

IQAC minutes of the meeting held on 4<sup>th</sup> July, 2022

**Agenda of the meeting**

1. Confirmation of the Minutes of the previous meeting
2. Plan for 2022-23 and Academic Calendar
3. Research Workshop
4. Farewell to Mr. Padmakar Mane
5. COs, POs and PSOs attainment
6. Any other matter with the permission of the chair.

**Minutes of the meeting:**

1. The minutes of the previous meeting were read out and confirmed.
2. Plan for 2022-23 and Academic Calendar: It was discussed that committees and departments would discuss programs that can be organised during the year. Co-curricular forums would make efforts to organise innovative programmes. A tentative plan for the year was discussed and Academic Calendar would be finalised after Departments and committees have their meetings and exam dates are known.

The IQAC Coordinator presented the plans for the academic year 2022-23.

The institution intends to:

Augment physical infrastructure

Enhance IT infrastructure

Introduce new programs

Introduce Job Oriented Short Term Certificate Courses

To promote Employability /Skill Development Courses.

To introduce courses in Soft Skills.

To organise Faculty Development Programmes.

To upgrade the skills of Administrative Staff.

To strengthen collaborative activities.



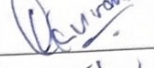

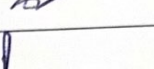
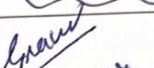
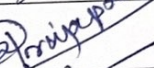
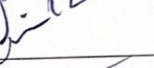
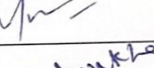
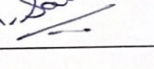
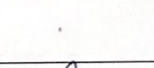
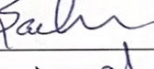
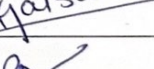
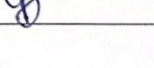
To organize conferences, seminars and workshops.

To create health awareness among students and staff

3. Research Workshop: The Vice Principal Mr. Mane said that under DMR activity the IQAC of our college is organising One day workshop on 'Publishing Research Papers According to UGC Norms' and 'One day seminar on Multivariate Data Analysis using SmartPLS 4' in the month of September and October respectively.
4. Farewell to Mr. Padmakar Mane: As Mr. Padmakar Mane will be retiring on 31st July, 2022, the Principal and all present members appreciated his contribution to the growth of the institution and appreciated all his painstaking efforts over 3 decades especially as a Vice Principal in our institution.
5. COs, POs and PSOs attainment: Vice Principal Mr. Mane has confirmed that the Course Outcomes (CO), Program Outcomes (PO), and Program Specific Outcomes (PSO) have been approved in all the Boards of Studies (BOS). Additionally, faculty members have been provided with attainment goals.

6. Other matters: The meeting covered crucial aspects concerning first-year students' experience, including the organization of orientation sessions, lecture methodologies, and the significant role mentors play. The focus was on facilitating a smooth start for new students and creating a supportive learning atmosphere. The meeting ended with a vote of thanks.

Attendance at the IQAC Meeting held on 4<sup>th</sup> July, 2022 .

Sr. No.	Status	Name	Designation	Signature
1	Chairperson	Dr. Ajay Bhamare	Principal	
2	Teacher / IQAC Coordinator	Ms. Dipika Gupta	Assistant Professor	
3	Teacher	Dr. CA Rajiv Khurana	Associate Professor	
4	Teacher	CA Uday Shetty	Associate Professor	
5	Teacher	Dr. Sushama Patil	Assistant Professor	
6	Teacher	Dr. CA Ravindra Naik	Associate Professor	
7	Teacher	Ms. Grace Verghese	Assistant Professor	
8	Teacher	Mr. Virendra Prajapati	Associate Professor	
9	Teacher	Thirupathi Basutkar	Assistant Professor	
10	Member from the Management	Captain Vinod Sharma	Hony. Secretary, Uttari Bharat Sabha	
11	Senior administrative officer	Ms. Ashwini Salunkhe	Office Superintendent	
12	Nominee from local society	Mr. Deepak Dalvi	Social Worker	
13	Student Nominee (Male)	Mr. Sachin Dubey	Student Representative	
14	Student Nominee (Female)	Ms. Khushboo Jaiswal	Student Representative	
15	Alumni	Mr. Chetan Patil	Clerk	
16	Industrialist	Mr. Roshan L. Joseph	Chairman, B-More Consulting Llp	

IQAC minutes of the meeting held on 20<sup>th</sup> October, 2022

**Agenda of the meeting**

1. Confirmation of the Minutes of the previous meeting
2. Welcome of New Vice Principal
3. Appreciation of Appointment of Principal as Acting Pro-Vice Chancellor
4. Research Workshop - DMR (DAV, Menon and Ratnam College) Activity
5. AQAR Documentation workshop
6. AQAR 2021-22
7. Examination
8. BOS Review meeting
9. Academic and Administrative Audit 2021-22
10. Any other matter with the permission of the chair.

Minutes of the meeting:

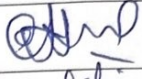
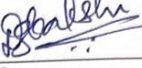


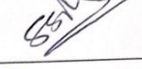

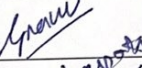

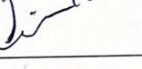
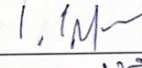
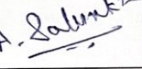
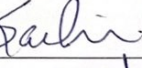
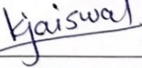
1. The minutes of the previous meeting were read out and confirmed.
2. Welcome of New Vice Principal : The Principal welcomed Dr. Ravindra Naik as Vice Principal.
3. Appreciation of Appointment of Principal as Acting Pro-Vice Chancellor : The IQAC Coordinator informed all present members that our Principal has been appointed as Acting Pro-Vice Chancellor of University of Mumbai.
4. The IQAC Coordinator mentioned that under DMR activity 'One day workshop on Publishing Research Papers According to UGC Norms' on 19<sup>th</sup> September, 2022 and 'One day seminar on Multivariate Data Analysis using SmartPLS 4' on 14<sup>th</sup> October, 2022 were conducted successfully.
5. In the month of December IQAC will be organizing a one day workshop for college faculty members to guide them about preparation of AQAR and Documentation as required under autonomy. For this purpose Prof. R.S. Mali, Former Vice Chancellor of North Maharashtra University, will be invited as a resource person.
6. AQAR 2021-22: The IQAC Coordinator has informed that the submission date of AQAR 2021-22 is 31<sup>st</sup> December 22. So all criteria heads are required to complete filling their criteria at earliest possible.
7. Examination: First term examinations of SY & TY were conducted in the month of September, 2022 and FY exams will be conducted in the month of November, 2022
8. Board of Studies meetings: All HODs were requested to complete BOS Review meetings for second year syllabus in the month of December 2022.

9. Academic and Administrative Audit 2021-22: The IQAC Coordinator informed that the College is planning to conduct 'Academic and Administrative Audit 2021-22' in the month of November, 2022. For this purpose, all HODs and Coordinators were instructed to prepare reports and presentations.

10. The Principal instructed HODs and Co-ordinators to organise Conferences in the next term.

The meeting ended with a vote of thanks.

Attendance at the IQAC Meeting held on 20<sup>th</sup> October, 2022

Sr. No.	Status	Name	Designation	Signature
1	Chairperson	Dr. Ajay Bhamare	Principal	
2	Teacher / IQAC Coordinator	Ms. Dipika Gupta	Assistant Professor	
3	Teacher	Dr. CA Rajiv Khurana	Associate Professor	
4	Teacher	CA Uday Shetty	Associate Professor	
5	Teacher	Dr. Sushama Patil	Assistant Professor	
6	Teacher	Dr. CA Ravindra Naik	Associate Professor	
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8	Teacher	Mr. Virendra Prajapati	Associate Professor	
9	Teacher	Thirupathi Basutkar	Assistant Professor	
10	Member from the Management	Captain Vinod Sharma	Hony. Secretary, Uttari Bharat Sabha	
11	Senior administrative officer	Ms. Ashwini Salunkhe	Office Superintendent	
12	Nominee from local society	Mr. Deepak Dalvi	Social Worker	
13	Student Nominee (Male)	Mr. Sachin Dubey	Student Representative	
14	Student Nominee (Female)	Ms. Khushboo Jaiswal	Student Representative	
15	Alumni	Mr. Chetan Patil	Clerk	
16	Industrialist	Mr. Roshan L. Joseph	Chairman, B-More Consulting Llp	

IQAC minutes of the meeting held on 17<sup>th</sup> January, 2023

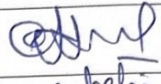
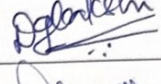
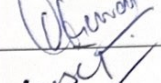


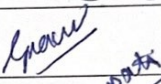
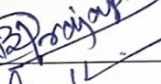
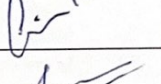
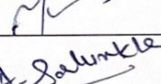
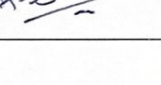
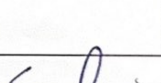
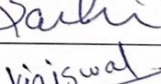

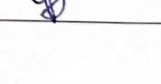
**Agenda of the meeting**

1. Confirmation of the Minutes of the previous meeting
2. NEP Workshop
3. Collaborative Activity
4. Self-Financing Programme Conference
5. Research Course work
6. Completion of AQAR and Approval of AQAR by CDC
7. Examination
8. Any other matter with the permission of the chair.

Minutes of the meeting:

1. The minutes of the previous meeting were read out and confirmed.
2. Workshop : IQAC coordinator informed that the college will be organising a workshop on 'National Education Policy in Higher Education' on 7<sup>th</sup> February 2023, for which Prof. Dr. Ravindra Kulkarni will be the resource person.
3. Collaborative Activity: IQAC coordinator informed that the college is planning to organise 'One day Workshop on NEP' jointly with Joshi-Bedekar college.
4. Self-Financing Programme Conference: IQAC coordinator mentioned that the Department of self-financing programmes in association with The Indian Council of Social Sciences Research (ICSSR) is planning to organise a 'One day Multi-Disciplinary National conference' in the month of April, 2023
5. Research Course work :The Vice Principal informed that the Research centre of our college in association with RUSA is planning to organise a Seven days National Online workshop on "Research Methods and Techniques" in the month of May, 2023.
6. Completion of AQAR and Approval of AQAR by CDC : The Vice Principal Dr.Ravindra Naik informed that the AQAR 2021-22 was presented before the College Development Committee for approval and it was approved on 14<sup>th</sup> January, 2023.
7. Examination : The Principal informed all present members that the second term examination for second and third year will be held in the month of March, 2023 and for first year will be held in the month of April, 2023 respectively.
8. Academic and Administrative Audit 2021-22: The audit was successfully conducted in the month of November ,2022. Suggestions made by the Committee were discussed and necessary steps were taken.  
The meeting ended with a vote of thanks.

**Attendance at the IQAC Meeting held on 17<sup>th</sup> January, 2023**

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13	Student Nominee (Male)	Mr. Sachin Dubey	Student Representative	
14	Student Nominee (Female)	Ms. Khushboo Jaiswal	Student Representative	
15	Alumni	Mr. Chetan Patil	Clerk	
16	Industrialist	Mr. Roshan L. Joseph	Chairman, B-More Consulting Llp	



IQAC minutes of the meeting held on 13th April, 2023

**Agenda of the meeting**

1. Confirmation of the Minutes of the previous meeting
2. Board of Studies
3. Conference
4. Feedback on Workshops
5. Collaborative Activity
6. Uploading of AQAR 2021-22
7. Governing Body meeting
8. Examination
9. Implementation of NEP
10. Degree Distribution Ceremony
11. Feedback of Curriculum
12. Attainment COs, POs and PSOs
13. Review of Plan and action taken
14. Any other matter with the permission of the chair.

Minutes of the meeting:

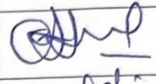
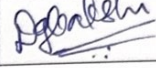
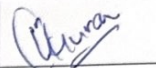



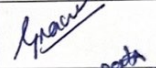
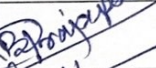
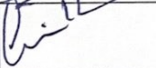
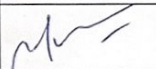
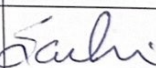
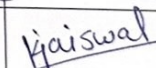

1. The minutes of the previous meeting were read out and confirmed.
2. Board of Studies and meetings : All HODs were requested to complete BOS meetings within the first week of MAY 2023 and the syllabi and courses could be approved by the Academic Council.
3. Conference: IQAC coordinator mentioned that the Department of self-financing programmes in association with The Indian Council of Social Sciences Research (ICSSR) will be organising a 'One day Multi-Disciplinary National conference' on April 27, 2023.
4. Workshops : The Vice Principal informed that the Research centre of our college in association with RUSA will be organising a Seven days National Online workshop on "Research Methods and Techniques" from 4<sup>th</sup> May,2023 to 10<sup>th</sup> May,2023 in association with the University of Mumbai. We are making all efforts to ensure maximum participation in this programme.
5. Collaborative Activity : IQAC Coordinator reported that the college successfully conducted a Workshop on NEP jointly with Joshi-Bedekar college.
6. Uploading of AQAR 2021-22 : The IQAC coordinator reported that the AQAR 2021-22 was approved by the CDC on the 14<sup>th</sup> January, 2023 and will be uploaded on NAAC website at earliest.
7. Governing Body meeting : It was announced by the Vice-Principal that the Governing Body meeting will be held in the first week of June.
8. Examination: SY & TY examinations were conducted in the month of March, 2023 and FY exams will be conducted in the month of April, 2023. Admission for next academic year would start as soon as results are out as college would re-open on 13<sup>th</sup> June, 2023.

9. Implementation of NEP: It was decided to implement NEP for first year undergraduate and postgraduate programmes from the A.Y. 2023-24
10. It was decided to held The Degree Distribution Ceremony (Students Batch 2021-22) planning in the 2nd Week of May, 2023.
11. The feedback on the curriculum from stakeholders (students, employees, and alumni) has been collected and thoroughly analyzed.
12. Vice Principal Dr. Naik has mentioned that the mapping of Course Outcomes (CO), Program Outcomes (PO), and Program Specific Outcomes (PSO) has been completed, and any identified gaps have been addressed through various activities. Moreover, attainment goals have been achieved in this process.
13. The committee reviewed the action taken to fulfill the objectives and plans developed by IQAC in the first meeting. The plans and action taken report is as follows:

Plans	Action taken
Augment physical infrastructure	Auditorium renovation, Ground maintenance, CCTV Revamp
Enhance IT infrastructure	Purchase of 5 laptops
Introduce Job Oriented Short Term Certificate Courses	Block chain Technology and Yoga course.
To introduce courses in Soft Skills	Personality Development course.
To organise Faculty Development Programmes	PhD Research methodology workshop
To strengthen collaborative activities	NEP workshop with Joshi bedekar college
To organize conferences, seminars and workshops	organised a one day multidisciplinary conference, NEP workshop , AQAR Documentation workshop
To create health awareness among students and staff	organized competitions like "Health bhi swad bhi", "Salad making competition"

The meeting ended with a vote of thanks.

Attendance at the IQAC Meeting held on 13<sup>th</sup> April, 2023

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