

Unfair means at Examinations :

Appendix A

The Broad Categories of Unfair Means Resorted to by Students at the University/College/institution Examination and the Quantum of Punishment for each Category thereof.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(1)	Possession of copying material	Annulment of the performance of one student at the University/College/institution examination in full.* (Note :— This quantum of punishment shall apply also to the following categories of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.)
(2)	Actual copying from the copying material	Exclusion of the student from University or College or Institution examination for one additional examination.
(3)	Possession of another student's answer-book.	Exclusion of the student from University or College or Institution examination for one additional examination. (BOTH THE STUDENTS).
(4)	Possession of another student's answer-books + Actual evidence of copying them from.	Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS).
(5)	Mutual/Mass copying.	Exclusion of the student from University or College or Institution examination for two additional examinations.
(6)	(i) Smuggling-out or smuggling-in of answer book, as copying material.	Exclusion of the student from University or College or Institution examination for two additional examinations.
	(ii) Smuggling-in of written answer-book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution examination for three additional examinations.
	(iii) Smuggling-in of written answer-book and-forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(7)	Attempt to forge the signature of the Jr. Supervisor on the answer-book or supplement.	Exclusion of the student from University or College or Institution examination for four additional examinations.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(8)	Interfering with or counterfeiting of University/College/institution seal, or answer-books or office stationery used in the examinations.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(9)	Answer-book, main or supplement written outside the examination hall or any other, insertion in answer book.	Exclusion of the student from University or College or Institution examination for four additional examinations.
(10)	Insertion of currency notes/to bribe or attempting to bribe any of the person/s connected with the conduct of examinations.	Exclusion of the student from University or College or Institution examination for four additional examinations. (Note:- This money shall be credited to the Vice- Chancellor's Fund)
(11)	Using obscene language/violence threat at the examination centre by a student at the University/College/Institution examination to Jr./Sr. Supervisors/ Chief Conductor or Examiners.	Exclusion of the student from University or College or it Institution examination for four additional examinations.
(12)	(a) Impersonation at the University/ College/Institution examination.	Exclusion of the student from University or College or Institution examination for five additional examinations. (both the students if impersonator is University or College or Institute student).
	(b) Impersonation by a University/ College/ Institute student at S.S.C./ H.S.C, any other examinations.	Exclusion of the impersonator from University or College or Institution examination for five additional examinations.
(13)	Revealing identity in any form in the answer written or in any other part of the answer-book by the student at the University or College or Institution examination.	Annulment of the performance of the Student at the University or College or Institution examination <u>in full</u> .
(14)	Found having written on <u>palms</u> or on the <u>body</u> , or on the clothes while in the examination.	Annulment of the performance of the student at the University or College or Institution examination <u>in full</u> .
(15)	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the student at the University or College or Institution examination in full, and severe punishment depending upon the gravity of the offence.

Sr. No.	Nature of Malpractice	Quantum of Punishment
(16)	If on previous occasion a disciplinary action was taken against a student for malpractice used at examination and he/she is <u>caught again</u> for malpractices used at the examinations, in this event he/she shall be dealt with <u>severely</u> . Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence when committed at the second or subsequent examination.	
(17)	Practical/Dissertation/Project report Examination. Student involved in malpractices at Practical/Dissertation/Project report examinations shall dealt with as per the punishment provided for the theory examination.	
(18)	The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.	

(Note : The term “Annulment of Performance in full” includes performance of the student at the theory as well as Annual Practical examination, but does not include performance at term work, project work with its term work, oral or practical and dissertation examinations unless malpractice used there at).