crisis and personal counselling was provided to the needy people, to the extent possible for us. (Refer to web link for detailed report)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://web.radav.org/wp-content/uploads/2021/04/Criteria-7-AOAR-Best-practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sports and athletics are integral part of personality development of a student of Ramanand Arya D.A.V College. Kabaddi, Cricket, Football and many other such sports activities are organized in the college. Students have been getting guidance, encouragement and all the required facilities necessary for participating in sports. Since past four years college has started coaching for 'Mallakhamb' for students in the neighborhood. Mallakhamb is a traditional sport of India in which gymnasts perform aerial yoga postures with the help of a pole. There are various types of Mallakhamb such as Rope Mallakhamb and Pole mallakhamb which are taught in the campus by experts. Along with this, Sports aerobics, Yoga, Floor gymnastics have also been started. Mr. Shankar Kolse and Mrs. Nandini Kolse, who are national coaches, guide these students for this sport. Coaching for Mallakhamb starts for children right from the age of five. For testing the learners' skills, they are encouraged to take part in various competitions. Many students have achieved success at tehsil, district and national level competitions of rope Mallakhamb, Yoga, Pole Mallakhamb and Aerobics. Ms. Chaitrali Karve and Ms. Sakshi Ogalapurkar studying in Ramanand Arya D.A.V College have won a number of national and international competitions in Mallakhamb. Ms. Siddhi Gole and Ms. Mayuri Prajapati have won state level awards. Ashutosh Gopal Jadhav is a differently abled child studying in 4th standard who is learning Mallakhamb under the guidance of coach in our college campus and has achieved success in a number of sport events. The college and the coaches are taking efforts to help students excel in the sport. Please refer to the web link provided for the detailed table of achievements in year

2019-20.

Provide the weblink of the institution

<http://web.radav.org/wp-content/uploads/2021/04/Criteria-7-AOAR-Distinctive-feature-2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

The institution intends to: • Augment physical infrastructure • To commence construction of added wing to college building • Enhance IT infrastructure • Introduce new programs • Introduce Job Oriented Short Term Certificate Courses • To strengthen Creative Pedagogy and the use of ICT in Teaching-learning. • To promote Employability / Skill Development Courses. • To encourage courses in Soft Skills and Personality Development. • To organise Faculty Development Programmes. • To increase the Scholarships for Students. • To strengthen the Student Mentoring system. • To upgrade the skills of Administrative Staff. • To further Collaborate with other HEIs. • To constitute Board of Studies / Academic Council / Governing Body as mandated by UGC for Academic Autonomy